



## MEETING AGENDA

DATE: March 9, 2023

TIME: 10:00 a.m. – 12:00 p.m.

LOCATION: [ZOOM](#) | Meeting ID: 815 8148 4067 | Passcode: 669002

In-person: WorkSource Kitsap | 3120 NW Randall Way, Silverdale  
Agate Pass Conference Room #112

### ACTION ITEMS:

1. Call to Order – 10:00 a.m. and Welcome
2. Approval of March 9, 2023, Agenda
3. Approval of January 12, 2023, Meeting Minutes (Att. 3, p. 2-5)

### DISCUSSION ITEMS:

4. QUEST Discretionary Grant – Michael Robinson
5. Construction Housing Panel (Bio Att. 5, p. 6)  
Jill Stanton, Bremerton Housing Authority Executive Director  
Colleen McAleer, Clallam EDS Executive Director (Att. 5(a), p. 7-15)  
Greg Lane, Building Industry Association of Washington Executive Vice President  
Liz Revord, Housing Solutions Network Director
6. OWDC Director Report Out – Bill Dowling
7. One-Stop Operator Report Out

### COMMITTEE DEBRIEF:

8. Executive Meeting January 10, 2023 (Att. 8, p. 16-18)
9. Business and Economic Development Packet (Att. 9, p. 19-21)
10. Youth Packet (Att. 10, p. 22-24)
11. Operations Packet (Att. 11, p. 25-29)
12. 2023 Calendar (Att. 12, p. 30)
13. [Public Comment](#)
14. Adjourn

Next Meeting: May 19<sup>th</sup>, joint in-person meeting with OCB at Olympic College Olympic College Lecture Hall in Bldg. 4, Room 129 (no virtual option)

#### EXECUTIVE COMMITTEE

Chair - Marilyn Hoppen, *SVP Human Resources Kitsap Bank*  
 Vice Chair - Monica Blackwood, *CEO/President West Sound Workforce*  
 Jessica Barr, *Regional Director Washington State Employment Security Dept.*  
 Cordi Fitzpatrick, *Human Resources Director Security Services Northwest*  
 Chuck Moe, *Field Rep Northwest Laborers-Employers Training*

#### COUNCIL MEMBERS

##### Business Members

Nicholas Gianacacos, *Program Manager General Dynamics NASSCO*  
 Daniel Stegier, *CEO/President Lumber Trades, Inc*  
 Gillian Niuman, *Human Resources People Support Services*  
 Nicole Brickman, *Human Resources Director YMCA Kitsap*  
 Gregory Dronkert, *CEO/President Pacific Mobility Group, Inc.*  
 Peter Johnson, *HR Manager McKinley Paper Company*  
 Heidi Lamprecht, *Co-Founder Paella House Franchisees and Training*  
 Matthew Murphy, *President/CEO South Kitsap Chamber of Commerce*  
 Lisa Donlon, *General Manager Windermere Commercial*  
 Megan Mason-Todd, *Workforce Development Director Snookum*

##### Economic Development Members

Colleen McAleer, *Executive Director Clallam Economic Development Co.*

Cindy Brooks, *Executive Director Team Jefferson EDS*

##### Labor Members

Rusty Grable, *Business Rep & Organizer Machinist Union District 160*  
 Neal Holm, *Electrician and Membership Development IBEW 46*

##### Business Members

Dr. Suzy Ames, *Peninsula College President*  
 Dr. Marty Cavalluzzi, *President Olympic College*

##### Education K-12 Members

Aaron Leavell, *OESD #114 Superintendent*  
 Dr. Kareen Borders, *South Kitsap School District*

Kevin Gallacci, *General Manager Clallam Transit System*

##### Public Service Members

Gina Lindal, *Administrator Department of Social and Health Services*

##### Community Based Members

Anthony Ives, *Executive Director Kitsap Community Resources*  
 Jeff Randal, *Secretary District 1 Jefferson PUD*

**OLYMPIC WORKFORCE DEVELOPMENT COUNCIL (OWDC)**  
**MINUTES**  
**January 12, 2023**

**1. CALL TO ORDER**

The Olympic Workforce Development Council (OWDC) meeting was held virtually, via Zoom January 12, 2023. Marilyn Hoppen, Chair, called the meeting to order at 10:04 a.m.

**2. APPROVAL OF AGENDA**

Motion: Terry Cox moved to approve the agenda as presented. Jessica Barr seconded the motion. Motion carried unanimously.

**3. MINUTES November 17, 2022 (Att. 3, p.2-5)**

Motion: Mike Robinson moved to approve the minutes as amended. Jessica Barr seconded the motion. Motion carried unanimously.

**4. Approval of OWDC By-Laws (Rev3) Att.4, p.6-11)**

Motion: Gina Lindal moved to approve the nomination as amended. Danny Steiger seconded the motion. Motion carried unanimously.

**5. Introduction of Edward Looby, OSO**

Edward Looby introduced as the Career Path Services newly hired One-Stop Operator.

**6. Washington Builders Association – Greg Lane**

Greg Lane's presentation has been rescheduled and he will participate in the housing panel set for March.

**DISCUSSION ITEMS**

**7. OWDC Director Report Out – Bill Dowling**

Bill shared highlights from the executive meeting and his presentation to the executive board.

- Bill shared details from the governor's \$13 million package for Economic Security for All (EcSA) to increase funding for services like: job skills, training, and support services, as well as increasing funds to support training and retention for employers. The focus is servicing individuals on the edge of the poverty line to create self-sufficiency. An additional \$5.5 million being allocated to business services, would like to place one in each of the 3 counties, Clallam, Jefferson, and Kitsap
- Programs are seeing an increase in co-enrollments
- Trip to National WF Conference will be attended by Danny Steiger, Jefferson County Commissioner, Kate Dean, Bill, and Luci from OWDC
- A panel to discuss housing is in the planning stages and those interested in participating to email Bill

## 8. PY22 State Monitoring Debrief

Alissa and Luci provided a debriefing of the state monitoring process, overall, a clean monitoring session. There were a couple of items that require correction, including a couple of processes to address locally. New areas of focus were also identified for implementation and tracking. The data element and validations were very successful and kudos to the sub-recipients for their participation in the process and responsiveness.

## COMMITTEE DEBRIEF

### 9. Executive Committee Report:

Alissa gave update

- The committee's meeting scheduled changed, minutes will be available a month later than previously provided.
- The interim one-stop operator created an integrated services and triage system. Developed a system leadership team, members include Jeff Allen, Mike Robinson, and Anjalee Blackwell. The team is currently working on a model, the focus will be on customers and how they shape the services provided, cross train all employees, increase market visibility, refocus metrics, and continue building a system work plan.

