

TASK	RELATIONSHIP
PRES	Speak for Yourself
Ask Questions	Listen Actively
Summarize	Gatekeeping
Polling	Compliment & Agree
80/20 Principle	Humor
Build Consensus	Process Check



**What are we asking for?  
 Why is it important?  
 Is it realistic?**

**AUGUST 8, 2007 MINUTES  
 BOARD OF COMMISSIONERS – MANAGEMENT TEAM  
 WORK/STUDY SESSION  
 PORT BLAKELY CONFERENCE ROOM 8:30 AM**

Attendance: Chair Josh Brown; Commissioner Jan Angel; Commissioner Steve Bauer; Nancy Buonanno Grennan, County Administrator; Carolyn Siems, Commissioner’s Office Supervisor; Randy Casteel, Director, Barry Loveless, Public Works; Ben Holland, Director Administrative Services; Larry Keeton, Director, and Jim Barnard, Community Development; Bud Harris Director of Information Services; Chip Faver, Director Parks and Recreation; Clarence Moriwaki, Public Information Officer; Bert Furuta, Director and Erin Neff, of Personnel and Human Resources; Jacquelyn Aufderheide, Prosecutor’s Office; and Administrative Specialist, Katherine Brown.

- |  | <b>Time</b>        |
|--|--------------------|
| <b>1. APPROVE MINUTES OF JULY 25, 2007 WORK/STUDY</b><br>Approved with corrections.  | <b>8:30 - 8:40</b> |
| <b>2. BOCC AGENDA REVIEW FOR AUGUST 13, 2007</b>   | <b>8:40 – 9:25</b> |
| <ul style="list-style-type: none"> <li>• After some discussion on how to handle email and correspondence sent to the Board regarding hearings, Nancy Buonanno Grennan will work with prosecutor staff to ensure that all email and mail is entered into the record and provided to the Board prior to hearing.</li> <li>• Items 2 A and D removed from consent agenda. Jim Barnard will address water run-off on Item 2D.</li> <li>• Item 3 C removed from consent agenda and Jacqueline Aufderheide will answer the Board’s questions about how this transfer will affect ability to obtain grants.</li> <li>• Commissioner Brown asked for data on Jail/Juvenile Sales Tax Fund. Ben Holland will provide spreadsheet.</li> <li>• Commissioner Bauer wanted information on the cost associated with not having to incarcerate those eligible for the Community Service Alternatives. Nancy will get that data.</li> <li>• Commissioner Brown suggested that the Board be briefed on the Fair and Recreation programs. Commissioner Bauer asked for similar briefing on the Public Facilities District (PFD). Nancy suggested they wait for the new Kitsap County Parks and Recreation Sustainability Task Force to complete its work. They will provide summary reports by topic periodically and a full report upon completion.</li> <li>• Item 8 N removed from consent agenda.</li> </ul> |                    |

### 3. INFORMATION SHARING

9:45 – 10:20

#### **Randy Casteel, Director Public Works**

- Distributed the Road report.
- Paving Anderson Hill and Clear Creek tomorrow and Friday. Commissioner Brown asked how much it will cost. Randy estimated around \$17,000 for chip seal and \$40,000 for overlay. Randy will provide a copy of the overlays and chip seal schedule for Commissioner Brown.

#### **Chip Faver, Director Parks and Recreation**

- In full Fair mode. Concerts are selling very well. Commissioner Angel asked for schedules. The Fair logo appears on Pepsi cans distributed throughout the Puget Sound Region.
- Working on Sustainability Task Force also.

#### **Clarence Moriwaki, PIO**

- The Navy Band declined to perform at Fair. Jacquelyn Aufderheide offered to contact the Central Kitsap High School band and ask them to perform.
- Will have sesquicentennial display at the Fair. In keeping with Kitsap's historic milestone, suggested the County recognize the Suquamish tribe with a resolution and present it to a descendent of the Chief Kitsap.
- The Parks Sustainability Task Force will begin meeting on Wednesdays and it will be featured in the *Kitsap News* section of the *News Paper Group*.
- *On the Move* publication has provided great feedback.
- Working on second panel depicting projects and highlights in District 2.

