

County Administrator's Briefing Notes

2:00 PM Monday – March 20, 2006

Commissioner's Conference Room

What are we asking for?
Why is it important?
Is it realistic?

Draft Number: 1 (Subject to Change)

Attendance: Commissioner Jan Angel (Chair), Commissioner Chris Endresen, Commissioner Patty Lent, County Administrator Cris Gears; Bud Harris, Director, Information Services, Mark Mauren, Director, Facilities, Parks and Recreation; Jim Bolger, Community Development, PJ Ramos, Public Information, Eric Baker, Rick Fackler and Carly Siems; Mike Eliason, Kitsap County Association of Realtors; Vivian Henderson, KAPO, Lisa Gunter, Jones and Stokes, Owen Dennison, AHBL, Angie Silva, Don Burger, Administrative Coordinator and Joyce E. S. Figueroa de Raschke, Administrative Specialist.

2:00

1. Convene Meeting & Approve Minutes of Previous Briefing:

2/13 PM Brief (No meetings held on 2/20, 2/27, 3/6): review deferred.

3/13 PM Brief: review deferred.

2:10

2. Update Facilities, Parks and Recreation Open Space Plan (Mark Mauren)

Action:

- Mark Mauren reviewed with the Board a series of open space plan proposals (refer to Powerpoint presentation).
- Board agreed with the general proposal concept.
- Commissioner Endresen stated, and Board members agreed, that further discussion and study is required before a program promoting waterfront access is approved.

2:45

2. Ten Year Update: Fiscal Review (Eric Baker)

- Eric Baker discussed the phased fiscal requirements for the Ten Year Update.
- Board discussed timeframes and cost requirements.
- Randy Young is the Capital Facilities Plan point of contact.
- Eric Baker stated that the printing and mailing costs are not part of the current contract, and these costs are not budgeted by Department of Community Development.

Action:

- 1 • Commissioner Angel reiterated that the Commissioners will need to be kept
2 updated.
- 3 • Commissioner Endresen suggested the possibility of a need for a budget
4 amendment.
- 5 • Commissioner Angel asked if direct mail or a newspaper notices would be more
6 cost effective.

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8 **3:15**

9 **3. City of Bremerton/BKAT Contract (Bud Harris)**

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11 Bud Harris and Cris Gears discussed the proposed contract with Bremerton Kitsap
12 Access Television (BKAT).

13 Board discussed cost sharing and filming requirements comparisons with other County
14 entities.

15 Board discussed the pros and cons of being a purchaser of service vice having a
16 management role with BKAT.

17 Action:

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- 20 • Commissioner Endresen – Requested to know what percentage of BKAT’s budget
21 is made up by County funding. When was the last time that the Advisory Board
22 met? What is the Advisory Board’s term and how are they utilized?
- 23 • Commissioner Endresen – Requested a copy of the old contract.

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25 **3:45**

26 **5. Board of Commissioners’/Administrator’s Issues**

27 Action:

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- 30 • Commissioner Lent discussed:
 - 31 ○ Email about an anonymous letter that has been forwarded to legal.
 - 32 ○ Poplars Motel and Bremerton Housing Authority issue regarding vouchers
33 allowing low income residence in the facility.
- 34 • Commissioner Endresen discussed vacation plans during August 2006.
- 35 • Commissioner Angel discussed vacation plans for May 2006.
- 36 • Cris Gears discussed Board’s preferences regarding the scheduling and briefing of
37 tax title properties.
 - 38 ○ Better maps
 - 39 ○ List of all properties
 - 40 ○ Property descriptions and staff input to Board prior to scheduling on the
41 public agenda.
- 42 • Cris Gears discussed Board’s meeting with the Economic Development Counsel
43 on March 29, 2006. Board asked that meeting time begin at 8:30 AM.

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47 **Review Draft Agenda for Upcoming Meetings.**

- 1 a. March 22, 2006 – Work Study Session (8:30 AM)
2 BOCC Agenda Review for March 27, 2006
3 Information Sharing
4 North Kitsap Regional Events Center Master Plan (Anne Blair)
5 Executive Session: To discuss with legal counsel matters relating to
6 potential litigation (Bud Harris/Kevin Howell/Tom Duchen)
- 7 b. March 23, 2006 – Ten-Year Update Kick-off Meeting: North County (North
8 Kitsap Junior High) 7:00 PM
- 9 c. March 27, 2006 – BOCC Regular Public Meeting (10:00 AM)
- 10 d. March 27, 2006 – Monday PM Brief (2:00 PM)
11 Information Sharing
12 Boat Ordinance (Jennifer Forbes)
13 DCD Update (Casey Jones/Steve Boyer)
14 Gorst Brownfields Status (Mark Mauren)
- 15 e. March 27, 2006 – Ten-Year Update Kick-off Meeting: Central Kitsap 7:00 PM
- 16 f. March 28, 2006 – Ten-Year Update Kick-off Meeting: South Kitsap (Givens
17 Community Center) 7:00 PM
- 18 g. March 29, 2006 – Meeting with Economic Development Council (EDC)-Eagle's
19 Nest (meeting in lieu of Work Study Session) 7:30-11:30 AM
- 20 h. April 3, 2006 – Monday AM Brief (10:00)

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4:30

6. Adjourn

APPROVED