### 10. Business and Economic Development Committee Packet (Att. 10., Pg. 12-15):

Quorum not met

Edward Looby gave update

- Clallam Transit seeing an increase in hiring, and actively recruiting for an IT position. New micro-service actively running between Sequim and Forks. Changes made to the Vanpool service now Rideshare is currently transporting prison staff to work.
- Clallam Transit also hosted a community art project, 3 winners were selected, and 3 newly acquired 50 passenger vans are displaying the winning artwork, these vans service the run from Port Angeles to Bainbridge. Clallam Transit to add more 7 passenger vans to the fleet and have included a few EVs, that are also being used to transport staff to the prison.
- OTR/CDL drivers have been designated as a "not in demand" industry meaning, no training can be provided via WorkSource. Bill is working with agency partners to have the designation reversed because the data is not consistent with that decision.

### 11. Youth Packet (Att. 11., Pg. 16-28):

Jeff Allan gave update

- a. Focus on employer engagement efforts continue and Pathways team facilitating youth placements and working with employers to support and manage expectations.
- b. Seeing an uptick in post-secondary enrollments, including seeing an increase in student enrollment in degreed programs. Working to get the word out to WIOA participants that funding for education is available.

- c. 2023 legislative session has begun, watching the proposal for Career Connect WA (CCW) plan which includes creating connected learning programs statewide, finding a permanent home for WSAC, and growing regional and tribal partnerships. The superintendent's dual credit program is also in review this session; the program would provide college credits to students while in high school covering the cost of the college credits.
- d. School districts are dealing with budgetary challenges as emergency and Covid funding ends.
- e. Shared success stories of WIOA participants.

## 12. Operations Packet (Att. 12, Pg. 29-43):

Mike Robinson gave update

- Full committee in attendance.
- Gina Lindal shared that DSHS food and nutrition services approved for additional services, Gina shared success stories and an update on the emergency food allotment noting that food insecurity is widespread within communities. A new home visit program and new parent expansion provides pregnancy supplies and other services for new parents.
- EcSA (Economic Security for All) reported close to all 50 participants have a food need.
- DVR hired new staff, Lucinda Heidel and Zeek Hill.
- Terry Cox shared that Olympic College has seen an increase in students signing up in Work First program. Job skills program partnering with Impact Washington and seeing an increase in students accessing those programs as well. Working with marine services to create a program.
- ESD, shared success stories, and updates from customer satisfaction surveys taking in office and via Survey Monkey. Results were largely positive, 90% approved of services and 100% recommend ESD. Also shared there has been an increase in first time visitors to WorkSource as well as initiatives tracking all customer interactions. Technology is helping to create data points and identify customer needs. Shared another success story using the tracker and this process has been adopted by the state. QUEST Grant – (Quality Jobs, Equity Strategy, and Training) will be recruiting soon and will provide services to job seekers and businesses. Performance indicators noted that in serving adults in Jefferson County continues to be a challenge. The Clallam office is now fully staffed and will serve both Clallam and Jefferson counties.
- KCR, shared a success story. The contract with Skookum is providing significant support for increasing self-sufficiency. Currently looking for ways to increase WIOA participants and making introductions for participants to increase co-enrollment opportunities and reviewing video & marketing strategies.
- Brian from Peninsula College shared that numbers are improving, currently working with Clallam EDC to create a job skills program. Other programs under development include dental hygiene the marine trades.

## 15. Public Comment

None

**16. Good of the Order and Adjourn**

- a. Pete Johnson stated Port Angeles McKinley Paper has a summer internship program for students aged 18 years and older with a focus on engineering or environmental science. Have tried connecting with school districts without success. Those interested can reach out to him directly for more information.
- b. Skookum has 5 internship positions available, contact directly for more information.

**NEXT MEETING**

The next council meeting is March 9, 2023, via Zoom

**ADJOURNMENT**

There being no further business to come before the Council, the meeting was adjourned at 11:07 a.m.

## OWDC Construction Housing Panel



Jill Stanton, CPA currently serves as the Executive Director of Bremerton Housing Authority in Bremerton, WA. She has over 18 years of experience working in public housing authorities across the state of Washington. Prior to her current role, she served as the Deputy Executive Director and Chief Administrative Officer for the King County Housing Authority overseeing Finance, Human Resources, Information Technology and Risk Management. She also served in a very similar role at the Everett Housing Authority, working her way into increasing roles of responsibility over her 14 years of service including Finance Director and Deputy Executive Director.

Jill is a Certified Public Accountant and holds a Bachelor of Science in Accounting and a Master of Arts in Organizational Leadership. Her leadership philosophy is firmly based on the concepts of servant leadership where she believes supporting people in reaching their highest potential ultimately strengthens an organization and its community. Her interests in developing housing authorities to carry out their mission are based in ensuring health, diversity and equity for her staff and the people who they serve through inclusive practices, active listening, and excellent customer service.



Colleen McAleer is a seasoned leader with over 30 years of broad executive experience, Colleen's background straddles both the public and private sectors, ranging from military service to commercial real estate, non-profits and governance. Currently leads the Executive Director of the Clallam County Economic Development Council and serves as a Commissioner at the Port of Port Angeles. Colleen brings a unique range of skills, knowledge and talent to a diverse set of responsibilities. Colleen is an acknowledged expert at team leadership and brings a wealth of energy and determination to every endeavor that she undertakes.



Greg Lane joined the Building Industry Association of Washington (BIAW) as Executive Vice President in July 2018. As the organization's executive officer, Greg administers the largest trade association in Washington state, representing nearly 8,000 members in the home building industry. Greg came to BIAW after serving as Deputy Secretary of State, where he oversaw three divisions in the Office of the Secretary of State: the Washington State Library, the State Archives and Records Division and the Community Programs Division. He also administered the OSOS policy, communications and legislative relations programs.

Greg has worked in communications and public affairs for 30 years, including spending 15 years on staff in the Washington State Legislature. Prior to joining the Office of the Secretary of State, Greg was the President and CEO of TVW, the nonprofit public affairs television network in Washington, where he won two Emmy® awards for documentary executive production. He has also served as Deputy Chief of Staff in the Washington State Office of the Attorney General.



Liz Revord is the Director of Housing Solutions Network, a grassroots community-based group of housing advocates focused on affordable workforce housing in East Jefferson County. HSN connects people and resources; creating and identifying solutions for the sector of the workforce between 80-150% area median income; this is often local working families and individuals who don't qualify for housing resources and yet still can't afford market rate homes. This reflects a sector of workforce that includes our local teachers, nurses, firefighters, and nonprofit workers.





