



Department of Human Services  
Housing and Homelessness Division



Kitsap Housing and  
Homelessness Coalition

## PROJECT CONNECT SURVEY VOLUNTEER |

Survey Volunteers will survey individuals at Project Connect Service Events. The count at these locations will occur between January 23<sup>rd</sup> and January 25<sup>th</sup>. The times of these surveys will depend on the hours of the Service Event. Survey Volunteers are asked to commit to at least one 5-hour shift (less if surveying is completed early) on the day of the event plus 1 hour of training time prior to the count.

### Event Days/Times:

- Poulsbo Project Connect – Gateway Fellowship - Church 18901 9<sup>th</sup> Ave NE, Poulsbo WA - January 23<sup>rd</sup>, 10am-2pm
- Bremerton Project Connect – Salvation Army - 832 6<sup>th</sup> St, Bremerton WA - January 24<sup>th</sup>, 10am-2pm
- Port Orchard Project Connect – United Methodist Church – 725 Kitsap St, Port Orchard, WA - January 25<sup>th</sup>, 10am-2pm

We encourage all volunteers to bring a cellphone. Clipboards will be available for volunteer use.

## Volunteer Responsibilities

### What you ARE responsible for

- Completing survey training and understanding the instructions given. Filling out and signing the Volunteer Agreement and Roster.
- Surveying all entrants (regardless of their appearance) with courtesy and respect.
- Identifying yourself as a volunteer doing a survey on housing.
- Seeking explicit consent from all potential survey participants.
- Asking the survey questions as written, and writing down responses as clearly as possible.
- Gathering at least location, gender, and estimated year of birth for individuals not consenting to the survey.
- Maintaining the confidentiality of survey participants.
- Arriving at the assigned meeting area at the beginning and the end of your shift.
- Returning completed surveys.

### What you ARE NOT responsible for

- Providing answers to questions about housing or services.
- Responding to panhandling requests.
- Finding someone a place to stay or directing him/her to a place to stay.
- Sharing personal information with survey participants.
- The behaviour and conduct of other volunteers.
- Providing personal opinions about issues raised by survey participants.
- Responding to media inquiries.

## Qualifications

- Self-motivated and able to work well with little supervision
- Ability to make clear decisions with sound judgement
- Dependable, adaptable, flexible, and punctual
- Volunteers surveying at the connect fairs will need to be able to sit for at least 5 hours per survey location.
- Access to reliable mode of transportation
- Able to complete training specific to the volunteer position
- Fluency in a second language is an asset, especially Spanish, or other languages or dialects, but is not required.

## To Apply

Complete the registration form at <http://kcowa.us/PIT2024> or contact Cory Derenburger, Housing & Homelessness Division Specialist at [cderenbu@kitsap.gov](mailto:cderenbu@kitsap.gov) or (360) 362-0404. Visit <https://www.kitsapgov.com/hs/Pages/HH-Point-in-Time.aspx> for more information.