

Kitsap County Planning Commission Minutes – April 17th 2018

KITSAP COUNTY PLANNING COMMISSION

Administration Building – Commissioner’s Chambers

April 17th 2018 @ 5:30 pm

These minutes are intended to provide a summary of meeting decisions and, except for motions made, should not be relied upon for specific statements from individuals at the meeting. If the reader would like to hear specific discussion, they should visit Kitsap County’s Website at <http://www.kitsapgov.com/dcd/pc/default.htm> and listen to the audio file (to assist in locating information, time-stamps are provided below).

Members present: Gina Buskirk (Chair), Karanne Gonzalez-Harless, Aaron Murphy, Tom Nevins, Joe Phillips, Richard Shattuck, Spencer Stegmann, and Jim Svensson

Members absent: Robert Baglio (Vice Chair)

Staff present: Jim Bolger, Scott Diener, Amanda Walston

5:31:29

A. Call meeting to Order, Introductions

B. Adoption of Agenda

- **Motion: Spencer Stegmann moves to adopt Agenda as presented.**
- **Second: Aaron Murphy seconds.**
- **Vote: 8 in favor; 0 opposed – motion carries.**

C. Approval of Minutes

- **Motion: Jim Svensson moves to approve the minutes from the 03/13/18 Planning Commission meeting as presented.**
- **Second: Karanne Gonzales-Harless seconds.**
- **Vote: 7 in favor; 0 opposed; 1 abstain – motion carries.**

5:34:40

D. Briefing/Work Study: Proposed Minor Amendments to Title 16 & 21, Final Plat Signatures – Scott Diener, Manager Development Service and Engineering

- Scott Diener briefly describes proposed changes, as presented in the Staff Report and materials submitted
- Signatures currently required prior to Final Plat approval include: Land Owner, Public Works Director, Director of Public Health, Assessor, Auditor and Director of DCD – all prior to final signature by BoCC Chair
- BoCC does not approve/deny plat; Auditor signs/confirms plat is lawful
- Part of Red Tape Reduction project to refine efficiencies, eliminate unnecessary steps
- Applies to subdivisions or urban subdivision of 10 lots or more

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1 **G. Public Hearing: Proposed Minor Amendments to Title 16 & 21, Final Plat Signatures – Scott**
2 **Diener, Manager Development Service and Engineering**

3 **Public Hearing Open: 5:54:41**

- 4 • **Chair Buskirk opens the floor and seeing or hearing no speakers, closes the floor**

5 **Public Hearing Closed: 5:55:16**

6 **H. Deliberations: Proposed Minor Amendments to Title 16 & 21, Final Plat Signatures – Scott**
7 **Diener, Manager Development Service and Engineering**

- 8 • **Mr. Diener** notes no public comment received; discusses public outreach efforts;
9 offers clarification that the delay in recording new plats through the Auditor's office is
10 attributed to the time it takes to obtain/verify new parcel numbers and **clarifies the**
11 **proposed amendments as follows:**
- 12 • **16.40.050:** 1st paragraph, last portion of the last sentence which reads '...and shall
13 forward the final plat to the Board of County Commissioners for their final approval'
14 shall be struck.
- 15 • **16.040.050.C.7:** Entire sentence which reads 'Signature and date line for approval by
16 the Board of County Commissioners' shall be struck, and subsequent list items
17 renumbered accordingly.
- 18 • **21.04.100:** Reference to 'BC²' in the Review Authority column, in row 37 of the Review
19 Authority Table, shall be struck and footnote 2, which reads 'For BCC signature only'
20 shall be deleted and remaining footnotes renumbered accordingly.

21 **5:58:30**

- 22 • **Motion: Richard Shattuck moves to recommend approval of the proposed**
23 **amendments to Titles 16 and 21 as presented by Staff including subsequent**
24 **amendments as approved by the Planning Commission.**
- 25 • **Second: Spencer Stegmann seconds.**
- 26 • **DISCUSSION:**
- 27 • Aaron Murphy asks and Mr. Diener clarifies that in Title 21.04.100, footnote
28 3 in Row 38 of the Review Authority Table will be revised to footnote 2
- 29 • Tom Nevins notes that despite some initial resistance at first, this legislation
30 ultimately passed with bipartisan support.
- 31 • **Vote: 8 in favor; 0 opposed – motion carries.**

32 **6:02:00**

33 **I. Findings of Fact: Proposed Minor Amendments to Title 16 & 21, Final Plat Signatures – Scott**
34 **Diener, Manager Development Service and Engineering**

- 35 • Mr. Diener presents the Findings of Fact, based on Planning Commission
36 recommendations and hearing no public testimony, including a revised draft of the
37 language proposed in the amendments.
- 38 • **Motion: Spencer Stegmann moves to approve Findings of Fact as presented by staff.**

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- Second: Joe Phillips seconds.
- Vote: 8 in favor; 0 opposed; 0 abstain – motion carries.

J. For the Good of the Order:

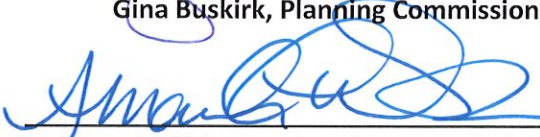
- Karanne Gonzales-Harless requests an updated staff organizational chart
- Hirst progress and efforts by Ruckelshaus Center to gather feedback/input from jurisdictions are discussed. Tom Nevins and Joe Phillips have participated.
 - County has submitted some written comment, which the Planning Commission wishes to review for more insight on the BoCC’s perspective
- Puget Sound Regional Council (PSRC) is now working on Vision 2050, the Pierce, King, Snohomish and Kitsap County Coordinated Plan Update
- Future (20-year horizon) growth mapping and planning shows two Regional Growth Centers (RGCs) in Kitsap County; City of Bremerton and a portion of Silverdale Urban Growth Area near the mall
 - RGCs typically receive preference in allocation of transportation dollars due to growth in population/employment/commerce.
 - Discussed/proposed standardization for RGC designation criteria would lead to a downgrade of Silverdale if held to standard for Bellevue/Lake Union.
 - Kitsap, Pierce and Snohomish Counties all expressed concerns, though many Cities were in support of the standardization.
 - PSRC process set aside much of the standardization issue for more consideration of reasonable criteria to allow areas like Bremerton and Silverdale to retain some parity.
 - Areas such as Manufacturing/Industrial Centers (i.e. Puget Sound Industrial Center – Bremerton) and military bases (i.e. Naval Base Kitsap, may request additional ‘parity’ consideration when submitting transportation projects, but traffic must include getting in/out not just internal.

Time of Adjournment: 6:17:44

Minutes approved this 3 day of July 2018.



 Gina Buskirk, Planning Commission Chair



 Amanda Walston, Planning Commission Clerk