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March 9, 2023  
Clallam County Housing Analysis  
As of Aug 2022

# Current Situation in Clallam

- No Large Commercial Developers Currently
- Flat Median Income >> Higher Relative Risk for Developers
- Need to Grow Our Own
- Housing Solutions Committee
  - Builders, Brokers, Lenders
  - City & County Planners
  - County Commissioners
  - Nonprofit Affordable Housing Groups
  - EDC & United Way
- Split Goals and Groups into Government Funded Projects and Privately Funded Housing
- Significantly Impacted by Outside Investors
  - Purchasing Second Homes
  - Remote Workers
  - Short Term Rentals



## Housing Market Snapshot Q4 2022

### Washington Center for Real Estate Research

- Home Resales are Center estimates based on MLS reports or deed recording.
- SAAR means data presented at Seasonally Adjusted Annual Rates allowing qtr-to-qtr comparison.
- Building permits (total) are from the U.S. Department of Commerce, Bureau of the Census. For less populous counties, building permit data since 2017 may be based upon sampled estimates.
- Median prices are Center estimates of the point at which half of existing home sales occurred at higher prices and half at lower prices.
- Affordability index measures the ability of a typical family to make payments on median price resale home. It assumes 20% downpayment and 30-year amortizing mortgage. First-time buyer affordability index assumes a less expensive home, lower downpayment, and lower income.
- Q1 2022 statewide median price has been revised to reflect reporting changes in key markets. County data remains unaffected. Please contact the WCRER for details..

County	SAAR	% Change by qtr	% Change by year	Building Permits	% Change by year	Median Resale Price (\$)	% Change by year	HAI	First- time HAI	
Adams	150	-6.2	-11.8	13	-50.0	\$310,000	4.8	88.0	61.0	
Asotin	120	-7.7	-14.3	10	150.0	\$289,900	18.8	81.6	59.4	
Benton	3,340	-10.2	-19.3	144	-53.4	\$417,000	2.3	87.7	58.6	#3
Chelan	1,030	-2.8	-2.8	59	-42.2	\$584,400	8.4	52.2	37.4	
Clallam	980	-8.4	-14.0	38	46.2	\$436,500	-2.6	55.8	37.0	#2
Clark	8,290	3.4	-5.3	1,342	8.3	\$503,400	2.3	70.3	45.6	
Columbia	100	-9.1	-9.1	17	1600.0	\$258,500	3.4	115.4	81.9	
Cowlitz	1,450	-7.1	-11.0	67	1.5	\$373,600	2.1	90.0	61.6	
Douglas	570	-9.5	-10.9	27	107.7	\$442,900	-0.9	70.7	46.1	
Ferry	120	-7.7	0.0	8	100.0	\$252,900	5.5	89.7	69.5	
Franklin	1,120	-10.4	-19.4	80	-45.2	\$417,000	2.3	99.6	66.7	
Garfield	0	NA	-100.0	2	0.0	\$201,300	0.4	132.5	66.9	
Grant	1,240	-6.8	-13.3	125	21.4	\$335,200	2.5	73.3	48.2	
Grays Harbor	2,220	-7.9	-7.1	67	116.1	\$330,200	4.3	68.6	45.2	
Island	1,810	-6.7	-15.0	62	169.6	\$567,400	5.4	67.3	47.7	
Jefferson	610	-4.7	-6.2	90	83.7	\$595,000	-3.1	55.6	38.3	#5
King	26,030	-10.3	-20.9	3,605	-46.7	\$860,100	3.8	55.5	38.1	#4
Kitsap	4,960	-6.9	-8.5	222	-58.7	\$504,700	0.1	67.7	45.0	#10
Kittitas	1,210	-9.0	-12.9	112	-1.8	\$587,500	14.5	58.2	43.2	
Klickitat	380	22.6	8.6	24	700.0	\$342,900	-14.3	76.6	45.0	
Lewis	1,450	-4.6	-8.8	61	-4.7	\$397,000	7.1	58.3	41.7	
Lincoln	140	-12.5	-26.3	10	100.0	\$233,200	3.6	117.3	62.5	
Mason	1,370	-6.8	-11.0	49	133.3	\$383,300	-1.0	75.8	49.5	
Okanogan	600	3.4	0.0	52	188.9	\$347,500	9.9	72.2	50.1	
Pacific	570	-5.0	-12.3	9	-60.9	\$309,400	-5.3	85.8	59.1	
Pend Oreille	280	-6.7	-17.6	0	-100.0	\$313,000	2.3	107.8	77.4	
Pierce	14,630	-9.3	-16.3	863	-24.9	\$521,700	0.2	73.9	49.6	
San Juan	260	-10.3	-35.0	19	-36.7	\$943,700	-5.6	40.5	28.7	#1
Skagit	2,040	-5.6	-11.3	131	20.2	\$504,800	-3.4	85.3	56.4	
Skamania	320	-3.0	0.0	6	-64.7	\$416,700	-16.7	89.0	68.2	
Snohomish	11,210	-10.0	-16.7	739	-48.9	\$702,600	1.9	65.2	44.0	
Spokane	7,660	-0.5	-10.2	596	-22.3	\$411,500	2.6	71.5	48.1	
Stevens	820	-7.9	-18.0	39	457.1	\$313,000	2.3	70.0	50.3	
Thurston	5,290	-10.8	-13.0	297	-70.3	\$486,400	2.6	76.5	53.9	
Wahkiakum	70	-22.2	-30.0	5	150.0	\$405,800	5.1	71.8	52.2	
Walla Walla	680	-8.1	-2.9	60	275.0	\$410,900	3.0	69.2	48.7	
Whatcom	3,230	-7.2	-11.3	377	39.6	\$572,200	0.2	58.6	40.1	
Whitman	450	-4.3	-15.1	8	-38.5	\$359,400	1.0	73.6	46.8	
Yakima	2,330	-4.9	-0.9	147	-55.6	\$341,400	3.3	78.7	53.4	
<b>Statewide</b>	<b>109,130</b>	<b>-7.4</b>	<b>-14.6</b>	<b>9,582</b>	<b>-35.5</b>	<b>\$567,400</b>	<b>-0.9</b>	<b>67.8</b>	<b>43.6</b>	

