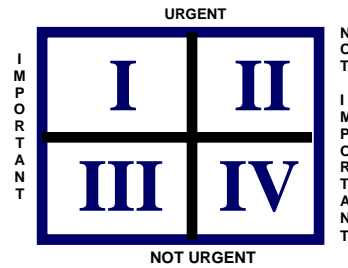


TASK	RELATIONSHIP
PRES	Speak for Yourself
Ask Questions	Listen Actively
Summarize	Gatekeeping
Polling	Compliment & Agree
80/20 Principle	Humor
Build Consensus	Process Check



What are we asking for?
 Why is it important?
 Is it realistic?

**OCTOBER 24, 2007 MINUTES
 BOARD OF COMMISSIONERS – MANAGEMENT TEAM
 WORK/STUDY SESSION
 PORT BLAKELY CONFERENCE ROOM 8:30 AM**

DRAFT NUMBER: 1 (Subject to Change)

Attendance: Josh Brown, Chair; Commissioner Steve Bauer; Nancy Buonanno Grennan, County Administrator; Jon Brand and Barry Loveless, Public Works; Ben Holland, Director, Administrative Services; Carolyn Siems, Commissioners’ Office Supervisor; Larry Keeton, Director, Jeff Rowe-Hornbaker and Jim Bolger, Assistant Directors and James Weaver, Community Development; Diane Mark, Information Services; Brian Lyman, Parks and Recreation; Bert Furuta, Personnel and Human Resources; Clarence Moriwaki, Public Information Officer; Eric Baker and Angie Silva, Special Projects; Jacquelyn Aufderheide and Shelley Kneip, Prosecutor’s Office; Teresa Osinski and Art Castle, Home Builders Association and Debbie Austin, Administrative Specialist

Time

1. APPROVE MINUTES OF OCTOBER 17, 2007 WORK/STUDY **8:45 – 8:50**
 Minutes were approved as written.

2. INFORMATION SHARING **8:50 – 9:30**
Jon Brand, Public Works

- Upcoming hearing on road standards on November 5, 2007

Carolyn Siems, Commissioners Office Supervisor

- Kitsap Community Resources will have Opal Robertson as the County’s representative
- Received a letter from Washington State Ferries informing the County that ferry discount applications will come to the County for approval. Carolyn will contact the state to let them know its not our role.
- There is a Countywide earthquake drill on October 31, 2007

Brian Lyman, Parks & Recreation

- Gave an update on the Public Works Building
- Acceptance of Parks Planner positions applications will close today
- The land swap for Newberry Hill Heritage Park is progressing
- Gave an update on the Illahee parking project

Larry Keeton, Community Development

- Attended a public meeting on the Manchester Community Plan last night

Ben Holland, Administrative Services

- Will hold a General Administration and Operations meeting tomorrow with County funded organizations
- Will be speaking at the Port Orchard Rotary on Tuesday morning
- Will be speaking at the Supervisor’s training

Bert Furuta, Personnel and Human Services

- Meeting with the Sheriff’s Guild this afternoon to continue negotiations
- Is actively recruiting for the labor relations position

Clarence Moriwaki, Public Information Officer

- Parks Sustainability Task Force recommendations will be presented next week
- The Central Kitsap Reporter did a green survey. County properties did well in the survey in different categories

Diane Mark, Information Services

- Putting together regional interlocal agreements with cities for GIS services
- GIS day in November 14, 2007. There will be a map gallery set up for public viewing

Nancy Buonanno Grennan, County Administrator

- Pass

Commissioner Steve Bauer

- Pass

Josh Brown, Chair

- Will attend a YMCA meeting this evening regarding a potential site in Silverdale
- The traffic signal at Clear Creek might have too short a time frame for safe crossing and needs to be inspected
- Meeting in Senator Cantwell’s office tomorrow regarding grant opportunities

FIVE MINUTE BREAK

3. WASTEWATER INFRASTRUCTURE TASK FORCE (Eric Baker) 9:40 – 10:00

- Eric Baker reviewed the draft scope, participants, deliverables and schedule for the Wastewater Infrastructure Taskforce.
- This Task Force will concentrate on planning, funding and construction of sewer infrastructure within the urban growth areas designated by the Kitsap County Comprehensive Plan’s 10-year update.
- The Task Force will consist of 15-20 members with representation from various Kitsap County organizations and cities
- Next steps will include locating a facilitator and holding an initial meeting with all members of the Task Force

4. DEVELOPMENT AGREEMENT W/BAYSIDE LLC/TRAFFIC MITIGATION (Jeff Rowe-Hornbaker) 10:00 – 10:10

- Discussion of a voluntary development agreement between Kitsap County and the Bayside LLC for traffic mitigation fees for the Plats of Bayside and Sinclair Ridge located near SW Old Clifton Road and Anderson Hill Road in south Kitsap County.
- Jeff will set a consent agenda item for the resolution to support the agreement at the next available public meeting.

- 5. SITE SPECIFIC AMENDMENTS (5) (James Weaver) 10:10 – 10:20**
- James Weaver gave a brief update on the 5 site specific applications being considered at this time
 - The Planning Commission recommends approval of the Cole, Anderson Hill LLC, Elzey-Smith and Munro applications. The Lindstrom application action has been deferred.
- 6. VETERANS PROCUREMENT PREFERENCE (Leif Bentsen) 10:20 – 10:45**
- Leif Bentsen discussed an ordinance adding a section on Veterans Procurement Preference to Chapter 4.116 of Kitsap County Code – Purchasing Procedures.
 - There was discussion of the pros and cons of this type of preference. The Commissioners asked for clarification of some of the language in the ordinance before support is given.
- 7. VETERANS POLICIES & PROCEDURES (Leif Bentsen) 10:45 – 11:00**
- Leif Bentsen reviewed proposed revisions to the Veterans Assistance Fund Policies & Procedures Manual. The resolution for revision will appear on the BOCC public meeting agenda for November 5, 2007.
- 8. VETERANS “STAND DOWN” (Leif Bentsen) 11:00 – 11:05**
- Leif described the 1st annual “Stand Down” for Kitsap County veterans and their families to take place at the Kitsap County Fairgrounds Pavilion on October 30, 2007. This event will provide goods and services to veterans in Kitsap County.

FUTURE WORK/STUDY SESSIONS

October 31, 2007

BOCC Agenda Review for November 5, 2007
 Information Sharing
 Parks Task Force Recommendations
 Site Specific Amendments (5) (Philip Fletcher)
 Moratorium Public Hearing (Jim Bolger)

9. RECAP

G/com/data/BOCC Wkly Agendas/Workstudy / 2007 Workstudy Minutes/10-24-07 Workstudy Minutes