

**ESTABLISHMENT OF A NON-MOTORIZED FACILITIES CITIZENS ADVISORY COMMITTEE**

**WHEREAS**, Washington State RCW 47.30.030 requires non-motorized facilities' plans be included in the comprehensive plans of local jurisdictions to be eligible for funding; and

**WHEREAS**, the Kitsap County Comprehensive Plan addresses the need to establish non-motorized connections throughout the county; and

**WHEREAS**, the development of non-motorized facilities is a key component to Kitsap County's transportation network and provides recreational and tourism opportunities in Kitsap County; and

**WHEREAS**, Kitsap County adopted a Non-Motorized Facility Plan in 2013 to establish goals and policies for development of regional facilities and community connections; and

**WHEREAS**, the Non-Motorized Facility Plan includes a series of implementation strategies including the prioritization of regional route segments for future funding consideration; and

**WHEREAS**, to further these strategies, the Non-Motorized Facility Plan proposes development of a citizens advisory committee to review and provide comment on existing and proposed non-motorized facilities, regional and local routes, and assist the county in prioritizing potential non-motorized projects and programs.

**NOW THEREFORE, BE IT RESOLVED BY THE KITSAP COUNTY BOARD OF COMMISSIONERS** that the Non-Motorized Facilities Citizens Advisory Committee is established with the following purpose, organization and membership, and responsibilities.

**Section 1 Purpose**

The Non-Motorized Facilities Citizens Advisory Committee is established to advise the Board of County Commissioners and staff on matters related to non-motorized transportation and shall have the opportunity to contribute to the County's planning processes related to non-motorized transportation.

**Section 2 Organization and Membership**

The Non-Motorized Facilities Citizens Advisory Committee shall be composed of nine members appointed by the Board of Commissioners to include two members from each Commissioner District and three At-Large Representatives.

Committee members' background and expertise will enhance the function and effectiveness of the Advisory Committee in fulfilling its responsibilities. To the extent possible, members will be knowledgeable about non-motorized transportation networks, shared-use paths, bicycle lanes and other trail systems or represent a broad spectrum of diverse community user groups that may include those with disabilities; recreational and utilitarian walkers; bicyclists of all ages; and school, business and safety organizations.

The initial Committee formed shall consist of three members appointed for one-year terms, three members for two-year terms and three members for three-year terms. Subsequent appointments will be three years. Members appointed to fill vacancies for any reason other than a term expiring shall serve out the remainder of the term.

The Committee shall meet monthly October through March of each year and then every two months April through September though the Committee or its subcommittees may meet more frequently to achieve its goals and requested deliverables.

Within the first 60 days of the Committee being established, the Committee shall approve bylaws and elect a chair and co-chair to facilitate meetings. County staff will provide administrative support including crafting agendas, preparing materials and presentations, managing the committee website, and forwarding recommendations. County staff and other agencies will assist with specific technical information.

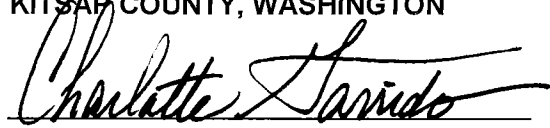
### **Section 3     Responsibilities**

The Non-Motorized Facilities Citizens Advisory Committee responsibilities include, but are not limited to:

- Review existing and proposed regional non-motorized routes; evaluate feasibility, safety, and gaps in connectivity or continuity; and prioritize specific segments or areas for use in pursuing grant applications and other funding opportunities.
- Discuss non-motorized facility design elements and potential site-specific flexibility based upon context-sensitive solutions.
- Conduct an annual review of data related to facility conditions and safety concerns within the county's purview.
- Develop an annual list of non-motorized projects for the Transportation Improvement Plan update in collaboration with County and City staff, the Tribes, and community stakeholder and park stewardship groups as they will be key partners in the development and maintenance of facilities over time.
- Submit this prioritized non-motorized project list annually to the Board of County Commissioners no later than April 30, beginning in 2016.
- Review and comment on projects that affect the non-motorized facility system.
- Monitor implementation of the Non-Motorized Facilities Plan.
- Promote non-motorized forms of transportation throughout the county.

Adopted this 16<sup>th</sup> day of November, 2014.

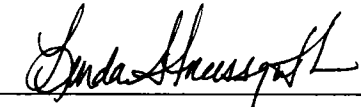
BOARD OF COUNTY COMMISSIONERS  
KITSAP COUNTY, WASHINGTON



CHARLOTTE GARRIDO, Chair



ROBERT GELDER, Commissioner



LINDA STREISSGUTH, Commissioner



ATTEST:



Dana Daniels, Clerk of the Board