

**KITSAP COUNTY  
NON-MOTORIZED FACILITIES CITIZENS ADVISORY COMMITTEE (KC NMCAC)  
MEETING MINUTES  
November 16, 2021 (Virtual Meeting)**

Kitsap County  
Non-Motorized Citizen Advisory Committee  
Agenda

- Scott Satter  
Chair
- Deborah Weinmann  
Vice Chair
- Jess Chandler
- Richard Feeney
- Ray Pardo
- Douglas Piehl
- Brian Watson
- Nancy Whitaker

**Nov. 16, 2021----- 7:00 - 8:30 p.m.**

Virtual Meeting

**Microsoft Teams meeting**

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[+1 253-617-4979,,906730911#](#) United States, Tacoma  
 Phone Conference ID: 906 730 911#  
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<i>Time</i>	<i>Topic</i>	<i>Activity</i>	<i>Presenter</i>
7:00	1. Welcome and Introductions		Chair
	2. Public Comment (3 min limit per person)		Chair
	3. Approval of Minutes	Action	Chair
7:05	4. Com Dev Dept: Bike Parking & EV Charging Code Change Process	Briefing	Williams
7:25	5. NM Signage – Scope and Best Practices	Presentation Discussion	Mohr Members
8:15	6. 2022-2027 TIP (Draft)	Briefing	Forte
8:20	7. Member and Staff Updates	Discussion	Chair
8:30	8. Adjourn	Action	Chair

**Attendance:**

<p><u>Members Present:</u>          Scott Satter (Chair)          Deborah Weinmann (Vice Chair)          Rick Feeney (Secretary - appointed)          Jess Chandler          Doug Piehl          Nancy Whitaker          Ray Pardo          Brian Watson</p> <p><u>Members Absent:</u> None</p>	<p><u>Kitsap County Representatives:</u>          David Forte          Melissa Mohr          Jeff Shea          Angie Silva          Kirvie Mesebeluu-Yobech          Liz Williams          Jeff Shea</p> <p><u>Guests:</u>          Don Willott</p>
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- Encl. [1]: Kitsap County Bicycle Parking and Electric Vehicle Code Project**  
**Encl. [2]: Non-Motorized Route Signs – Elements of Design**  
**Encl. [3]: Approved 2022-2027 Transportation Improvement Program (TIP)**

### **Topic 1: Welcome and Introductions**

Meeting Called to Order

### **Topic 2: Public Comment**

Brian Watson brought up the tragic fatality of a pedestrian on Keyport Peninsula. Mentioned how preventable and sad it was.

Don Willott brought up the opening ceremony of a strategic section of the Sound-To-Olympics (STO) multi-use trail. He mentioned that there was a very nice video on KOMO news. Its undergoing planting with native plants.

Don Willott: The Sound-To-Olympic (STO) trail portion inside the Port Gamble Forest Heritage Park is nearing breaking ground David Forte input that it is still undergoing final design and scheduled for 2023 construction.

### **Topic 3: Approval of minutes**

October minutes in review; will be voted on at December meeting.

### **Topic 4: Department of Community Development: Bike Parking & EV Charging Code Change Process**

Kitsap County's Department of Community Development discussed two initiatives. Ms. Liz Williams introduced the topics. A guideline proposed for bicycle parking; as a result of the NMCAC teams research. Then she introduced Ms. Kirvie Mesebeluu-Yobech who presented the Enclosure [1] slides on a proposed Electrical Vehicle Code. EV charging facilities were discussed.

### **Topic 5: Non-Motorized Signage – Scope & Best Practices**

Melissa Mohr gave a presentation on the Elements of Design for potential trail signage that the county is looking into. The slides are in Enclosure [2]. Several of the team members provided Melissa with some examples that are utilized right now. This lead into many issues, such as:

Parks would have to approve a park sign on our route sign

How will this affect pedestrians. Backpackers. People traveling w/o cars.

What do we do when there is insufficient shoulders such as Anderson Hill to Seabeck Marina.

Will be put bike Sharrows on the road. No place for bikes or pedestrians for three (3) miles.

Brian Watson: In trying to do this, maybe we should maybe get a contractor with experience and follow their guidance.

