



# Kitsap County Veterans Advisory Board

The purpose of the Kitsap County Veteran’s Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigent veterans and their families.



## BOARD MEETING

**DATE:** February 13, 2024  
**TIME:** 5:30 p.m.  
**LOCATION:** Zoom only. No in-person meeting this month.

### [Join Zoom Meeting](#)

Topic: Kitsap County Veterans Advisory Board Meeting  
Meeting ID: 834 6002 9859  
Passcode: 116863  
Phone: 1-253-215-8782

## A G E N D A

\* = Action Item

- 1. **Call to Order.** Mark Lowe
- 2. **Online Announcement.** Jayme DeGooyer
- 3. **Welcome to attendees and new board members.** Jayme DeGooyer
- 4. **Introduction of Attendees.** Mark Lowe
- 5. **Approval of Agenda. \*** Jayme DeGooyer
- 6. **Approval of January 10, 2024, VAB Minutes. \*** Jayme DeGooyer
- 7. **Guest Speaker.** Sheriff Casey Jinks. Rick Becker
- 8. **Reports.**
  - a. **Veterans Assistance Fund Reports.** Rick Becker
  - b. **Update on KCR Veteran Program.** Rick Becker
  - c. **Committee Reports. See attached job lead descriptions for each committee.**

Topic	VAB Member
Aging Veterans Services	Matt Shillingburg
Housing and Homelessness	Branden Davis
Public Affairs and Social Media	Brian Davis
Special Event VAB Support -	Peggy Roy
Veteran Education	Tatiane Simmons
Veteran Health Care	Peggy Roy
Veteran Mental Health Plans and Programs	Rick Raymond
Veterans Garden	Vacant
Women’s Veteran Services	Jayme DeGooyer
Veteran Employment and Employment Opportunities	Bill Martin
Veteran Assistance Fund Client Assessments	Samantha D’Anella
Veteran Court Mentorship	Rick Raymond

- 9. **Old Business:**
  - a.

### 10. New Business:

Topic	VAB Member


**11. Public Comments.**

**12. Good of the Order/Announcements.**

**13. Next Meeting.** March 13, 2024, 1730, Olympic College, Building 4, Room 129.

**14. Adjourn.**

## Attachment A

### VAB Events 2024

January TBD – Begin Run to Tahoma planning meetings.

January 10 - 1730, VAB monthly meeting – Topic: Kitsap Rescue Mission (Ron Valencia)

February 13 - 1730, VAB monthly meeting – Topic: Casey Jinks, Kitsap County Sheriff's Office (Rick Becker)

March 2 – Military Appreciation Day at the Kitsap Pavilion.

March 13 - 1730, VAB monthly meeting – Topic: Permission to Start Dreaming (Bill Martin)

March/April TBD - Veteran Garden prep

April 10 - 1730, VAB monthly meeting – Topic: Evergreen Goodwill (Andrew Magallanez)

April 27 – Spring Stand Down, Sheridan Park Community Center

May TBD – Veteran Garden Working Party

May 8 - 1730, VAB monthly meeting – Topic: 2024 Legislative Wrap Up with Caldier and Spencer-Hutchins. (Rick Raymond and Andrew Magallanez)

May 24 – The Unforgotten, Run to Tahoma; transfer Veteran remains from Coroner to CountyAdmin Building

May 25 – 1000, The Unforgotten, Run to Tahoma

June 8 - WDVA Women Veterans Conference. Yakima Convention Center.

June 12 - 1730, VAB monthly meeting – Topic: Congressman Kilmer Farewell (Rick Raymond)

July TBD – 1000 – 1200, Veteran's Garden Working Party

July 10 - 1730, VAB monthly meeting– Topic:

August TBD – Veterans Garden Working Party

August 14 - 1730, VAB monthly meeting. – Topic:

September 11 - 1730, VAB Monthly Meeting – Topic:

September TBD - 1830- 2000; World Suicide Prevention

September 28 - Fall Stand Down; 1000 - 1400 (set up, vet registration, and tear down)

October TBD - Veterans Garden Working Party

October 9 – 1730 VAB monthly meeting – Topic:

November 2 - 0900 - 1400, VAB Retreat (no monthly meeting)

November 11, Veterans Day

December 13 - 1730, VAB monthly meeting – Topic:

January 2025 - begin Run to Tahoma planning meetings.

January 8, 2025 - 1730, VAB monthly meeting – Topic:

**.MINUTES OF THE  
KITSAP COUNTY VETERAN'S ADVISORY BOARD  
January 10, 2024  
In-Person and Online Meeting**

**CALL TO ORDER:** The meeting was conducted at Olympic College and called to order by Mark Lowe at 5:30 PM. Access to the meeting was also available to members and the community through Zoom.

