



RESIDENTIAL PROJECTS

Common Submittal Items Matrix

The below matrix lists common submittal items that may be required as part of a complete application.

Not every project will require every specified item.

For a custom project specific checklist please visit the [Permit Application Portal](#).

| Commonly Required Submittal Items | Project Types | | | | | | | | |
|--|---------------|---------------------------------------|----------|------------------|-------------------------------------|----------------|-----------------------|-------------------------|-------------|
| | New Residence | New Manufactured Home | Addition | Interior Remodel | Detached Garage/Accessory Structure | Retaining Wall | Covered Deck or Porch | Accessory Dwelling Unit | Guest House |
| Site Plan | X | X | X | | X | X | X | X | X |
| Floor Plan | X | X | X | X | X | | | X | X |
| Construction Plans | X | X | X | X | X | X | X | X | X |
| Engineered Plans & Calculations | X | | X | | X | | | X | X |
| Energy Code Documents | X | | X | | X | | | X | X |
| Stormwater Worksheet | X | X | X | | X | X | X | X | X |
| Property Owner Authorization | X | X | X | X | X | X | X | X | X |
| Kitsap Public Health District Approval* | X | X | X | | X | X | X | X | X |

*Kitsap Public Health District Approval documentation is not required at the time of submittal but will be required for permit approval and issuance. Type of approval documentation will vary based on sewage disposal method and scope of work.