Brian also mentioned that the current "route numbers" on each sign are not useful. Would it be more useful to "describe" a route (e.g., Silverdale to Poulsbo).

Maybe include info such as mileage to the next city (e.g., 5 mi. to Poulsbo).

It was discussed that if implemented, we should leave room for wayfinding.

Further discussion addressed that Kitsap County's county shape on the current signs is useless. It was addressed that maybe adopt a Kitsap Native symbol/logo as a nice identifier. Maybe get the native American tribes to contribute. Maybe use body of water, salmon, etc.

Jess Chandler stated that we need valuable info, but short, non-extraneous info. Wayfinding downstream is good info to incorporate.

Start fresh. Choose a logo consistent.

### **Topic 6: 2022-2027 TIP (Draft)**

David Forte discussed the Transportation Improvement Program (TIP) was forthcoming to be presented to the commissioners on November 22<sup>nd</sup>. Revenue has been rare in the past few TIP years so projects had been pulled off. Commissioners approved an increase to the Transportation Impact Fee (TIF). The 2022-2027 show the projects that will advance using majority TIF money. The TIP map has also been modified to show which projects are reliant on receiving a grant award to advance. We are looking for a source of funding.

Note: The plan as presented to the member at this meeting Nov. 16<sup>th</sup>, is what the commissioners adopted on the Nov 22<sup>nd</sup>, 6 days later. The accepted TIP is what is posted as Enclosure [3].

### **Topic 7: Member & Staff Updates**

Rick Feeney: In South Kitsap, the recent roundabout on Tremont does not have shoulders and therefore no sidewalks to route bicyclists (and pedestrians) onto. Rick Feeney mentioned that bike sharrows need to be marked onto the middle of the road to highlight bicyclists should take the lane. Rick mentioned he'd pass concern/suggestion on to Port Orchard city officials.

Rick Feeney: Rick mentioned that with the Chico Creek overpass being built at this time for fish preservation, it wasn't able to factor in multi-modal transportation. He stated that that with Bremerton's upcoming designation of Austin Drive, that it is ultra-important that we factor into the TIP program Erlands Point; the connection of Austin Drive to Chico Way.

Rick Feeney: Rick discussed Shoreline to Jackson Hospital tour that was performed this week to introduce the City of Bremerton politicians to the need for the NAD connection route path. This will help complete the Bremerton to Silverdale portion of the north south non-motorized corridor.

David Forte: David brought up a December work program for next year. He also mentioned the 2022 positions for chair/vice chair. It was note that the Vice-chair goes up to chair without election unless they decline. David also mentioned the appointed Secretary job is also up for assignment. Rick Feeney was secretary in 2021.

### **Topic 8: Adjourn**

Ray Pardo put out the motion to adjourn, Brian Watson seconded. All voted in favor.

# Kitsap County Bicycle Parking and Electric Vehicle Code Project



Department of Community Development  
Non-Motorized Facilities Citizens Advisory Committee  
November 16, 2021



## Proposed Project Scope

Guidance for bicycle parking and electric vehicle charging facilities for new construction and applicable redevelopment.

- Applies in urban areas, rural commercial and industrial zones, and Limited Areas of More Intensive Rural Development (LAMIRDS)
- Establish minimum standards and encourage provision of additional facilities with incentives
- Establish location, dimension, material, design, numeric, and other standards
- Revise/add applicable definitions as needed in 17.110

11/16/2021

## Proposed Project Goals

The project is intended to proactively encourage healthy and resilient communities through an incentive-based approach that:

- Increases non-motorized and low/no emission transportation options;
- Reduces greenhouse gas emissions and help support Vision 2050, Countywide Planning Policies, and Kitsap County Climate Change Resiliency Assessment goals and outcomes;
- Improves public health outcomes via cleaner air and active transportation; and
- Implements the goals and policies of the County's 2016 Comprehensive Plan.