**Announcements:** The Chair, Jayme DeGooyer, read the required on-line announcement covering the conduct of voting members and guests during the meeting.

**Introductions:** Mark Lowe led introductions of board members and other attendees.

**Approval of Agenda:** The agenda was reviewed by all members. A motion was made and seconded to approve the agenda. The motion was seconded and approved unanimously.

**Approval of minutes:** The December 10, 2023, minutes were reviewed by members. A motion was made to accept the minutes as written. The motion was seconded and passed unanimously.

**Speakers:** Emily Larson and Audrey Wolf from the Kitsap Rescue Mission reviewing a variety of functions that are delivered by the mission. Those functions include:

- **SAFE PLACE TO STAY** - For families, men and women who would otherwise be left to seek refuge wherever they can, often in parking garages, tents, cars, and other places that are unfit for human habitation.
- **MEALS** - Provides three nutritious meals per day, every day, to those who reside in the shelter.
- **CASE MANAGEMENT** - Case managers serve to connect our guests with available resources. Their care helps enable our guests to stabilize and connect with the services they need.
- **OTHER COMMUNITY SERVICES** - We invite other community service providers, such as the Housing Solutions Navigators, to also provide services on site. Our goal is to make access as easy as possible to those staying with us.
- **MENTAL HEALTH, ADDICTION RECOVERY SUPPORT & MEDICAL SERVICES** - The Mission, in partnership with Kitsap County's 1/10th of 1% funds, contracts with Agape' Unlimited for a full-time substance use counselor (SUDP) who provides crisis intervention, assessment and treatment to our shelter guests. In addition, they have contracts with MCS Counseling, LLC for a full-time mental health counselor (LMHC) who provides crisis intervention, assessment, and therapy services. Using a collective impact approach, the SUDP and LMHC are integrated onto the mission team to create improved access to these life changing services.

The Mission also partners with Peninsula Community Health Services who provides their mobile medical and dental vans to serve the shelter guests with medical and dental needs.

**Reports.**

- a. Veterans Assistance Fund (VAF). Rick Becker reviewed the financial and workload reports with the group noting that VAF spending is at about 45% of budget during 2023. Some of the downturn is associated with KCR's structural change and closer adherence to the Veteran Assistance Fund's policies and procedures. Joel Burkhard of Kitsap Community Resources and the VAF administrator explained many clients are assessed for their immediate and emergent

needs then are referred to other programs offering long term solutions. With one month remaining in the accounting year the lower spending rate will likely result in an increase to the fund balance that can be used during 2024. Rick Becker commented that the 2024 federal poverty levels will be announced after the 15<sup>th</sup> of the month. He expects that the new rates will increase the income threshold and will allow others to qualify to use the fund.

b. Committee Reports.

- **Aging Veterans Services.** Matt Shillingburg discussed a donation that was made to the Retsil Veterans Home..
- **Housing and Homelessness.** Branden Davis commented that his grant request to help finance the Transitional Housing project is stalled. He is looking for help to move the request forward.
- **Public Affairs and Social Media.** No report.
- **Special Event Support.**
  - **Stand Down** – Peggy Roy announced the next Stand Down planning meetings are being held about once a month. She encouraged board members to attend and distribute event flyers. Stand Downs are planned to be held on April 27<sup>th</sup> and September 28<sup>th</sup> 2024. Flyers are attached for reference.
  - **The Unforgotten: Run to Tahoma.** Mark Lowe is now holding planning meetings.
  - **Military Appreciation Day.** The Greater Kitsap County Chamber of Commerce is again hosting the Military Appreciation Day event at the Kitsap Pavilion. The event will be held on March 2, 2024. The VAB has already reserved a table for the event.
- **Veteran Education.** Tatiane Simmons explained OC's veteran enrollment is higher than previous quarters.
- **Veteran Health Care.** Openings in primary care enrollment are sometimes available so encourage veterans to check with the clinic occasionally.
- **Veteran Mental Health Plans and Programs.** No update.
- **Veterans Garden.** Andrew Magallanez reported he will be working with George Holden to rent a plot at the Blueberry Patch in Bremerton.
- **Women's Resource Group.** Jayme commented that she is preparing for the next Stand Down in April.
- **Veteran Court Mentorship.** Rick Raymond announced he has access to the jail and can help veterans get started on receiving benefits sooner.

**Old Business –**

- a. Events calendar review. Rick Becker reviewed the 2024 calendar with the group. No changes suggested.
- b. Committee assignments. 2024 committee assignments were reviewed and approved by the members.
- c. Work plan. The 2024 work plan was briefly reviewed. No changes were recommended.
- d. VAB vacancies. Rick Becker explained that candidate interviews have been completed and selectees will be announced soon by Rebecca Pirtle.

