



Meeting Date: November 23, 2009

Agenda Item No:

6. F.

<u>Kitsap County Board of Commissioners</u>			
Department:		Administrative Services	
Staff Contact:		R'Lene Orr, MS-20, 337-4410	
Title:		Interlocal Purchasing Agreement between Kitsap County and Lewis County	
Recommended Action: Move the Board execute and approve the Interlocal Purchasing Agreement between Kitsap County and Lewis County.			
Summary:		As permitted by RCW 39.34 Kitsap County has an interlocal agreement with many local government entities allowing mutual benefit and cost savings by using existing contracts to purchase goods and services.	
Attachments:		1. Contract Review Sheet 2. Interlocal Agreement	
<u>Fiscal Impact</u>			
Expenditure required for this specific action:		\$0.00	
Total cost including all related costs:		\$0.00	
Related Revenue:		\$0.00	
Cost Savings:		\$0.00	
Total Fiscal Impact:		\$0.00	
Source of Funds:		\$0.00	
<u>Fiscal Impact (DAS) Review</u>			
<u>Departmental Coordination</u>			
Department	Representative	Recommendation/Comments	
Administrative Services	Shawn A. Gabriel		
<u>Contract Information</u>			
Contract Number	Date Original Contract or Amendment Approved	Amount of Original Contract Amendment	Total Amount of Amended Contract
KC-455-09			



Kitsap County
CONTRACT REVIEW SHEET
(Chapter 3.56 KCC)

A. CONTRACT INFORMATION

1. Contractor Lewis County
2. Purpose Interlocal Purchasing Agreement
3. Contract Amount N/A Disburse Receive
4. Contract Term Until Written Termination
5. Contract Administrator R'Lene Orr, MS-20 Phone 360-337-4410
Approved: Mark Abernathy for SG Date _____
Department Director

B. AUDITOR – ACCOUNTING INFORMATION

1. Contract Control Number KC-455-09
2. Fund Name N/A
3. Payment from-Revenue to CC/Account Nbr N/A
4. Encumbered By Lillian Shierk Date 10/22/09

C. AUDITOR'S ACCOUNTING – GRANTS REVIEW

Signature required only if contract is grant funded

1. Approved Not Approved
Reviewer Lillian Shierk Date 10/22/09
2. Comments:

D. ADMINISTRATIVE SERVICES DEPARTMENT – RISK MANAGER REVIEW

1. Approved Not Approved
Reviewer Mark Abernathy Date 10/22/09
2. Comments: IE

E. ADMINISTRATIVE SERVICES DEPARTMENT – BUDGET MANAGER REVIEW

1. Approved Not Approved
Reviewer Lisa Fryer Date 10-23-09
2. Comments:

F. PERSONNEL DEPARTMENT – PERSONNEL DIRECTOR REVIEW

Signature required only if union or employment contract

1. Approved Not Approved
Reviewer _____ Date _____
2. Comments:

G. PROSECUTING ATTORNEY

Approved as to form
Reviewer KM Howell Date 11-03-09

**H. CERTIFICATION BY CONTRACT ADMINISTRATOR: THIS CONTRACT IS
READY FOR CONSIDERATION BY THE AUTHORIZED CONTRACT SIGNER.
(For contract signing authority, see KCC 3.56.075)**

Contract Administrator Signature: Lee Reyes for RD Date 11/3/09
Date Approved by Authorized Contract Signer: _____ Date NOV 23.09
RETURN SIGNED ORIGINALS TO: Lee Reyes, MS-7, 360-337-4471

**INTERLOCAL COOPERATIVE PURCHASING AGREEMENT
BETWEEN
KITSAP COUNTY & LEWIS COUNTY**

This Cooperative Purchasing Agreement (Agreement) is entered into by Kitsap County, a municipal corporation, having its principal offices at 614 Division Street, Port Orchard, Washington, 98366 (County) and Lewis County, a Washington municipal corporation, having its principal offices at 351 NW North Street, Chehalis, Washington (City).