11/16/2021

## Proposed Participation & Outreach Methods

### Interested Parties & Key Partners

- Bicycle and Electric Vehicle Users
- Gas Station Owners
- General Public
- Elected and Appointed Officials
- Service Providers
- Community Organizations and Committees
- State, Regional, Tribal, and Local Governments

### Outreach & Participation Methods

- 2 surveys
- Kick-off presentations
- Workshop group
- Project website
- Consultations with Department staff
- Letter notifications
- Announcements via GovDelivery
- Public notice via Kitsap Sun
- Open houses
- State Environmental Policy Act (SEPA) review
- Public comment periods
- Public hearings

11/16/2021

# Proposed Project Timeline



## Phase 1 – Scoping

- Outreach and engagement materials will be developed.
- 2 surveys will be distributed to guide the development of an initial draft proposal.
- Project kick-off presentations will occur with interested parties and workshop group.

## Phase 2 – Development

- The Department will develop an initial draft proposal via discussions with the workshop group based on the results of the surveys and review of other jurisdictions' practices.
- The Department will host community workshops and Planning Commission workshops to discuss the initial draft developed by the Department.

## Phase 3 – Analysis

- The Department will prepare a staff report, recommendation, and conduct the State Environmental Policy Act (SEPA) review
- Final draft proposal will be made available for the public comment period

11/16/2021

# Proposed Project Timeline



## Phase 4 – Consideration

- The Department will present the final draft proposal to the Planning Commission.
- The Planning Commission will hold a public hearing to accept public comment and make a recommendation.
- The Department will present the final draft proposal, Planning Commission recommendation, and all public comments received to the Board for consideration.
- The Board will hold a public hearing to accept public comment and make the final decision to adopt, deny, or modify the final draft proposal.

11/16/2021



## For More Information

### Department of Community Development

Melissa Shumake

[mshumake@co.kitsap.wa.us](mailto:mshumake@co.kitsap.wa.us)

Kirvie Mesebeluu-Yobech

[kyobech@co.kitsap.wa.us](mailto:kyobech@co.kitsap.wa.us)