# Principles



**TRY EVERYTHING**



**GROWTH SHOULD BE  
INCREMENTAL**



**INTEGRATE, DON'T  
DOMINATE**

# Residential Analysis

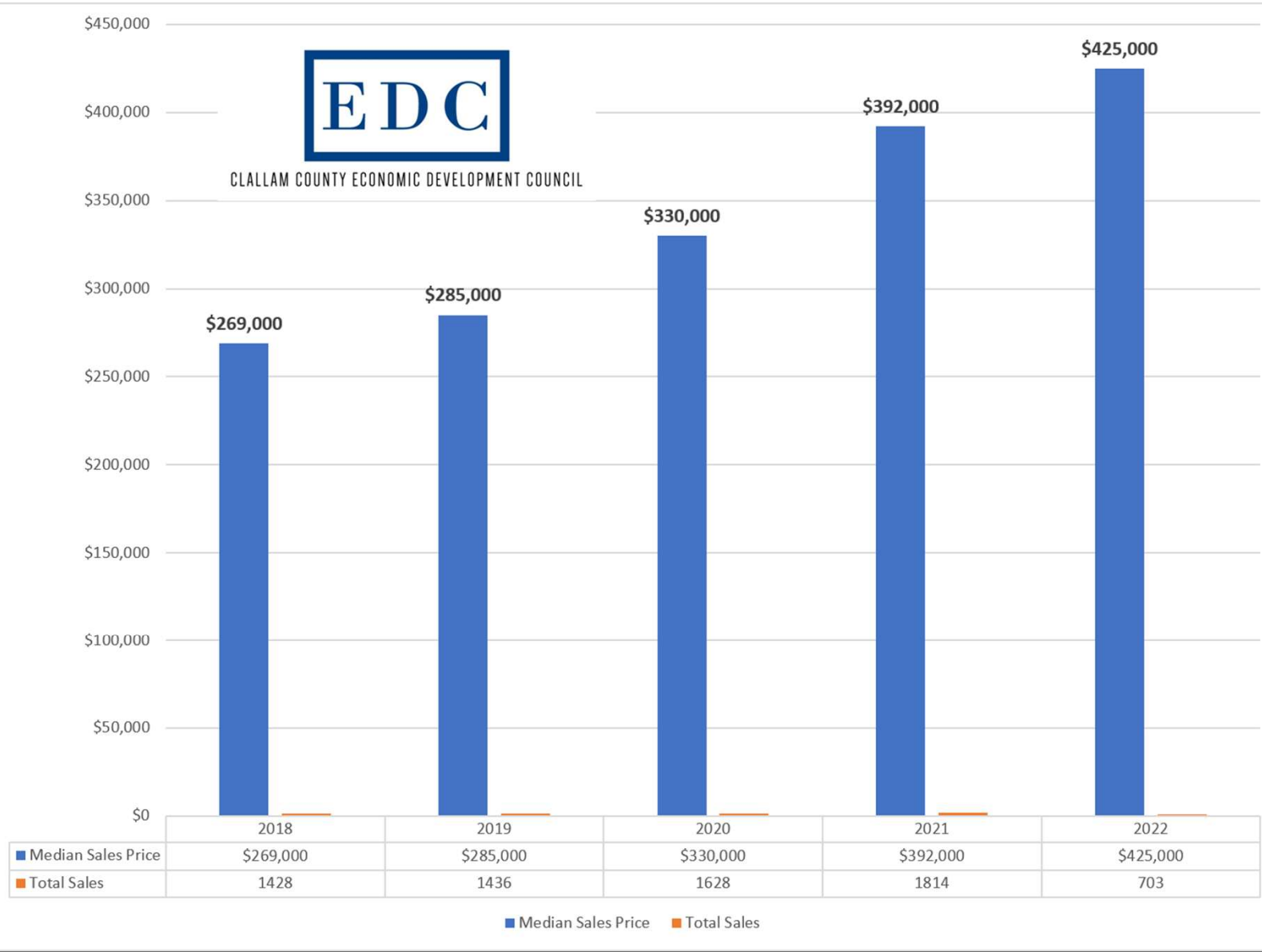
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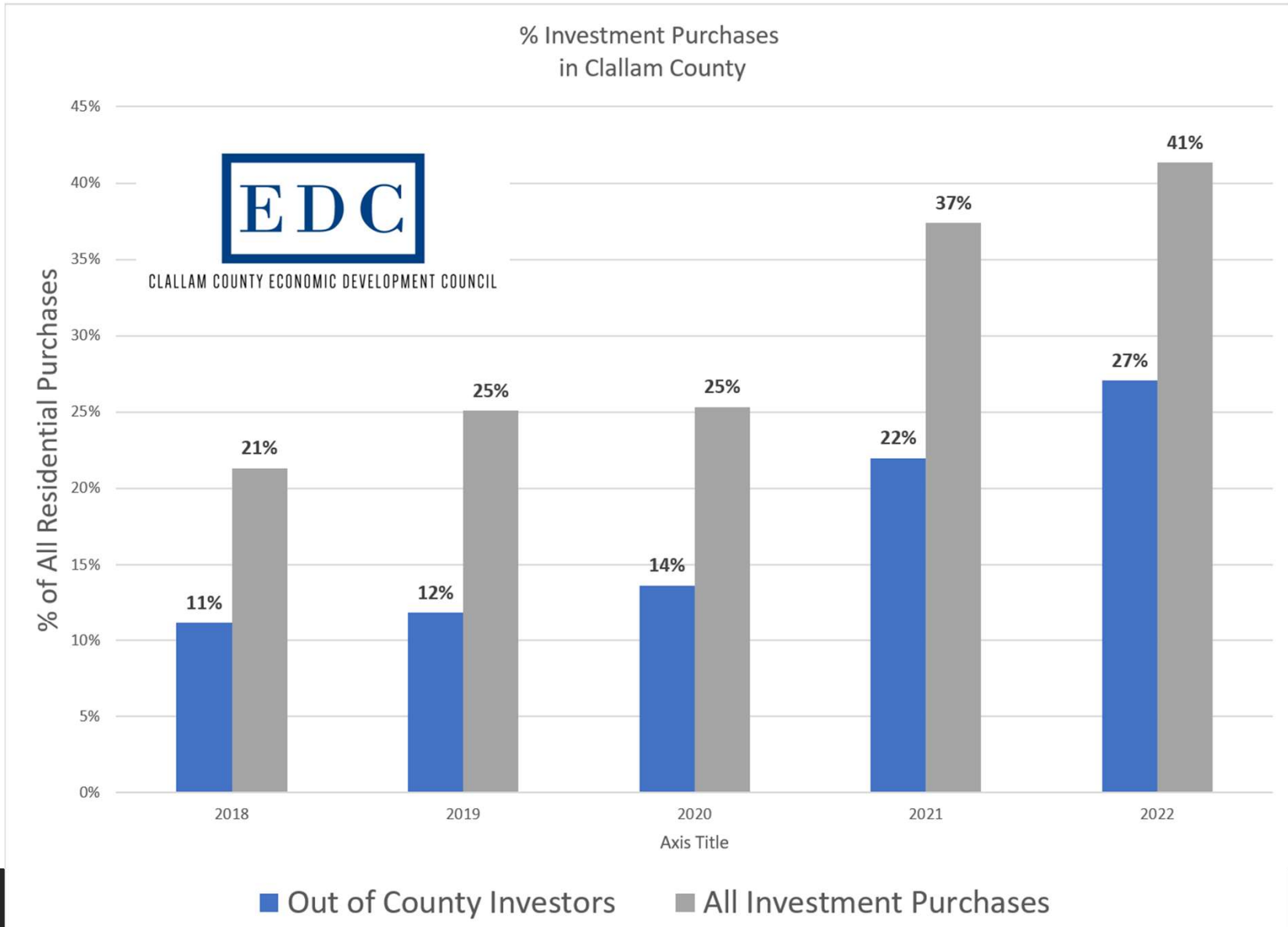
	<b>Unincorp County</b>	<b>Port Angeles</b>	<b>Sequim</b>	<b>Forks</b>	<b>All</b>
Site Built SFR	13,477	6,705	2,147	720	23,049
Manuf Homes (Real)	3,890	217	80	172	4,359
Duplexes - Fourplexes	84	140	107	32	363
Condominiums	435	147	482	0	1,064
Cabins Real <400sf	388	5	7	0	400
<b>All residential - Total</b>	<b>18,274</b>	<b>7,214</b>	<b>2,823</b>	<b>924</b>	<b>29,241</b>
Manufactured Homes (Personal)	1,082	120	504	295	2001

