



**REQUEST FOR QUOTE
2023-004**

**KITSAP COUNTY
DEPARTMENT OF PUBLIC WORKS
TRAFFIC MAINTENANCE DIVISION**

RESPONSE DEADLINE: Tuesday, February 7, 2023, AT 2:00PM

The Kitsap County Purchasing Office is soliciting quotes for the purchase of one thousand two hundred (1200) Western Red Cedar Signposts of size 4"x4"x12' Smooth on four (4) sides and Four Hundred (400) Western Red Cedar Signposts 4"4"X14' Smooth on four (4) sides.

Quotes will be accepted in the Purchasing Office at Kitsap County Administration Building, fourth floor, 619 Division Street, Port Orchard, Washington, before the date and time indicated. After the review process is completed, the quote tabulation will be available for public inspection.

MINIMUM SPECIFICATIONS:

1. One Thousand Two Hundred (1200) Western Red Cedar Signposts 4"4"X12' Smooth on four (4) sides.
2. Four Hundred (400) Western Red Cedar Signposts 4"4"X14' Smooth on four (4) sides.
3. Twenty (20) Rings per Inch (Approximately)
4. All Posts to be Standard or better, and free of heart.

By West Coast Standard #17, paragraph 122-C. Price to include all shipping, F.O.B. Kitsap County Public Works Utility Annex, 8600 Imperial Way SW, Bremerton, WA 98312.

Cooperative Purchasing, as defined in the Revised Code of Washington, Chapter 39.34, Inter-local Cooperation Act, enables other governmental agencies to purchase goods and services on this solicitation or contract.

PROPOSALS MUST BE, one original quote and one copy shall be submitted in an envelope and sealed. The Informal Bid Number, the title (as indicated above), and the date and time of the bid opening shall be shown on the outside of the envelope. Please provide the name and address of the bidder in the space provided.

Please submit by mail to:

Glen McNeill
Kitsap County Purchasing Office
614 Division Street, MS-7
Port Orchard, WA 98366

OR

For hand delivery, express, or courier:

Glen McNeill
Kitsap County Administration Building
Purchasing Office – Fourth Floor
619 Division Street
Port Orchard, WA 98366

Quotes received after 2:00PM on January 31, 2022, will not be considered.

Proposal/purchasing process questions may be directed to Glen McNeill at 360-337-4789 or gsmcneill@co.kitsap.wa.us

QUOTE SHEET

The undersigned Vendor proposes to furnish Kitsap County with Western Red Cedar Signposts per the minimum specifications, to be delivered F.O.B. Kitsap County Public Works Utility Annex, 8600 Imperial Way SW, Bremerton, WA 98312.

WESTERN RED CEDAR SIGNPOSTS 4"X4"X12' (1200) PRICE PER POST \$ _____

WESTERN RED CEDAR SIGNPOSTS 4"X4"X14' (400) PRICE PER POST \$ _____

STATE SALES TAX (9.2%) \$ _____

TOTAL PRICE (including sales tax) \$ _____

This proposal is made in accordance with the published description of work and warrants, receipt of which is hereby acknowledged, and is offered in accordance with Request for Quote authority by the Kitsap County Purchasing Office.

Form with fields for SIGNATURE, PRINTED NAME, TITLE, ADDRESS, Tax ID #, PHONE, FAX, and EMAIL ADDRESS. Includes a line for 'Print company name' and a 'Date' label.

ADDENDA RECEIPT

Receipt of the following addenda to the subject solicitation documents is hereby acknowledged:

Table with 3 columns: Addendum Number, Date of Receipt of Addendum, Signed Acknowledgment. Contains two empty rows for data entry.