11/16/2021



Non-Motorized Route Signs

# Elements of Design

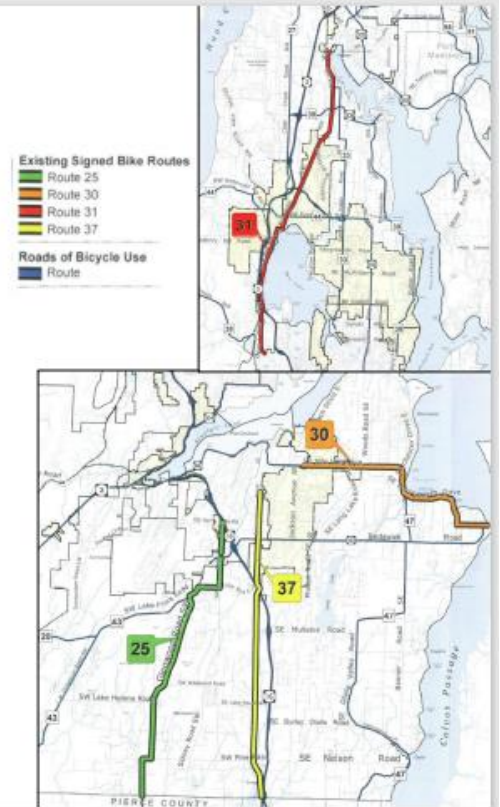
November 2021

**NMC**



## Existing routes and shared use paths *State of the system*

4 Signed routes  
26 ½ miles of signed route  
44 sign locations

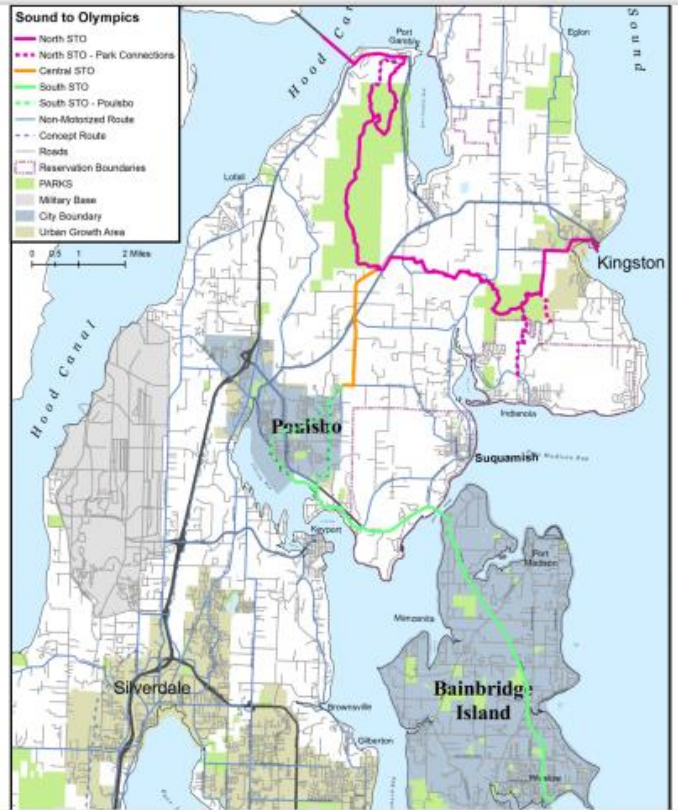


**NMC**





## Existing routes and shared use paths *State of the system – shared use paths*



## Scope

*Less is more*

- A common sign design
- Signed bike routes
  - Shared use paths  
ex: STO, Clear Creek



# Sign elements

*Less is more*

Figure 9B-4. Guide Signs for Bicycle Facilities



- Communicates “Bicycle use”
- System
- Route nomenclature
- Basic direction



Figure 9B-4. Guide Signs for Bicycle Facilities



# Sign elements

*Less is more*

1. Communicates “Bicycle use” Image/text/both
2. System Yes/no... details
3. Route nomenclature Yes/no... details
4. Basic direction Yes/no... details



## Sign elements 1

*Less is more*

Communicates “Bicycle use”



1. Communicates “Bicycle use”
2. System
3. Route nomenclature
4. Basic direction

## Sign elements 2

*Less is more*

System element: yes/no?



1. Communicates “Bicycle use”
2. System
3. Route nomenclature
4. Basic direction

## Sign elements 3

*Less is more*

Route nomenclature: yes/no?



1. Communicates "Bicycle use"
2. System
3. Route nomenclature
4. Basic direction

## Sign elements 4

*Less is more*

Basic direction: yes/no?



1. Communicates "Bicycle use"
2. System
3. Route nomenclature
4. Basic direction

# Examples

*Less is more*



## NACTO showcases San Francisco

- Mostly MUTCD
- Takes almost no time to read and comprehend



\*National Association of City Transportation Officials

# Examples cont'd

*Less is more*

## New York



## Los Angeles



## Charlotte



## Oregon



## Pennsylvania



# More examples - Brian

*Less is more*



Alta Wayfinding: [https://altago.com/wp-content/uploads/Brochure\\_Wayfinding\\_2021-PRINT.pdf](https://altago.com/wp-content/uploads/Brochure_Wayfinding_2021-PRINT.pdf)

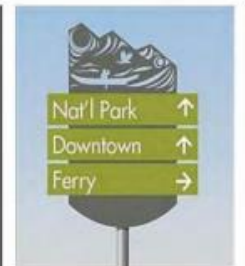
# More examples - Rick

MUTCD Spectrum

*Less is more*

Rigid

Flexible



- MUTCD compliant signs
- Information is clear and consistent.
- Regional context or local identity not present.
- Variation in sign sizes and shapes.
- Encouragement information not present.

- D1 series signs consolidated into a single sign reduces the number of signs required, overall sign clutter, and sign dimensional variation.
- MUTCD does not provide for travel times however numerous cities and states (Portland OR, Eugene OR, Nampa ID, Columbus, OH and Jackson WY) incorporate this additional information.

- Community signs may be augmented by unique system or municipality identifiers or enhancement markers as per Section 2D.50.
- MUTCD allows for custom color variations for community wayfinding signs.

- Directional sign with clear directional information and arrows, high contrasting text, custom sign post, and decorative elements.

- Custom framing and support structures. Unique sign shapes. High contrast graphic content. non-standard colors and layout.



