

Return forms by 1/31/20 to:  
Cory Derenburger  
Housing & Homelessness Division, Kitsap County  
345 6<sup>th</sup> Street, Suite 400, Bremerton WA 98337

**UNSHeltered/LIVING WITH FAMILY OR FRIENDS**

- Is the household actively fleeing domestic violence? If yes, do not sign this form.
- If individual/household is staying at an emergency shelter, do not use this form, the shelter will collect this information.

**A. Location survey was given:** \_\_\_\_\_  
**City/Town survey given:** \_\_\_\_\_ **Name of Surveyor:** \_\_\_\_\_

**B. \*Location: Where did/will you stay the night of Wednesday, Jan 22<sup>nd</sup>?** (choose one, applies to entire household)

**Out of Doors** (street, tent, etc.)       Temp. Living w/ Family or Friends † \_\_\_\_\_ (how long)  
 **Vehicle**       Hospital/Detox/Other facility † \_\_\_\_\_ (which one)  
 **Abandoned Building**       Jail † \_\_\_\_\_ (which jail/prison)  
 **RV/Boat Lacking Any of the Following Amenities**       Shelter † \_\_\_\_\_ (which shelter)  
Drinking water, restroom, heat, ability to cook hot food, ability to bathe      †Not considered homeless for PIT by HUD; Optional

**C. \*Length of Time Without Stable Housing**

**i. Have you or anyone in the household been continuously without housing for a year or more?**  
 Yes (skip to iv)     No. Approximately how long? \_\_\_\_\_

**ii. Have you or anyone in the household been without housing 4 or more times in the last 3 years?**  
 Yes     No (skip to Section D)

**iii. Do these times without housing, added together, amount to a year or more?**       Yes     No

**iv. Does any person who answered yes for either i. or iii. have a disability?**       Yes     No

**D. \*Household (HH) Information**  
 (Please enter each HH member below. Use additional form if household has more than four members.) **Please check a HH type in the next box.**

**i.**     Household without Children     Household with Adults & Children     Households with only Children

**ii. Last known permanent City, State** \_\_\_\_\_ **Zip** \_\_\_\_\_

Relation to Head of Household (if applicable) Spouse/ Partner/ Child/Etc.	iii.		iv.	v. Population Data				vi. Disabilities						
	First Name	Last Name	Birth Date (or if DOB refused, year of birth, or est. age)	Gender <sup>1</sup>	Race <sup>2</sup> (enter all that apply)	Ethnicity (Hispanic (H) or Non-Hispanic (N))	Fleeing Domestic Violence	Veteran (ever served in the military)	Chronic Substance Abuse	Physical Disability (Permanent)	Developmental Disability	Mental Health (Substantial & Long-Term)	Chronic Health Condition (Permanently Disabling)	NONE APPLY
Self														

<sup>1</sup> Male (M), Female (F), Transgender (T), Gender Non-Conforming (not exclusively M or F) (D), Refused (R)  
<sup>2</sup> White (W), Black or African-American (B), Asian (A), American Indian or Alaska Native (I), Native Hawaiian or Other Pacific Islander (H), Refused (R)

**I agree to the inclusion of my household's information for purposes described in the release of information on the back of this form.** (each adult or legally emancipated youth must sign):

**E. Signature(s):** \_\_\_\_\_

If you would like to be contacted regarding housing assistance and consent to having this information shared with the HSC and/or VA, check this box and provide a phone number or email below:

Minimum required fields

F. Circumstances leading to your housing status (check all that apply)		<input type="checkbox"/> Refused	<input type="checkbox"/> Don't Know
Housing & Economic	System & Legal	Health Issues	Family Conflict
<input type="checkbox"/> Job Loss/unemployment	<input type="checkbox"/> Discharged from hospital or other medical facility	<input type="checkbox"/> Mental Illness	<input type="checkbox"/> Domestic Violence
<input type="checkbox"/> Eviction/Loss of housing	<input type="checkbox"/> Discharged from criminal/juvenile justice system	<input type="checkbox"/> Physical health/disability	<input type="checkbox"/> Guardian mental health/substance abuse
<input type="checkbox"/> Lack of job training/ unable to work	<input type="checkbox"/> Aged out of foster care	<input type="checkbox"/> Alcohol/substance abuse	<input type="checkbox"/> Family Rejection/Kicked out
<input type="checkbox"/> Lack of childcare	<input type="checkbox"/> Medical costs	<input type="checkbox"/> Illness	<input type="checkbox"/> Abuse/Neglect