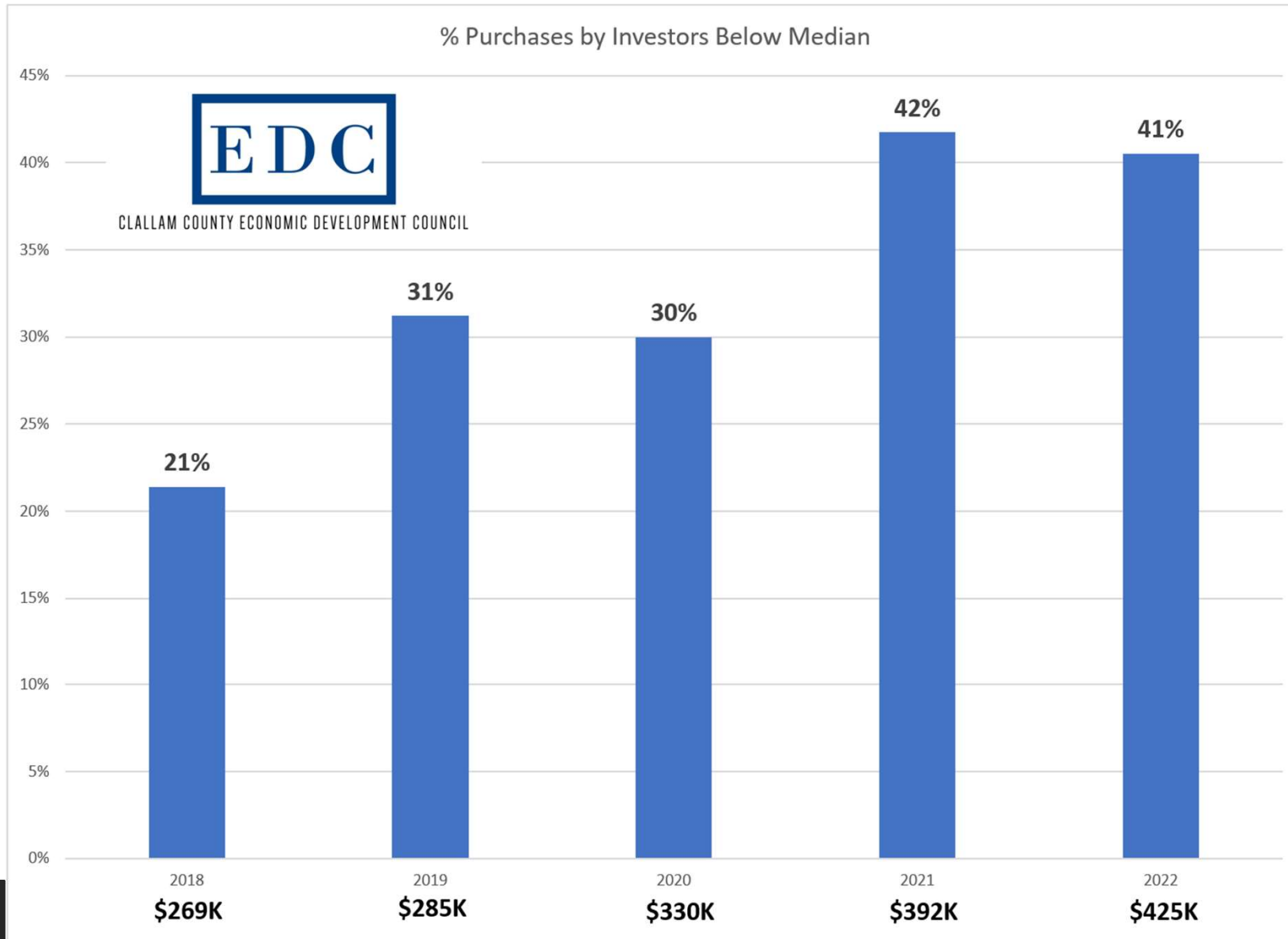
# Apartments & Hotels Analysis

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	<b>Unincorp County</b>	<b>Port Angeles</b>	<b>Sequim</b>	<b>Forks</b>	<b>Total</b>
<b>Apartments (Assessor Code 1300)</b>	13	88	30	7	<b>138</b>
<b>Hotels &amp; Motels (Assessor Code 1600)</b>	37	34	18	15	<b>104</b>







**OLYMPIC WORKFORCE DEVELOPMENT COUNCIL (OWDC)  
EXECUTIVE COMMITTEE SUMMARY  
January 10, 2023**

**ATTENDANCE:** Marilyn Hoppen, Monica Blackwood, Jessica Barr, Jessica Brasher  
Staff: Bill Dowling, Alissa Durkin, Doug Washburn

The Olympic Workforce Development Council's (OWDC) Executive Committee meeting was held on Tuesday, January 10<sup>th</sup> via Zoom.