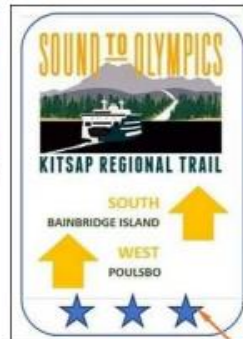
# More examples - Debbie

*Less is more*



# Trail options – wider variety

*Less is more*



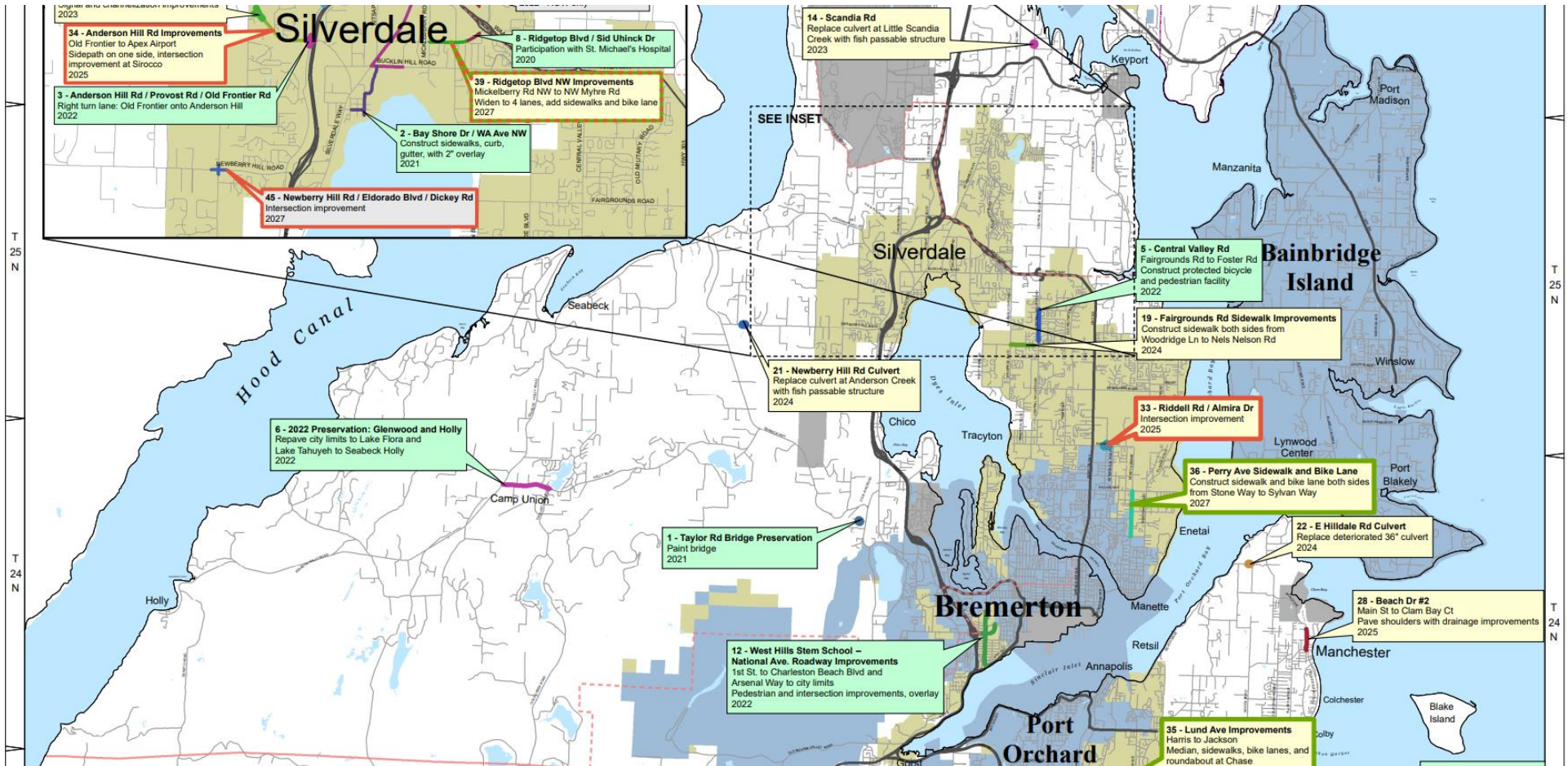
# Enclosure [3]: APPROVED 2022-2027 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Note: For readability, these projects are relisted at bottom of this enclosure.

