

TASK	RELATIONSHIP
PRES	Speak for Yourself
Ask Questions	Listen Actively
Summarize	Gatekeeping
Polling	Compliment & Agree
80/20 Principle	Humor
Build Consensus	Process Check



**What are we asking for?
 Why is it important?
 Is it realistic?**

**NOVEMBER 28, 2007 MINUTES
 BOARD OF COMMISSIONERS – MANAGEMENT TEAM
 WORK/STUDY SESSION
 PORT BLAKELY CONFERENCE ROOM 8:30 AM**

DRAFT NUMBER: 1 (Subject to Change)

Attendance: Josh Brown, Chair; Commissioner Jan Angel, Commissioner Steve Bauer, Nancy Buonanno Grennan, County Administrator; Randy Casteel, Director, Molly Foster and Barry Loveless, Public Works; Ben Holland, Director and Don Burger, Administrative Services; Larry Keeton, Director and Jim Barnard, Community Development; Clarence Moriwaki, Public Information Officer; Chip Faver, Director and Arvilla Ohlde, Parks & Recreation; Bud Harris, Information Services, Steve Frazier, Personnel and Human Resources; Jacquelyn Aufderheide, Prosecutor’s Office; Vivian Henderson, Kitsap Alliance of Property Owners; Teresa Osinski, Home Builders Association; Dwayne Peacock and Debbie Austin, Administrative Specialist

- | | Time |
|---|---------------------|
| 1. APPROVE MINUTES OF NOVEMBER 7, 2007 WORK/STUDY
Minutes approved as written. | 8:30 – 8:40 |
| 2. BOCC AGENDA REVIEW FOR DECEMBER 3, 2007 | 8:40 – 9:00 |
| <ul style="list-style-type: none"> • 6)A, Purchase and Sale Agreement with Robison & Robison Green, LLC for purchase of a 4.56 acre parcel of land along Chico Creek in Central Kitsap will be taken off the consent agenda • The interlocal agreement with the Port of Bremerton (KC 413-07) to provide for cooperation between the County and the Port regarding the State Route 3/State Route 16 corridor traffic impacts and the interlocal agreement amendment with the Port of Bremerton (KC 424-05B) increasing the contract amount by \$30,000 for the South Kitsap Industrial Area Access Study will be placed on the consent agenda. • 7:45PM, Public hearing to consider testimony on the matter of adopting a Resolution approving the Kitsap County proposed 2008 General Property Tax Levy, and 7:50PM, public hearing to consider testimony on the matter of adopting a Resolution approving Kitsap County’s Preliminary Budget for 2008 has been moved up to 7:35PM. | |
| 3. INFORMATION SHARING
Randy Casteel, Public Works | 9:00 – 10:15 |
| <ul style="list-style-type: none"> • Public Works employee Larry Hugel passed away Friday. His funeral will be held on November 30, 2007. | |

Clarence Moriwaki, Public Information Officer

- There will be a celebration ceremony for Chico Creek estuary property purchase on December 5, 2007

Steve Frazier, Personnel & Human Rights

- The Human Rights Conference will be held on December 7, 2007. The focus of the conference will on children.

Ben Holland, Administrative Services

- The Lodging Tax Committee met and made their recommendations for allocation of lodging tax funds. This will be on BOCC agenda for December 17, 2007. The Commissioners asked for time to discuss options for allocation of future lodging tax funds.

Chip Faver, Parks & Recreation

- Will make a presentation on the parks fees structure at the public meeting on December 3, 2007
- The Howe Farm construction project should be finished by December 31, 2007. A ribbon cutting ceremony will be scheduled.
- The Parks Board applicant interviews will take place on December 4, 2007
- Discussion about grant applications applied for. The Commissioners would like to see a monitoring process for all grant opportunities in the County to avoid duplication of efforts
- The Commissioners agree to obtain an appraisal for Sinclair Heights parks property for possible sale of the property

Larry Keeton, Community Development

- The Corps of Engineers has two millions authorized for Carpenter Creek.
- On November 16th, staff met with engineers to discuss community development process and to recommend standards
- Will be meeting with stakeholder groups to present the policies and potentials of the enterprise fund and receive feedback

Bud Harris, Information Services

- Applicants for Geographic Information Services employee positions will be interviewed next week
- Update of GIS projects underway at the current time, including the Ortho-photography project, the local update census process and further work requested by the City of Bainbridge Island Fire District.
- Continuing conversations with Paladin Services on contract issues
- Working on creating a program for an on-line employee application process

Commissioner Jan Angel

- Discussed the current status of the Converse property purchase for storm water retention
- Was interviewed by BKAT yesterday and had a good discussion of County issues

Nancy Buonanno Grennan

- Carolyn Siems will be resigning her position with the County on December 7, 2007. A reception in her honor will take place at Gino's on December 7th at 5:00PM.

Josh Brown, Chair

- Judge Paja and Judge Riehl have both recently had surgery. Cards will be sent.
- Report on the current status of the United Way campaign

FIVE MINUTE BREAK

- 4. ROAD VACATION – SMITH/PEACOCK – DISTRICT #3 (Molly Foster) 10:20 – 10:35**
- Molly Foster reviewed the petition and staff’s recommendations to vacate a portion of Fern Avenue NE in the Illahee area. The Commissioner agree to have this item placed on the first BOCC public meeting in January, 2008.
- 5. 2008 LEVY RATE RESOLUTION (Ben Holland) 10:35 – 10:25**
- Ben Holland discussed the pending resolution that establishes the 2008 property tax levies which include: County General Levy, the County Road Levy, the Conservation Futures Levy and the Poulsbo Library Capital Facilities District Bond Levy.
 - Ben then reviewed the preliminary budget presentation that will be given at the December 3, 2007 public meeting. Minor modifications were made.

FUTURE WORK/STUDY SESSIONS

December 5, 2007

Information Sharing
Code Development (Eric Baker/Angie Silva)
Transportation Level of Service (Jim Rogers)
Right of Way Vacation – Jack Dean (Suzie Pride)

December 12, 2007

BOCC Agenda Review for December 17, 2007
Information Sharing
2007 4th Quarter Budget Amendment

RECAP

G/com/data/BOCC Wkly Agendas/Workstudy / 2007 Workstudy Minutes/11-28-07 Workstudy Minutes