

TASK	RELATIONSHIP
PRES	Speak for Yourself
Ask Questions	Listen Actively
Summarize	Gatekeeping
Polling	Compliment & Agree
80/20 Principle	Humor
Build Consensus	Process Check



**What are we asking for?
 Why is it important?
 Is it realistic?**

**JANUARY 31, 2007 MINUTES
 BOARD OF COMMISSIONERS – MANAGEMENT TEAM
 WORK/STUDY SESSION
 PORT BLAKELY CONFERENCE ROOM 8:30 AM**

DRAFT NUMBER: 1 (Subject to Change)

Attendance: Chris Endresen, Chair; Commissioner Josh Brown, Commissioner Commissioner Jan Angel; County Administrator Cris Gears; Carolyn Siems, Administrator’s Office Coordinator; Bert Furuta, Director of Personnel and Human Services; Randy Casteel, Public Works Director; Larry Keeton, Director, Community Development; Bev Reeves, Interim Director Facilities, Parks and Recreation; Bud Harris, Director of Information Services; Ben Holland, Director of Administrative Services; Charlie Bermant, *The Newspaper Group*; Vivian Henderson and Administrative Specialist Debbie Austin.

	Time
1. APPROVE MINUTES OF JANUARY 17, 2007 WORK/STUDY	8:30-8:40
2. INFORMATION SHARING	8:40-9:30

Randy Casteel, Public Works

- The move out of the Public Works building is complete

Ben Holland, Administrative Services

- January 26, 2007 Ben and Bud Harris gave a presentation to union representatives regarding the financial condition of the County
- The same presentation was given to the Sheriff’s Department last night
- Ben handed out a report on the current status of the general fund
- Ben will set up a Commissioner brief on the 2007 budget

Larry Keeton, Community Development

- The Low Impact Development plan passed the Planning Commission this week
- The Critical Areas Ordinance passed the Planning Commission this week
- Will meet with the stakeholders group on the moratorium this week

Bev Reeves, Facilities, Parks and Recreation

- Will meet with Community Development regarding permitting for the North Kitsap Heritage Park
- Discussed the Train operation at the South Kitsap Park with the South Kitsap Parks Board
- Met with John Conte regarding the disc golf course in Central Kitsap
- Quotes for The Point No Point Lighthouse are in purchasing

Bud Harris, Information Services

- Working to provide a link to Commissioner agendas and documents on our web site
- City of Bremerton will continue using our permitting system for the next couple of months

Bert Furuta, Personnel and Human Services

- Rob Gudmundson is leaving for active duty. Hiring outside counsel will be necessary
- Unfunded mandate discussion of payment of exempt employees when the emergency call center is activated

Carolyn Siems, Commissioners Office Coordinator

- Pass

Cris Gears, County Administrators

- Have received signed contracts for the new Parks Director and the new County Administrator
- Will have a meeting with the Directors to discuss potential cost savings for the County
- Scheduled for an exec session at the end of this meeting

Commissioner Jan Angel

- Jan asked Larry Keeton to research the status of the Fire Safety Advisory Committee
- Sat on the Health Department state audit last week
- Our attorneys have requested the books of the South Kitsap Parks District for review

Commissioner Josh Brown

- Update on the Central Kitsap Advisory Board Retreat

Chris Endresen, Chair

- Annual Kingston open house is February 27, 2007
- The Commissioners will be in Olympia for the next two days attending several meetings with the Governor, Washington State Association of Counties and the Urban County Caucus

FIVE MINUTE BREAK

3. ORDINANCE AMENDING CODE RE: PUBLIC WORKS (Randy Casteel) 9:35 – 9:55

- Randy briefed the Commissioners on the proposed amendments to Chapter 2.32, Chapter 2.108, Chapter 11.04 and Chapter 11.16 of the Kitsap County Code

4. KINGSTON CIRCULATION PROJECT (Greg Cioc) 9:55 – 10:15

- Postponed

FIVE MINUTE BREAK

**The Commissioners recessed into executive session regarding potential litigation and personnel issues
10:20 – 10:30**

FUTURE WORK/STUDY SESSIONS

February 7, 2007

BOCC Agenda Review for February 12, 2007

Information Sharing

February 14, 2007

Information Sharing

February 21, 2007

BOCC Agenda Review for February 26, 2007

Information Sharing

5. RECAP

G/com/data/BOCC Wkly Agendas/Workstudy / 2007 Workstudy Minutes/1-31/07 Workstudy Minutes