G. Source(s) of Household Income and Benefits (check all that apply)		<input type="checkbox"/> Refused	<input type="checkbox"/> Don't Know
Public Assistance/Benefits		Employment	Other
<input type="checkbox"/> TANF	<input type="checkbox"/> VA	<input type="checkbox"/> Part time	<input type="checkbox"/> None
<input type="checkbox"/> SSI/SSDI	<input type="checkbox"/> Unemployment	<input type="checkbox"/> Full time	<input type="checkbox"/> Panhandling
<input type="checkbox"/> Temporary Disability/ABD/HEN	<input type="checkbox"/> Medicare/Medicaid/WA Apple Health	<input type="checkbox"/> Farm/seasonal	<input type="checkbox"/> Relative/friends

\* Denotes data that HUD requires for the PIT Count. All answers from the individuals surveyed are voluntary.

## Kitsap Client Release of Information and Informed Consent Form

Washington State Homeless Management Information System (HMIS) and Kitsap HMIS Collaborative Agencies

This agency participates in the Washington State Homeless Management Information System (HMIS) by collecting information, over time, about the characteristics and service needs of people facing homelessness. **RCW 43.185C.180 and RCW 43.185C.030**

- To provide the most effective services in moving people from homelessness to permanent housing, we need an accurate count of all people experiencing homelessness in Washington State. In order to insure that clients are not counted twice, we need to collect four pieces of personal information. Specifically, we need: **name, birth date, race/ethnicity**. You may also choose to provide your social security number. However, signing this form does not require you to do so. Your information will be stored in our database for 7 years after the last date of service. If you have questions about collection of data or your rights regarding your personally identifying information, contact the HMIS System Administrator at: (360) 725-3028
- We use strict security policies designed to protect your privacy. Our computer system is highly secure and uses up-to-date protection features such as data encryption, passwords, and two-factor authentication required for each system user. There is a small risk of a security breach, and someone might obtain and use your information inappropriately. If you ever suspect the data in HMIS has been misused, immediately contact the HMIS System Administrator at: (360) 725-3028
- The data you provide may be combined with data from the Washington State Department of Social and Health Services (DSHS) and Education Research and Data Center for the purpose of further analysis. Your name and other identifying information will not be included in any reports or publications. Only a limited number of staff members, who have signed confidentiality agreements, will be able to see this information. Your information will not be used to determine eligibility for DSHS programs. Washington State HMIS system administrators have full access to all information in HMIS. This includes the Department of Commerce staff, designated HMIS system administrators, and the software vendor.
- By signing this form, you acknowledge and allow Department of Commerce staff to obtain additional records of information from other state agencies with which there is a data sharing agreement (DSA) on file between Commerce and the other agency. Our DSA guides data transfer and storage security protocols. If DSAs are in place, Commerce is authorized by you to obtain, add to HMIS, and use for evaluation purposes any other data you have provided to other Washington state agencies.
- Your decision to participate in the HMIS will not affect the quality or quantity of services you are eligible to receive from this agency, and will not be used to deny outreach, assistance, shelter or housing. However, if you do choose to participate, services in the region may improve if we have accurate information about homeless individuals and the services they need. Furthermore, some funders MAY require that you consent to provide your personally identifying information in HMIS in order for you to receive services from that funding source.

I understand the above statements and consent to the inclusion of personally identifying information in HMIS about me and any dependents listed below, and authorize information collected to be shared with partner agencies, both state agencies and organizations that participate in the Kitsap HMIS Collaborative. I understand that my personally identifying information will not be made public and will only be used with strict confidentiality. I also understand that I may withdraw my consent at any time by filing a 'Client Revocation of Consent' form with this agency. I understand that I may obtain a copy of my signed consent form from this Agency (including forms signed electronically).