**APPROVAL OF SUMMARY**

The Executive Committee's Meeting Agenda was approved as follows:

**ACTION: Monica Blackwood moved to approve the Agenda as presented.  
Motion was seconded by Jessica Barr.  
Motion carried unanimously.**

The Executive Committee's Meeting Minutes were approved as follows:

**ACTION: Jessica Barr moved to approve the October 25, 2022 Executive  
Committee Minutes as presented.  
Motion was seconded by Monica Blackwood. Motion carried unanimously.**

The Olympic Workforce Development Council's (OWDC) By-Laws Revision 2 were approved as follows:

**ACTION: Monica Blackwood moved to approve the Olympic Workforce By-  
Laws as presented.  
Motion was seconded by Jessica Barr. Motion carried unanimously.**

**DISCUSSION**

**OWDC Director Report Out**

- Discussion on EcSA expansion with additional funding for those above 200% Federal Poverty Level(FPL)and Business Services liaison.
  - 5 million allocated for participants above 200% FPL
  - 3 million allocated or Business Services liaison
  - 8 million allocated for AmeriCorps Peer Navigators



- WorkSource centers are seeing an increase in foot traffic and hiring events.
- Monica Blackwood shared statistics that in the last 18 months individuals are living off of 75% borrowed money:
  - 25% savings
  - 25% borrowed funds from family and friends
  - 25% credit cards.
- Bill reported out on the PY22 WIOA monitoring.
  - This year was a learning experience with many staff new and overall monitoring of OWDC was the cleanest the state has seen this far.
- 2023 NAWB Conference will be attended by Bill, Luci, Commissioner Dean, and Council member Danny Steiger.
- Our March OWDC meeting will focus on the housing market and a housing panel to provide additional information and answer questions.

#### **Interim One-Stop Operator Presentation on OWDC Improvement Plan**

- Jessica shared the importance of involving our partners to strengthen our referral system to get the customers all the resources they need and to move our other partners into the Integrated Service Delivery model.
- How? Established System Leadership Team
  - Voice of Customer-Comprised of core WIOA partners. Group will collect and interpret VOC surveys to share with the system and suggest opportunities.
  - Business-Comprised of team members from multiple title partners to coordinate services to businesses representing the full menu of services and develop events and service opportunities based on customer needs.
  - Community Resource-Comprised of team members from title partners to create referral pathways to and from community partners to build a robust network of services to aid in customer navigation.
- Initiatives in Q3
  - Cross training front line staff on business services, expand to rural areas and build community referral network
  - Increase marketing of customer satisfaction surveys
  - Establish quantitative metrics for continuous improvement measures and baseline for DOL performance metrics

- Create system work plan to shape the work of integrated leadership team
- 

**PY22 Quarter 1 Performance Reports**

- Discussed with no questions.

**ADJOURN**

There being no further business to come before the committee, the meeting was adjourned at 11:13 a.m.

**Next Meeting:** Tuesday, March 14, 2023, via Zoom

**EXECUTIVE COMMITTEE**

Chair - Marilyn Hoppen, *SVP Human Resources Kitsap Bank*  
 Vice Chair - Monica Blackwood, *CEO/President West Sound Workforce*  
 Jessica Barr, *Regional Director Washington State Employment Security Dept.*  
 Cordi Fitzpatrick, *Human Resources Director Security Services Northwest*  
 Chuck Moe, *Field Rep Northwest Laborers-Employers Training*

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 Daniel Stegier, *CEO/President Lumber Trades, Inc*  
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Public Service Members

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Community Based Members

Anthony Ives, *Executive Director Kitsap Community Resources*

Jeff Randal, *Secretary District 1 Jefferson PUD*

## BUSINESS AND ECONOMIC COMMITTEE MEETING AGENDA

DATE: March 9, 2023

TIME: 9:00 a.m. – 9:50 A.m.

LOCATION: VIA MICROSOFT TEAMS [Click here to join the meeting](#)

- 
1. Call to Order – 9:00 a.m. and Welcome
  2. Approval of Meeting Minutes from January 12, 2023 (Att. xx)
  3. New Member Introductions
  4. Discussion Item(s)/Action Item(s)
    - a. WorkSource Employer Services, Hiring Events, and Emerging Opportunities
    - b. Rapid Response: Updates
  5. WDA Trends from Members
  6. Good of the Order
  7. Adjourn

Next Meeting: Thursday, July 13<sup>th</sup>, 2023, via Microsoft TEAMS

**OLYMPIC WORKFORCE DEVELOPMENT**  
**Economic Development & Business Coordination Committee Meeting Minutes**  
 9:00 a.m. – 9:50a.m.  
 Thursday, January 12, 2023  
 Virtual, via Teams

**In Attendance:**

William Dowling, OWDC

Edward Looby, Career Path Services

Kevin Gallacci, Clallam Transit System

**1. Call to Order**

Meeting called to order by Edward Looby, at 9:08 a.m.

**2. Introductions****3. Approval of Agenda (Attachment)**

No quorum

**4. Approval of November 17, 2022, Minutes (Attachment)**

No quorum

**5. Action and Discussion Items**

a. **WorkSource Employer Services, hiring events, and emerging opportunities**

None

b. **Rapid Response: Area Updates**

None

**6. WDA Trends from Members**

- a. Kevin Gallacci, Clallam Transit System, shared Clallam Transit has seen an increase in hiring and opened recruitment for an IT position which garnered 9 applicants. A new service micro-transit service provides door-to-door services between Sequim and Forks. Changes were also made to the Rideshare services, previously known as the Vanpool. Rideshare rates were lowered to increase riders, now sold by the seat, and created a subsidy with services transporting prison staff. Adding over a dozen 7-passenger vans to fleet in addition to two Teslas. The prison also agreed to allow EV access on site. Purchased 3, 50 passenger ADA buses for a Port Angeles to Bainbridge run. Received a federal grant in 2019 for a community art project and hosted in partnership with the

Tourism Commission, also provided various incentives to the winners. Three winners were chosen, and buses were wrapped featuring the winner's artwork and name.

- b. Bill, OWDC shared hospitals are still experiencing hiring challenges. Seattle's tech industry is preparing to layoff tens of thousands of employees, hoping those individuals will be able to fill various positions locally. There has been an increase in in-person services. Demand for over the road (OTR) and CDL drivers is high, however L & I designated the industry as "not in demand" which means no training can be provided for the industry under those areas. Bill followed up with L&I and provided data and had it changed it back to "In-Demand".

## **7. Good of The Order**

None

**Next Meeting:** Thursday, March 9, 2023, virtual

## **8. Adjournment:**

Edward adjourned at 9:35 a.m.



