

**County Administrator's Briefing Notes**  
**2:00 PM Monday – February 26, 2007**  
**Port Blakely Conference Room**

*What are we asking for?  
Why is it important?  
Is it realistic?*

**Draft Number: 1 (Subject to Change)**

**Attendance:** Commissioner Chris Endresen, Chair; Commissioner Jan Angel, Commissioner Josh Brown, County Administrator Nancy Buonanno Grennan, Commissioners Office Coordinator Carolyn Siems, Jan Koske, Volunteer Coordinator; Jeff Rowe-Hornbaker, Assistant Director, Community Development; Eric Baker, Special Projects Coordinator; Teresa Osinski and Art Castle, Homebuilders' Association and Debbie Austin, Administrative Specialist.

**2:00**

**1. Approve Minutes of Previous Briefing:**

**February 12, 2007 PM Brief:**

*Action: The minutes were approved as written.*

**2:10**

**2. Annual Advisory Board Review (Jan Koske)**

*Action: The Commissioners reviewed all of their volunteer boards and commissions with Jan Koske. The Fire Safety Advisory Board has been disbanded. The Commissioners will be meeting with several advisory boards throughout the coming year.*

**2:45**

**3. Requirements for Urban Level Sewer in UGAs (Eric Baker/Jeff Rowe-Hornbaker)**

*Action: Eric Baker discussed the requirements for urban level sewers in urban growth areas.*

**3:10**

**4. Board of Commissioners'/Administrator's Issues**

*Action:*

- The Commissioners have requested a comprehensive project plan for Facilities, Parks and Recreation. Carolyn Siems will look into this request. A tour of critical parks issues will be arranged for the Commissioners and Administrator.
- Ryan Dicks has asked for a letter of support from the Commissioners regarding the Transfer Development Rights Pilot program and the Rural Village Pilot Project. A letter will be drafted.

**3:30**

**The Commissioners will recess into executive session regarding Labor Relations (Bert Furuta)**

**Review Draft Agenda for Upcoming Meetings.**

- a. February 28, 2007 - Wednesday Work/Study (8:30AM)  
Information Sharing
- b. March 5, 2007 - Monday PM Brief (2:00PM)  
Road Vacation – Thompson (Molly Foster)
- c. March 7, 2007 - Wednesday Work/Study (8:30AM)  
BOCC Agenda Review for March 12, 2007  
Information Sharing  
Special Projects Update (Eric Baker)  
Southworth Drive Appeal (Dave Greetham)
- d. March 12, 2007 – Monday PM Brief (2:00PM)
- e. March 14, 2007 – Wednesday Work/Study (8:30AM)  
Information Sharing

**4:00**

**Adjourn**

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