

County Administrator's Briefing Notes

2:00 PM Monday – April 9, 2007

Port Blakely Conference Room

What are we asking for?
Why is it important?
Is it realistic?

Draft Number: 1 (Subject to Change)

Attendance: Chris Endresen, Chair; Commissioner Jan Angel, Commissioner Josh Brown, County Administrator Nancy Buonanno Grennan, Larry Keeton, Director, Jim Bolger, Jeff Rowe-Hornbaker and Scott Diener, Community Development; Lisa Nickel, Prosecutor's Office; Dave Tucker, Public Works; Ben Holland, Director and Arley Bright, Administrative Services; County Treasurer Barbara Stephenson; County Assessor Jim Avery; Chip Faver, Director and Lynam, Facilities, Parks and Recreation; Mike Eliason, Kitsap County Association of Realtors; Teresa Osinski, Home Builders Association and Debbie Austin, Administrative Specialist.

2:00

The Commissioners convened in executive session regarding potential litigation

2:25

1. Approve Minutes of Previous Briefing:

March 12, 2007 PM Brief:

Action: Minutes approved as written.

2:28

2. Manchester Design Standards (Larry Keeton)

Action: Discussion of Manchester Design Standards for the mixed use Manchester Village designation. The staff recommendation was to not institute an emergency ordinance at this time. The Commissioners concurred.

2:40

3. Hansville High Flow Bypass (Dave Tucker)

Action: The staff recommends talking to the property owners regarding cooperation of obtaining an easement between the two existing homes on Twin Spits Road through cooperative negotiations, and if not, abandon the project. The Commissioners concurred.

2:55

4. Real Estate Excise Tax (Ben Holland)

Action: Ben Holland gave the Commissioners a brief and powerpoint presentation on the current status of the Real Estate Excise Tax. A presentation/discussion of Impact Fees allocation will be scheduled in the near future.

3:35

5. Board of Commissioners'/Administrator's Issues

Action: Chip Faver discussed arrangements made with the Babe Ruth teams regarding fields at the Fair Grounds.

Discussion of the Little League fields in South Kitsap and other ball fields in the County.

Discussion of the Bob Merriman Memorial Washington Governor's Run.

Discussion of the documents needed in the Commissioners Binders for public meetings.

Review Draft Agenda for Upcoming Meetings.

- a. April 11, 2007 – Wednesday Work/Study (8:30AM)
Information Sharing
Risk Pool Loss Control Audit Presentation (Mark Abernathy)
- b. April 16, 2007 – Monday PM Brief (2:00PM)
Transportation Improvement Plan (Jon Brand)
- c. April 18, 2007 – Wednesday Work/Study (8:30AM)
BOCC Agenda Review for April 23, 2007
Information Sharing
Economic Development (Philip Fletcher)
- d. April 23, 2007 – Monday PM Brief (2:00PM)
GIS Assessment Recommendations (Diane Mark)
- e. April 24, 2007 – Quarterly Retreat (8:00AM)
- f. April 25, 2007 – Wednesday Work/Study (8:30AM)
Information Sharing

4:05

Adjourn