## YOUTH COMMITTEE MEETING AGENDA

### EXECUTIVE COMMITTEE

Chair - Marilyn Hoppen, *SVP Human Resources Kitsap Bank*  
 Vice Chair - Monica Blackwood, *CEO/President West Sound Workforce*  
 Jessica Barr, *Regional Director Washington State Employment Security Dept.*  
 Cordi Fitzpatrick, *Human Resources Director Security Services Northwest*  
 Chuck Moe, *Field Rep Northwest Laborers-Employers Training*

### COUNCIL MEMBERS

#### Business Members

Nicholas Gianacakos, *Program Manager General Dynamics NASSCO*  
 Daniel Stegier, *CEO/President Lumber Trades, Inc*  
 Gillian Niuman, *Human Resources People Support Services*  
 Nicole Brickman, *Human Resources Director YMCA Kitsap*  
 Gregory Dronkert, *CEO/President Pacific Mobility Group, Inc.*  
 Peter Johnson, *HR Manager McKinley Paper Company*  
 Heidi Lamprecht, *Co-Founder Paella House Franchisees and Training*  
 Matthew Murphy, *President/CEO South Kitsap Chamber of Commerce*  
 Lisa Donlon, *General Manager Windermere Commercial*  
 Megan Mason-Todd, *Workforce Development Director Snookum*

#### Economic Development Members

Colleen McAleer, *Executive Director Clallam Economic Development Co.*  
 Cindy Brooks, *Executive Director Team Jefferson EDS*

#### Labor Members

Rusty Grable, *Business Rep & Organizer Machinist Union District 160*  
 Neal Holm, *Electrician and Membership Development IBEW 46*

#### Business Members

Dr. Suzy Ames, *Peninsula College President*  
 Dr. Marty Cavalluzzi, *President Olympic College*

#### Education K-12 Members

Aaron Leavell, *OESD #114 Superintendent*  
 Dr. Kareen Borders, *South Kitsap School District*

Kevin Gallacci, *General Manager Clallam Transit System*

#### Public Service Members

Gina Lindal, *Administrator Department of Social and Health Services*

#### Community Based Members

Anthony Ives, *Executive Director Kitsap Community Resources*  
 Jeff Randal, *Secretary District 1 Jefferson PUD*

DATE: March 9, 2023

TIME: 9:00 a.m – 9:50 a.m.

LOCATION: <https://us06web.zoom.us/j/7881886224>

### ACTION ITEMS:

1. Call to Order – 9:02 a.m.
2. Approval of Agenda
3. Approval of Meeting Minutes from January 12, 2023 (Att. A)

### DISCUSSION ITEMS:

4. Youth Employment and Post-Secondary Education Trends

- a. Reviewing data from:  
Workforce Training Board:

<https://wtb.wa.gov/research-resources/youth-employment/>

Educational Research & Data Center:

<https://erdc.wa.gov/data-dashboards/high-school-graduate-outcomes>

5. Career Connected Learning updates
6. WIOA Youth Pathways to Success updates
7. Good of the Order
8. Adjourn

Next Meeting: Thursday, May 19, 2023, in-person

**Olympic College Lecture Hall in Bldg 4, Room 129**

**OLYMPIC WORKFORCE DEVELOPMENT COUNCIL (OWDC)  
YOUTH COMMITTEE SUMMARY  
January 12, 2023**

**ATTENDANCE:** Jeff Allen, Emily Manson, Jennifer Scheel, Tiffany Skidmore, Kimberly Hetrick

The Olympic Workforce Development Council's (OWDC) Youth Committee meeting was held on Thursday, January 12, 2023, via Zoom.

**APPROVAL OF SUMMARY:**

The Youth Committee's November 17, 2022, Meeting Minutes and January 12, 2023, Agenda was reviewed and approved with no amendments.

**DISCUSSION**

**1. WEX-Employer Partnerships and Engagement Successes**

- a. Trainings
- b. Post-Secondary online or in-person inviting for young adults.
  - i. Mix bag of some attending universities, certifications (flagging, forklift, CNA, and technical hazard waste)
- c. Peninsula College and United Way Clallam offering financial support for students under 24 credits.
- d. Youth more likely to complete pathway when the plan is laid out in front of them; salary range, start and completion dates.
- e. Many local employers offering a lot of opportunities. KBA being a great partner with their Builder Grant program.
  - i. Unfortunately, finding many of our larger employers, Boeing and PSNS, are offering less entry level positions.
- f. DVR providing Pre-Employment Transition Services, which seek support for a student still working toward a diploma.
  - i. 5 required services include: Job Exploration counselling, Work-based learning experiences, counselling, workplace readiness training, and instruction in self-advocacy.

**2. Legislations to Note**

- a. Require statewide high school and beyond plan tool and have it connected to WorkSource WA.
- b. Establish State Department of Career Connected Learning.
- c. Fully funding dual credit program (college academic credits come at no cost.)

**3. Career Connected WA**

- a. Kelly Watson with West Sound STEM Network working to build up capacity and pathways to increase funding.

- b. Looking to increase CTE credentials in Jefferson County.
- c. DVR's abilities and possibilities highlight individuals with disabilities tell their own stories surrounding ableism and bioism.
- d. Round 10 of CCW program builder grants RFPs under evaluation.
  - i. Keep an eye out for RFP for a robust healthcare pathway for Jefferson County.

**4. WIOA Update**

- a. Wrapping up Quarter 2.
- b. PY22 monitoring was more in-depth than previous years.
- c. Received 1<sup>st</sup> delivery from Eastside Baby.
- d. Shared success stories surrounding previous clients.

**5. Youth Community Resource Round-Up**

- a. Located in packet

**ADJOURN**

There being no further business to come before the committee, the meeting was adjourned at 9:48 am.

**Next Meeting:** Thursday March 9, 2023, via Zoom



**EXECUTIVE COMMITTEE**

Chair - Marilyn Hoppen, *SVP Human Resources Kitsap Bank*

Vice Chair - Monica Blackwood, *CEO/President West Sound Workforce*

Jessica Barr, *Regional Director Washington State Employment Security Dept.*

Cordi Fitzpatrick, *Human Resources Director Security Services Northwest*

Chuck Moe, *Field Rep Northwest Laborers-Employers Training*

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Community Based Members

Anthony Ives, *Executive Director Kitsap Community Resources*

Jeff Randal, *Secretary District 1 Jefferson PUD*

**OPERATIONS COMMITTEE MEETING AGENDA**

DATE: March 9, 2023

TIME: 9:00 a.m. – 9:50 A.m.

LOCATION: VIA [Microsoft TEAMS](#)

1. Call to Order – 9:00 a.m. and Welcome
2. Approval of Meeting Minutes from January 12, 2022 (Att. 11(2), p. 17-18)
3. Approval of Meeting Structure
  - a. Quarterly Partner Report Outs and Performance Reports
4. Discussion Item(s)/Action Item(s)
  - a. Partner Report Outs (Att. 11(4)(a)), p. 20-20
  - b. Committee Meeting refinement due to the frequency of meetings
  - c. Addressing Current Workforce Issues
5. Adjourn

Next Meeting: Joint OWDC & OCB meeting in-person May 19<sup>th</sup>, 2023

**Operations Committee Minutes  
Olympic WorkSource Development Council  
January 12, 2023**

**ATTENDEES:** Mike Robinson, Gina Lindal, Jessica Barr, Anjalee Blackwell, Terry Cox, Brian Kneidl, Ezekiel Hill, Lucinda Heidel and Staff Luci Bench.

