

County Administrator's Briefing Notes
10:00 AM Monday – April 30, 2007
Port Blakely Conference Room

*What are we asking for?
Why is it important?
Is it realistic?*

Draft Number: 1 (Subject to Change)

Attendance: Chris Endresen, Chair; Commissioner Jan Angel; Commissioner Josh Brown; County Administrator Nancy Buonanno Grennan; Clarence Moriwaki, Public Information Officer; Carolyn Siems, Administrators Office Supervisor; Ben Holland, Director, Administrative Services, Arley Bright and Charisse Ritzman; Barbara Stephenson, County Treasurer; Jim Avery, County Assessor; Karen Flynn, County Auditor, Walt Washington and Dave Schireman; Judge James Roof; Greg Sandstrom, County Coroner; Steve Boyer, County Sheriff and Undersheriff Dennis Bonneville; Russ Hauge, County Prosecutor and Carol Maves; Dave Peterson, County Clerk; Ned Delmore, Juvenile Court and Nancy Wilson; Maury Baker, District Court; Bud Harris, Director of Information Services; Bert Furuta, Director of Personnel and Human Services; Larry Keeton, Director of Community Development; Chip Faver, Director of Facilities, Parks and Recreation; Sharon Wylie, Legislative Lobbyist; Chris Henry, *The Sun*; Charlie Bermant, *The Newspaper Group*; Vivian Henderson, Karen Reed, Retreat Facilitator; Jim & Ginger Sommerhauser and Administrative Specialist, Debbie Austin

10:00

1. Approve Minutes of Previous Briefing:

April 23, 2007 PM Brief:

Action: *Minutes approved as written*

10:10

2. Legislative Briefing (Sharon Wylie)

Action: *Sharon Wylie gave a brief on the 2007 legislative session. She presented the Commissioners with the state written budget and a copy of the bills that passed and failed. Sharon will prepare a final written report for the Commissioners. Commissioner Angel asked for details on the Family Leave Bill. Commissioner Endresen asked for a list of bills that didn't pass that could come up again next year.*

11:00

2. Budget Information (Ben Holland)

Action: *Ben Holland reviewed the General Fund Budget challenges and discussed the desired outcome of the meeting with the Electeds and Directors.*

11:30 (Move to Chambers)

3. Meet with the Electeds and Directors Regarding Budget Strategies (Staff)

Action: After introduction to the meeting by Nancy Buonanno Grennan, Karen Reed, Facilitator, reviewed the budget discussion and consensus of the Commissioners retreat on April 24, 2007.

Discussion Points:

- The benefits of looking at the long term ramifications before decision making
- Considerations to be made if and when Silverdale incorporates
- Possible funding mechanisms for health care benefits
- Perception by the public of their safety and well being and what they want from Kitsap County Government

Ben Holland went over the budget projections for the next five years. He discussed the cash flow of the County and the County policy on retaining 7% of expected revenues in the General Fund. He discussed the possibility of moving all grants to a special fund for increased monitoring.

Next Steps:

- A Plan will be put together by June to put into effect by July 1, 2007 on immediate cost savings.
- Look at longevity increases
- Look into reducing employees work hours while retaining full benefits
- Timetable: Call for budget goes out the first week of July
- Budget meetings take place on October and November
- The Commissioners asked for Electeds to come up with their own points for cost savings within the next two weeks
- Discussion of Information Services projects that will save all departments in the long term by spending some right now.

2:00 Commissioner/Administrator Issues

Review Draft Agenda for Upcoming Meetings.

May 2, 2007 – Wednesday Work/Study (8:30am)

BOCC Agenda Review for May 14, 2007

Information Sharing

Special Projects Update (Eric Baker)

GIS Assessment Recommendations

May 7, 2007

NO MEETING SCHEDULED – TWO COMMISSIONERS OUT OF THE AREA

May 9, 2007

NO MEETING SCHEDULED – TWO COMMISSIONERS OUT OF THE AREA

May 14, 2007

BOCC Regular Public Meeting (10:00am)

Adjourn