**IMPORTANT: Do not enter personally identifying information into HMIS for clients who are: 1) in DV agencies or; 2) currently fleeing or in danger from a domestic violence, dating violence, sexual assault or stalking situation; 3) are being served in a program that requires disclosure of HIV/AIDS status (i.e.; HOPWA); or 4) under 13 with no parent or guardian available to consent to enter the minor's information in HMIS. If this applies to you, STOP – and do not sign this form.** ➤ PLEASE SIGN ON OTHER SIDE OF FORM.

# Kitsap Point In Time Count - January 2020

## Local Questions

Your answers to the following questions will help Kitsap County social service agencies and housing providers improve services for people seeking housing and other assistance. Participation in this survey is optional. We thank you for your time! **One form per head of household.**

1) Name of the Head of Household: \_\_\_\_\_

2) Gender:  Male  Female  Trans Male-to-Female  Trans Female-to-Male  Gender Non-Conforming

3) Age: \_\_\_\_\_

4) Do you speak English as a first language?  Yes  No

5) What is the highest grade or year in school that you have completed?

- 1<sup>st</sup> – 8<sup>th</sup> grade  1 to 3 years of university, technical school, community college  
 9<sup>th</sup> – 11<sup>th</sup> grade  4+ years of university  
 12<sup>th</sup> grade or GED

6) Are you currently employed?  No  Part-time  Full-time

7) Did you complete a survey in the Kitsap Homeless Count last year – January 2019?  Yes  No

7a) If yes, what was your living situation during the previous count? \_\_\_\_\_

8) How many times have you used any of the following emergency medical services while homeless? (enter #)

_____ Ambulance	_____ Emergency Room
_____ Paramedics	_____ Emergency Mental Health

9) What has been your biggest challenge to getting housing again? \_\_\_\_\_

10) Have you requested housing assistance in Kitsap?  Yes, answer 11a  No, answer 11b

11a) If you requested housing but haven't received it, what reasons were you given? (check all that apply)

- rental history  credit history  
 criminal record  income too high  
 income too low  not eligible  
 housing unavailable  put on wait list  
 mental illness  other: \_\_\_\_\_  
 drug addiction

11b) If you haven't requested housing, what has prevented you? (check all that apply)

- criminal record  previous eviction  
 no identification  no mailing address  
 not interested  not eligible/qualified  
 don't know how to  strict requirements  
 wait is too long  mental health issue  
 drug addiction  other: \_\_\_\_\_

12) Have you ever requested housing assistance from agencies in other counties?  No  Yes, where: \_\_\_\_\_

13) How long have you been living in Kitsap County? \_\_\_\_\_

14) Was your last permanent housing in Kitsap County?  Yes  No

15) If your last permanent address was OUTSIDE Kitsap, what is the main reason you came to Kitsap? (check ONE)

- |   |   |  |  |
|---|---|--|--|
| <input type="checkbox"/> employment opportunities | <input type="checkbox"/> medical/recovery treatment | <input type="checkbox"/> fleeing domestic violence | <input type="checkbox"/> to get help from family/friends |
| <input type="checkbox"/> returning to the area    | <input type="checkbox"/> education opportunities    | <input type="checkbox"/> Military connection       | <input type="checkbox"/> to help family/friends          |
| <input type="checkbox"/> better cost of living    | <input type="checkbox"/> to access social services  | <input type="checkbox"/> offer of Public Hsg.      | <input type="checkbox"/> Other: _____                    |

16) Which housing situation(s) would best fit your immediate needs? (check all that apply)

- domestic violence shelter  shelter allowing pets  senior housing (55+)  
 adult female & children shelter  disability housing  Tiny House village (temporary hsg)  
 adult male & children shelter  clean & sober housing  legal tent city  
 family & children shelter  permanent subsidized housing  Other: \_\_\_\_\_  
 adult male only shelter