**New Business –** No new business. motion was offered and seconded to reestablish the Veteran Mentor Program. The motion passed unanimously.

**Good of the Order/Announcements:** Matt Shillingburg reminded the group that the reminded members that the Port Orchard Rotary will be holding a Crab Fest in Bremerton on March 9, 2024. Proceeds will

go to the Kitsap Area Veterans Alliance. All VAB members are encouraged to attend.

**Public Comments:** There were no public comments.

**Next meeting:** The next public Veterans Advisory Board meeting will be Tuesday, February 13, 2024, at 5:30 pm. This meeting will be held via Zoom only.

**ADJOURNMENT:** Meeting adjourned at 7:00 pm.

Task Tracker			
Date	Name	Task and Goal for Completion	Progress
10/11/23	Rick Becker	Policy and Procedures Review	Complete. 12/1/2023. Smooth final version and send to commissioners for approval.

ATTENDANCE		
MEMBERS	GUESTS	STAFF
<p><b><u>Present</u></b>                      Jayme DeGooyer (I)                      Richard Raymond (I)                      Harry Gilger (I)                      Tatiane Simons (I)                      Brian Davis (I)                      Mark Lowe (I)                      Carlos Trujillo (II)                      Matt Shillingburg (I)                      Andrew Magallanez (I)                      Ron Valencia (I)                      Peggy Roy (I)                      Bill Martin (I)                      Samantha D'Anella (I)                      Dan Piper (I)                      Branden Davis (I)</p> <p><b><u>Absent / Excused</u></b></p>	Joel Burkhardt, KCR Jack Cahoon Phil Sauer Emily Larson Audrey Wolfe Jack Cahoon Joel Burkhardt Jason Reis Roy Wildes Dan Kampman	Rick Becker (I) Sonya Miles (Z)
Note: (I) = In-Person (Z) = Zoom (E) = Excused		

## 2024 Veterans Relief Fund Budget

As of January 31, 2024

Account #	Account Title	Budget	Year to Date	Percent	Balance
	Beginning Fund Balance	-	658,000.00		
<b>Current Revenue</b>					
3110.10	Real & Personal Property	800,000.00	2,192.22	0.3%	797,807.78
3610.11	Investment Interest	2,000.00	277.48	13.9%	1,722.52
3000	Other Revenue	2,700.00	49.43	1.8%	2,650.57
	<b>Revenue total</b>	<b>804,700.00</b>	<b>2,519.13</b>	<b>0.3%</b>	<b>802,180.87</b>
	<b>Budget total</b>	<b>804,700.00</b>			
<b>County Staff Charges</b>					
5101	Regular Salaries	46,388.00	3,553.60	7.7%	42,834.40
5201	Industrial Insurance	555.00	37.42	6.7%	517.58
5202	Social Security	3,549.00	269.69	7.6%	3,279.31
5203	PERS Retirement	4,305.00	338.66	7.9%	3,966.34
5209	WA State Family Leave	101.00	7.49	7.4%	93.51
5229	Benefit Bucket	7,245.00	603.75	8.3%	6,641.25
5311	Office Supplies	1,000.00	-	0.0%	1,000.00
5352	Computer Software	500.00	-	0.0%	500.00
5422	Cellular Telephone	-	-	0.0%	-
5425	Postage	150.00	-	0.0%	150.00
5431	Mileage	500.00	-	0.0%	500.00
5432	Travel	-	-	0.0%	-
5451	Operating Rentals	1,500.00	90.66	6.0%	1,409.34
5452	Cloud Service Subscriptions	-	106.38	100.0%	(106.38)
5492	Other Miscellaneous	-	-	0.0%	-
<b>Contracted Services</b>					
5415	Management Consulting	-	-	0.0%	-
	KCR	646,410.00	-	0.0%	646,410.00
	NW Justice League	60,000.00	-	0.0%	60,000.00
<b>Standdown</b>					
5413	Medical/Dental	4,000.00	-	0.0%	4,000.00
5441	Advertising	2,000.00	-	0.0%	2,000.00
5499	Other Miscellaneous	15,762.00	-	0.0%	15,762.00
<b>County Charges</b>					
5912	I/F IS Service Charges	3,319.00	276.58	8.3%	3,042.42
5913	I/F IS Program Maintenance	1,542.00	128.50	8.3%	1,413.50
5922	I/F IS Projects	304.00	25.33	8.3%	278.67
5996	Indirect Cost Allocation	5,570.00	-	0.0%	5,570.00
	<b>Expense total</b>	<b>804,700.00</b>	<b>5,438.06</b>	<b>0.7%</b>	<b>799,261.94</b>
	Estimated ending Fund Balance	-	658,000.00		
	<b>Budget total</b>	<b>804,700.00</b>			