1. **CALL TO ORDER:** Mike Robinson, called the meeting to order at 9:02 a.m.
2. **ACTION:** Approval of November 17, 2022, minutes as presented. Jessica Barr moved to approve; Brian Kneidl seconded. **Motion carried unanimously.**
3. **INTRODUCTIONS:** Ezekiel (Zeke) Hill, DSHS Administrator for Jefferson/Clallam counties. Lucinda Heidel, Vocational Rehabilitation Supervisor for Silverdale, Port Townsend, and Port Angeles Offices
4. **DISCUSSION ITEMS**
  - a. OWDC Operational Partner Highlight
    - Mike provided brief overview of report out success stories and comment cards, noting the kudos for Ameri Corp Digital Literacy Navigator and the great contribution they have been to the centers. Reviewed Survey Monkey data. Our local ESD staff created a Success Tracker that has been implemented statewide! Upcoming launch of QUEST (Disaster Recovery National Dislocated Worker Great) will support businesses and individuals impacted by the pandemic. QUEST focus will be on business.
    - Gina shared DSHS services and success stories. The Emergency Food Allotment that was set to expire in December has gotten a declaration on a month-to-month basis to continue. Home Visiting and parent support expansion and Head Start and SNAP recipients have new initiatives.
    - Terry shared Olympic College updates, success stories and initiatives. OC was awarded a Job Skills Program grant and have partnered with Inventech Marine Solutions and Impact Washington. The grant focuses on expanding their workforce and provided upskilling. Enrollments are up this quarter, OC saw a good increase for fall quarter. All workforce programs continue to serve the county.
    - Brian provided a report out for Peninsula College. With the new director active support, they are working on bringing in new programs. Most notably an automotive certificate, dental hygiene (2 year program), natural resources program, and a marine trade certificate. Currently supporting a EDC bookkeeper initiative, where they work with local small businesses and provide financial literacy. Enrollments are looking better.
    - Anjalee shared a success story about a client working with Skookum. The client was homeless, no vehicle or driver's license. KCR provided wrap around services, which made a huge impact on the clients whole life. KCR is looking to add community channels to create awareness about their programs.

- Lucinda was introduced and welcomed to the group. She looks forward to providing a DVR report out at the next meeting.

The below reports were provided, but not discussed during the meeting due to lack of time.

- b. Primary Indicators
- c. WorkSource Dashboard
- d. OWDC Performance Report PY22 Q2

- 5. Adjourn at 9:52 am.

**NEXT MEETING: Thursday, March 9, 2023**



March 9, 2023

## Organization & Contact

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DSHS, Community Services Division (CSD) Office Administrators:

Bremerton CSO- Gina Lindal. She can be reached at 360-473-2202 or [Gina.lindal@dshs.wa.gov](mailto:Gina.lindal@dshs.wa.gov)

Port Angeles, Port Townsend & Forks Branch Offices- Ezekiel Hill. He can be reached at 360-912-8022 or [Ezekiel.hill@dshs.wa.gov](mailto:Ezekiel.hill@dshs.wa.gov)

## Office Sites Serving Kitsap, Clallam, & Jefferson Counties

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All services from the Bremerton, Port Townsend, Port Angeles and Forks Branch Offices can be accessed remotely by calling our Customer Service Contact Center at 1-877-501-2233 or online at [washingtonconnection.org](http://washingtonconnection.org). The Bremerton and Port Angeles CSOs are open for walk-in full services. Port Townsend is open for limited walk-in services such as dropping off paperwork, asking general questions or picking up an EBT card.

## Services, Workshops, & Participants

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CSD provides programs and services to help low-income people meet their basic needs and achieve economic independence through programs such as the Temporary Assistance for Needy Families (TANF), or Aged, Blind and Disabled (ABD), and Housing and Essential Needs (HEN) programs or Food Assistance, Medical and other employment-focused services.

## Success Stories

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In the Port Angeles Customer Service Office we had a client that has been on our SNAP and TANF program for a period of time. She interviewed a couple times for a Public Benefit Specialist position because she really wanted to give back to the community. This client was going to school and taking care of her two children. She never lost sight of her goal and that was to be able to give back to the community and be a role model to her children. The third time she applied for a Public Benefit Specialist position it was for our Tribal Liaison position and she ended up getting it. After accepting the position she thanked me and said that she was never going to give up on her dream to be able to give back to the community she was raised in. This was her dream job and she wanted to show her kids never to give up on their dreams.

## Initiatives

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### **EMERGENCY FOOD ALLOTMENT UPDATE-**

Beginning March 1, 2023 Washington Basic Food household will return to regular monthly allotments and will no longer receive the maximum food benefits based solely on household size. Households who are eligible for the maximum food benefits due to household circumstances will no longer receive the minimum \$95.00 in additional benefits.

On December 29, 2022 President Biden signed the Consolidated Appropriations Act 2023 into law, ending emergency allotments with the February 2023 issuance. Washington can no longer request authorization from Food and Nutrition Service (FNS) to issue emergency allotments.

## Organization & Contact

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Peninsula College, Brian Kneidl, Assoc. Dean for Workforce Programs

## Office Sites Serving Kitsap, Clallam, & Jefferson Counties

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Port Angeles (Main Campus) with Satellite campuses in Forks and Port Townsend

## Services, Workshops, & Participants

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College degrees (2-year and Baccalaureate of Applied Science), certificates, employer training, funding for college, career counseling, ESL, Basic Education, Worker Retraining Program, Basic Food, Education & Training Program (BFET)

## Success Stories

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Stabicraft Marine sends Peninsula College Running Start Welding Grad to New Zealand

News article: <https://www.peninsuladailynews.com/local-marketplace/stabicraft-marine-sends-pc-running-start-welding-grad-to-new-zealand/>

## Initiatives

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Peninsula College was recently awarded an \$880k grant to expand our CDL program to provide aid to students pursuing their CDL.

Offering ESL courses and free childcare for non-English speakers in Sequim thanks to a partnership with the YMCA of Sequim.

Developing a Marine Technology program, certificates and 2-yr degree.

Cybersecurity Family Night-April 21<sup>st</sup>, 5pm-8pm. Come learn about careers in cybersecurity, meet employers, students, and professionals in the field. Food and activities for all ages. Partnering with West Sound STEM, WWU, and various K-12 colleagues.

OCB Meeting (3rd Fridays)  
 OWDC Meeting (2nd Thursday)  
 OCB - OWDC Combined Meeting (May & Nov)  
 Exec OWDC Meeting (2nd Tuesdays)

10 a.m. to 12 p.m.  
 10 a.m. to 12 p.m.  
 9 a.m. to 12 p.m.  
 10 a.m. to 12p.m.

# 2023

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