#### **Larry Keeton, Director Department of Community Development**

- Stakeholder meetings regarding DCD's restructuring have been established for the last week of August and the first week of September.
- PSRC Vision 20/40 open house later today.
- County wide planning policies will be presented to KRCC on September 11<sup>th</sup>. KRCC made some changes but he doesn't anticipate a lot of public participation. Commissioner Angel wants to ensure that the original intent culled from citizen participation is maintained. Larry assured her the substance is still the same. She asked if he has any problem with it...he does not, it's mostly editing issues.
- Jerry Harless appealed on-site septic systems issue to the Puget Sound Growth Management Hearings Board. Commissioner Brown noted that a time should be scheduled to talk about this issue. Nancy will schedule briefing after she obtains a legal opinion from Shelley Kneip.
- Did near shore assessment in Poulsbo and scheduled one in Kingston.

#### **Bud Harris, Direction Information Services**

- Reminder that there is a line item in the CenCom budget for Sibus. He supports approval of the \$50,000 line item. Commissioner Bauer asked if the fire districts use Global Positioning Service (GPS). Bud reported that they are working on such coordination; it's about one to one and a half years out.
- Having conversations with key people regarding Local Update Census Addressing (LUCA).
- Commissioner Bauer noted that regionalizing Geographic Information System (GIS) throughout the county would consolidate functions and that user groups are often effective. Bud noted that there is some synchronization and they are working on it with the cities. He feels that they are at the point where the Board may be successful pursuing it within Kitsap Executive Council agencies.
- Commissioner Brown asked Bud how Kitsap County compares to other counties regarding becoming an enterprise fund organization. Bud will meet with Pierce County, they have very effective organization, and report his findings.

**Bert Furuta, Personnel and Human Services**

- Rob Gudmundson is back from military leave and they are gearing up for negotiations with deputies union.
- Invited the Secretary of the State Department of Social and Health Services to meet with the Board in regards to contract negotiations.

**Ben Holland, Director Administrative Services**

- Meeting with PFD. He believes they want to talk about the tax stabilization fund agreement; there will be \$900,000 in it by October. Bond covenant says after the fund reaches \$900,000 the PFD may negotiation its use. Ben will provide background details to Commissioner Bauer.
- Don Burger will take the job of budget manager.

**Commissioner Bauer**

- Meeting with Port Gamble S’Klallam next Friday.

**Commissioner Angel**

- As the representative of the PSRC 20/40 Growth Management Board, needs recommendations to PSRC by September 7.

**Commissioner Brown**

- Pass

**Nancy Buonanno Grennan**

- Recently the *Port Orchard Independent* failed to place a legal notice the County had submitted and the *Kitsap Sun* was contracted to do an emergency placement of the notice. Sending that bill to the *Port Orchard Independent*.

**FIVE MINUTE BREAK**

**4. 360 EVALUATION (Bert Furuta/Erin Neff) 10:30 – 11:20**

- There were concerns about the:
  - cost of the program
  - time investment required
  - timing of its implementation
- Nancy Buonanno Grennan will work with Penny Starkey, Erin Neff, and Bert Furuta to compare it to what other agencies are using, investigate the possibility of incorporating it into our current evaluation system, and explore using a modified version.

**5. RIGHT OF WAY VACATION REQUEST – DISTRICT #1 - SAILOR (Rob McGinley) 11:20 – 11:25**

- The Board agreed that this vacation should go forward.

**FUTURE WORK/STUDY SESSIONS**

**August 15, 2007**

**Information Sharing**

**Closed Record Appeal – Stritzel (Mike Barth)**

**August 22, 2007**

**BOCC Agenda Review for August 27, 2007**  
**Information Sharing**  
**Economic Development (Philip Fletcher)**  
**August 29, 2007**  
**Information Sharing**

**6. RECAP**