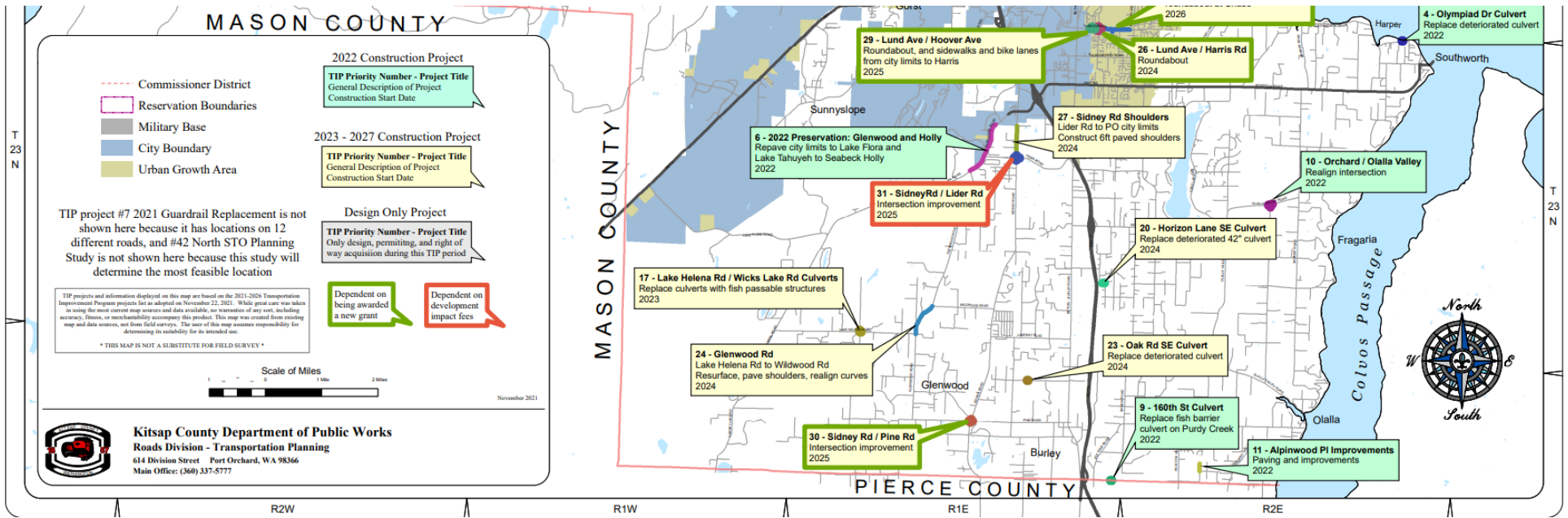




# Enclosure [3]: APPROVED 2022-2027 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)



## Enclosure [3]: APPROVED 2022-2027 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)



- 1 - Taylor Rd Bridge Preservation Paint bridge 2021
- 2 - Bay Shore Dr / WA Ave NW Construct sidewalks, curb, gutter, with 2" overlay 2021
- 3 - Anderson Hill Rd / Provost Rd / Old Frontier Rd Right turn lane: Old Frontier onto Anderson Hill 2022
- 4 - Olympiad Dr Culvert Replace deteriorated culvert 2022
- 5 - Central Valley Rd Fairgrounds Rd to Foster Rd Construct protected bicycle and pedestrian facility 2022
- 6 - 2022 Preservation: Glenwood and Holly Repave city limits to Lake Flora and Lake Tahuyeh to Seabeck Holly 2022 Dependent on being awarded a new grant Dependent on development impact fees
- 7 - not shown on map
- 8 - Ridgetop Blvd / Sid Uhinck Dr Participation with St. Michael's Hospital 2020
- 9 - 160th St Culvert Replace fish barrier culvert on Purdy Creek 2022
- 10 - Orchard / Olalla Valley Realign intersection 2022
- 11 - Alpinwood Pl Improvements Paving and improvements 2022
- 12 - West Hills Stem School – National Ave. Roadway Improvements 1st St. to Charleston Beach Blvd and Arsenal Way to city limits Pedestrian and intersection improvements, overlay 2022
- 13 - Greaves Way / Old Frontier Road NW Intersection improvement 2023
- 14 - Scandia Rd Replace culvert at Little Scandia Creek with fish passable structure 2023
- 15 - STO - Port Gamble Trail segments A, B and D Construct paved path for non-motorized access 2023