SECTION 1. PURPOSE

In accordance with Chapter 39.34 RCW, the parties wish to establish a cooperative governmental purchasing agreement for various supplies, materials, equipment and services whereby one party may use the other party's competitively awarded contracts.

SECTION 2. TERMS

- A. In contracting for the purchase of supplies, materials, equipment and services, each party agrees, at its discretion, to extend said contracts to the other party to the extent permitted by law, and agreed upon by the parties and the vendor(s).
- B. Each party agrees to be responsible for compliance with any additional or varying laws and regulations governing the party's own purchases.
- C. Each party shall be responsible for the performance and payment of any contract it enters into under this Agreement.
- D. All purchases under this Agreement shall be effected by either a purchase order or contract between the party and the vendor(s).
- E. All property acquired by each party using this Agreement shall be held by the acquiring party.

SECTION 3. ADMINISTRATION & CONTRACT REPRESENTATIVES

No separate entity is being created by this Agreement. Rather, each party shall have a representative to administer the contract. Either party may change its representative upon providing written notice to the other party. The parties' representatives are as follows:

- A. *County's Contract Representative*
R'Lene Orr, Purchasing & Records Manager
Kitsap County Administrative Services Department
614 Division Street MS 20, Port Orchard, WA 98366
- B. *Contractor's Contract Representative*
Donna Olson
Lewis County
351 NW North Street, Chehalis, WA 98532

SECTION 4. DURATION & TERMINATION

This Agreement shall continue in force and effect until cancelled in writing by either party.

SECTION 5. FILING

This Agreement shall be filed with the Kitsap County Auditor following execution by all parties.

DATE:

DATE:

LEWIS COUNTY

KITSAP COUNTY
BOARD OF COMMISSIONERS

Charlotte Garrido 11-23-09

Charlotte Garrido, Chair

Steve Bauer

Steve Bauer, Commissioner

Josh Brown

Josh Brown, Commissioner

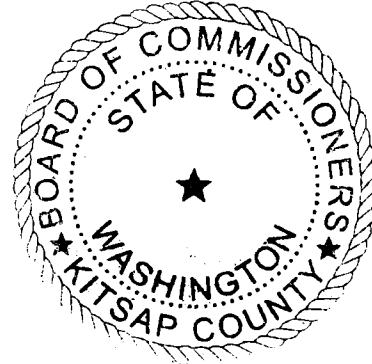
ATTEST:

ATTEST:

Clerk

Opal Robertson

Opal Robertson, Clerk of the Board





06-25-99 P02:02 RCVD

KITSAP COUNTY
COOPERATIVE PURCHASING AGREEMENT

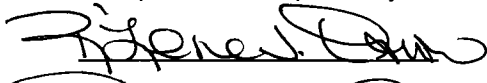
In accordance with chapter 39.34 RCW, Lewis County agree to a cooperative governmental purchasing agreement for various equipment, services and supplies Kitsap County's competitively awarded contracts.

Kitsap County therefore extends the use of its contracts to Lewis County to the extent provided by law and upon the following terms:

- (1) The vendor (s) agree to extend to Lewis County the terms and conditions of Kitsap County's contract (s).
- (2) Lewis County accepts responsibility for compliance with any additional or varying laws and regulations governing its purchases. Any purchases by Lewis County shall be effected by a purchase order from Lewis County and directed to the vendor.
- (3) Kitsap County accepts no responsibility for the performance of any of the purchasing contract (s) by the vendors (s).
- (4) Kitsap County accepts no responsibility for payment of the purchase price by Lewis County.

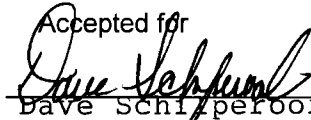
This agreement may be revoked at any any time in writing by either party.

Accepted for Kitsap County


Purchasing Supervisor
Title

Date: June 17, 1999

Accepted for


Dave Schipperboort
Director - Lewis County
Title Community Services Dept.

Date: 6/24/99