

County Administrator's Briefing Agenda

2:00 PM Monday – July 2, 2007
Port Blakely Conference Room

*What are we asking for?
Why is it important?
Is it realistic?*

Attendance: Chair Josh Brown; Commissioner Jan Angel; Commissioner Bauer; County Administrator Nancy Buonanno Grennan, County Administrator; Carolyn Siems, Assistant to County Administrator; Craig Adams IS; Larry Keeton, Director DCD and Jim Bolger, Assistant Director DCD and Scott Diener; Randy Casteel, Director Public Works; Alan Miles, Prosecutor's Office; Clarence Moriwaki, Public Information Officer; Chip Faver, Facilities, Parks and Recreation; Keith Grellner, Health District; Stephanie Kelly, CenCom; Steve Boyer, Sheriff, Dave White and Dennis Bonneville, Sheriff's Office; Teresa Osinksi, HBA; Chris Henry and Chris Dunagen, the *Kitsap Sun*; Katherine Brown, Administrative Specialist.

2:10

1. Approve Minutes of Previous Briefing:

June 25, 2007 PM Brief:

Action:

- Approved as corrected.

2:15

2. BOCC Agenda Review for July 9, 2007

Action:

- Item 2 B taken off consent agenda.
- Item 2 A taken off consent agenda.
- Item 3 D pulled from consent agenda after some discussion on the cost of switching to one-bin recycling.
- Item 10 A put on the consent agenda.

2:45

3. Information Sharing

Action:

Ben Holland, Director Administrative Services

- Working to get budget forms together.

Randy Casteel, Director Public Works

- The Board may get calls on traffic delays due to construction projects, especially the Miller Bay Road project, due to lengthy detour.
- The ribbon cutting ceremony at Bucklin Hill went well.

Clarence Moriwaki, Public Information Officer

- The Fair has booth spaces to be filled. He has reserved 2 for the sesquicentennial history display. The anniversary date of our county is a week from Friday and the display will be featured at Kitsap Historical Society. Commissioner Angel used magnetic sign at Fathoms o Fun and they were a big hit.

Chip Faver, Director Parks and Recreation

- Had a great Saturday event at Jackson and Lund community Park. Gave letter to SK Parks Board and spoke.
- Department of Parks and Recreation has completed its move to Silverdale offices.

Larry Keeton, Director Community Development

- Had employee lunch with all DCD employees downstairs.
- Contacted Seabeck Marina and has not heard back from.
- Will have the first near shore assessment open house tonight.

Craig Adams, Information Services

- Pass

Bert Furuta, Personnel and Human Services

- Betsy Bosh secured a 4-year grant to fund a drug court counselor. Bert complimented Betsy, she found out about it pursued it on her own initiative. Commissioner Brown wondered how to create more of that kind of synergy. Commissioner Angel noted that she is employee of the month material. Some discussion on notation in budget documents showing people who are fully grant funded, Ben Holland is working on that.

Carolyn Siems, Assistant to County Administrator

- Tomorrow some frames will be installed in Commission Conference Room to assist presenters with their visual aids.
- Jeff Cartwright, Human Resources Director of Kitsap Transit is working on the issue of background checks on taxi drivers who contract with Kitsap Transit.

Nancy Buananno Grennan

- Next week will send out medical benefits on-line survey, the purpose of which is to get a feel for the willingness of employees to do more cost sharing of benefits. Scheduled for the July 26 meeting. Will meet with all unions on that issue on July 13.

Commissioner Angel

- Great weekend at fathoms o fun.

Commissioner Brown

- Had meeting with Bill Vogler, Washington State Association of Counties (WSAC) regarding streamlining compensation plans. Also, discussed with National Association of Counties (NACo) a medical prescription card that provides reduced prices on prescription coverage at no cost to County. Nancy will call Bill Vogler and see if it makes sense for the Kitsap.
- Discussed next step on the Transportation Improvement Plan (TIP). In July/August discussion of prioritization of projects and money will need to take place.
- There was some discussion of which Board member attended the Puget Sound

Partnership. Patty Lent had been the County representative and the Board has kept apprised through various programs. The Board felt there was a need to set up a meeting to talk about it.

3:20

4. Follow Up on Rural On-Site Sewer (Jim Bolger)

Action:

- Jim Bolger gave briefing on the broad work statement he submitted to the Board affecting both urban and rural growth areas. Pursuing this study could possibly necessitate adjustment to current work plan.
- Commissioner Brown asked how many FTEs it would require and Jim said one or two. Some subarea plans...Keyport and Manchester... and the code revision project may need to be delayed six months to a year.
- Commissioner Angel asked if this has been issue at local health district and Jim noted that, at times, yes.
- Commissioner Brown noted that if density too high for septic systems there would be a need sewer system.
- Commissioner Angel questioned the timing, noting that we should wait until we know state's decision and that the problem could take care of itself depending on what the state does.
- Commissioner Brown asked that Jim brief him on what Jefferson County is doing.
- Jim will come back with a more full blown work program and project prioritization and scheduled individual briefings.

3:50 **5. Justice Assistance Grant**

Action:

- It is a requirement of the grant to let the Board know that they've applied. There was some discussion on how many safeboats the County has. He also reported on a technology grant they are pursuing and coordinating with consultation from Bud Harris.

Review Draft Agenda for Upcoming Meetings.

July 4, 2007 – NO MEETING SCHEDULED – 4TH OF JULY OBSERVED

July 9, 2007 – BOCC Regular Public Meeting (10:00am)

July 9, 2007 – Monday PM Brief (2:00pm)

**July 11, 2007 – Wednesday Work/Study (8:30am)
Information Sharing**

4:00 Adjourn

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