### Enclosure [3]: APPROVED 2022-2027 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

- 16 - Hansville Rd - Right Turn Lane Construct right turn lane for southbound traffic at intersection of Hansville Rd and State Route 104 2023
- 17 - Lake Helena Rd / Wicks Lake Rd Culverts Replace culverts with fish passable structures 2023
- 18 - Anderson Hill Rd / Apex Airport Rd Signal and channelization improvements 2023
- 19 - Fairgrounds Rd Sidewalk Improvements Construct sidewalk both sides from Woodridge Ln to Nels Nelson Rd 2024
- 20 - Horizon Lane SE Culvert Replace deteriorated 42" culvert 2024
- 21 - Newberry Hill Rd Culvert Replace culvert at Anderson Creek with fish passable structure 2024
- 22 - E Hilldale Rd Culvert Replace deteriorated 36" culvert 2024
- 23 - Oak Rd SE Culvert Replace deteriorated culvert 2024
- 24 - Glenwood Rd Lake Helena Rd to Wildwood Rd Resurface, pave shoulders, realign curves 2024
- 25 - Silverdale Way Preservation Waaga Way to Bucklin Hill Rd Silverdale Way to Blaine Ave Overlay and ADA compliance 2024
- 26 - Lund Ave / Harris Rd Roundabout 2024
- 27 - Sidney Rd Shoulders Lider Rd to PO city limits Construct 6ft paved shoulders 2024
- 28 - Beach Dr #2 Main St to Clam Bay Ct Pave shoulders with drainage improvements 2025
- 29 - Lund Ave / Hoover Ave Roundabout, and sidewalks and bike lanes from city limits to Harris 2025
- 30 - Sidney Rd / Pine Rd Intersection improvement 2025
- 31 - Sidney Rd / Lider Rd Intersection improvement 2025
- 32 - STO - Port Gamble Trail segment C Construct paved path for non-motorized access 2026
- 33 - Riddell Rd / Almira Dr Intersection improvement 2025
- 34 - Anderson Hill Rd Improvements Old Frontier to Apex Airport Sidepath on one side, intersection improvement at Sirocco 2025
- 35 - Lund Ave Improvements Harris to Jackson Median, sidewalks, bike lanes, and roundabout at Chase 2026
- 36 - Perry Ave Sidewalk and Bike Lane Construct sidewalk and bike lane both sides from Stone Way to Sylvan Way 2027
- 37 - Viking Way / Sherman Hill Rd Intersection improvement 2026
- 38 - Viking Way Capacity Sherman Hill to city limits Left turn lane, non-motorized improvements 2026
- 39 - Ridgetop Blvd NW Improvements Mickelberry Rd NW to NW Myhre Rd Widen to 4 lanes, add sidewalks and bike lane 2027
- 40 - Suquamish and Augusta Improvements Geneva to South Repave and add sidewalks and bike lanes 2024 - PE and ROW only
- 41 - Woodbridge St Extension Woodbridge St road extension 2022 - ROW only
- 42 - Ridgetop Blvd NW Improvements Mickelberry Rd NW to NW Myhre Rd Widen to 4 lanes, add sidewalks and bike lane 2027
- 43 - SR 104 Realignment Move inbound ferry lane to NE 1st St WSDOT pass through 2019 - PE and ROW only
- 44 - SR 104 Holding Lanes Additional ferry traffic waiting area plus Active Traffic Management System 2021 - PE and ROW only
- 45 - Newberry Hill Rd / Eldorado Blvd / Dickey Rd Intersection improvement 2027
- 46 - not shown on map
- 47 - North Road Service Center Road shop facility construction 2020