



A G E N D A

KITSAP COUNTY BOARD OF COMMISSIONERS November 5, 2007 – 7:00 p.m.

NOTE: Items marked with an asterisk (*) are considered routine business and may be acted upon by one motion as consent items. If you wish to have a particular item discussed and acted on by a separate motion, please contact the Clerk of the Board prior to the meeting. *(The Board of Commissioners' public meetings is audio and video taped. By signing in or speaking at this meeting, you grant your permission to be taped. Minutes of this public meeting are posted on Kitsap County's webpage).*

DRAFT # 2--SUBJECT TO CHANGE ~~ LAST UPDATE: 11/1/07 2:47 p.m.

7:00 PM) Meeting Called to Order with Pledge of Allegiance.

PROCLAMATIONS/RESOLUTIONS/RECOGNITION:

- #1** [Employee of the Month](#) for November. **Staff Contact:** Erin Neff, 337-4447.
- #2** Recognizing and honoring all Kitsap County Veterans and their families.
Staff Contact: Leif Bentsen, 337-4883.
- #3** **Proclamation** proclaiming *November 9, 2007 as National Adoption Day* in Kitsap County. **Staff Contact:** **Frank Maiocco Jr**, 337-3305.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:

(Please limit comments to **3 - 5 minutes**. Written comments may also be submitted to the Board if this timeframe is insufficient.)

PUBLIC HEARINGS:

**** Please note that start times are estimates and may be impacted by the amount of public input.**

7:00 pm) Public hearing to consider enacting an [Ordinance](#) adding a Section on **Veterans Procurement Preference** to Chapter 4.116 of the Kitsap County Code relating to Purchasing Procedures. **Staff Contact:** Leif Bentsen, 337-4883.

7:05 pm) Closed Record **Appeal** filed by **Carole Leininger and Carrilu Thompson** of

the Hearing Examiner's decision to deny the portion of the appeal challenging the Director's authority to issue a non-site specific Director's Interpretation and to grant the portion of the appeal of John Park, David Hopkins, David Studebaker and Kevin Tweten challenging the balance of the Director's Interpretation regarding the **Manchester Village Commercial (#2)** district in South Kitsap Commissioner District #2. **Staff Contact:** Scott Diener, 337-4966.

7:10 pm) Closed Record **Appeal** filed by **William Broughton** on behalf of **Douglas and Cerissa Holme** of the Hearing Examiner's "*Remand*" decision to grant the site plan review for the **Colchester Commons Mixed Use Development**, a proposal to develop a four-story building, including underground parking as one floor, approximately 4,980 square feet of commercial space on the ground floor and two upper floors consisting of 12 condominium units on a 0.57-acre parcel in the central commercial area of the **Manchester Village**. The proposed project is located on the southeast quadrant of the intersection of East Main Street and Colchester Drive in South Kitsap, Commissioner District #2. **Staff Contact:** Dennis Oost, 337-7027.

7:20 pm) Public hearing to consider enacting an Ordinance to amend Kitsap County Code Chapter 11.22 relating to **Kitsap County Road Standards**. **Staff Contact:** Jon Brand, 337-4893.

7:30 pm) Public hearing to consider **Ordinance # 379-2007, imposing a moratorium on the acceptance of new application for development permits in the 2006 "Expansion areas" of the Silverdale, Central Kitsap, West Bremerton, Gorst and Port Orchard Urban Growth Areas** and for possible revisions to that Ordinance including but not limited to: ratification of the ordinance, repeal of the moratorium, revision of the moratorium boundaries, and/or additional conditions to be imposed on development permit applications within the moratorium boundaries. The Board will also consider a revision to the moratorium that exempts properties within five hundred feet of a sanitary sewer line that existed prior to September 14, 2007. **Staff Contact:** Scott Diener, 337-4496.

CONSENT ITEMS AND OTHER BUSINESS:

Note: Unless otherwise noted, all expenditures for the remaining agenda items have been included in the Annual Budget.

A. Approve Consent Agenda.

1) MISCELLANEOUS ITEMS:

* B. Approve Minutes of October 22, 2007.

* C. Approve Warrant Nos.

- * D. Approve Payroll Warrant Nos.
- * E. Refer to the Prosecutor's Office and Risk Manager: 1) Amended Summons on Land Use Petition filed by J. and S. Stritzel; and 2) Tort Claim filed by E. Vilorio Jr.

2) **DEPARTMENT OF ADMINISTRATIVE SERVICES:**

- * A. **Resolution** declaring the County's intent to issue bonds to reimburse the Real Estate Excise Tax (REET) Fund and the Parks Capital Improvement Fund for prior expenditures made to acquire or improve land and facilities as approved in the Capital Facilities Plan for the period of 2007-2012. **Staff Contact:** Ben Holland, 337-4504.

3) **DEPARTMENT OF PUBLIC WORKS:**

- * A. **Interlocal agreement** with **Kitsap Public Utilities District #1 (KC-399-07)** allowing the Public Facilities District to relocate a public water line in the Hood Canal Drive NE right of way in conjunction with this County Road Improvement Project in North Kitsap, Commissioner District #1. **Staff Contact:** Dick Dadisman, 337-3556.
- * B. Grant agreement **amendment** with **WA State Dept of Ecology (KC-459-05B)** increasing the grant agreement to help cover costs associated with preparing the Feasibility Study and continued monitoring of the site. **Fiscal Impact:** \$116,500 fully Grant Funded – Hansville Landfill Operations & Maintenance Fund. **Staff Contact:** Michelle Miller, 337-4485.
- * C. Contract **amendment** with **U.S. Navy (KC-456-06A)** for continued disposal services for solid waste generated and delivered by Naval Installations to the Olympic View Transfer Station. **Fiscal Impact:** Revenue based on approximate tonnage estimates \$580,907-Waste Mgmt and \$25,199-Kitsap Health District. **Staff Contact:** Dean Boening, 337-5784.
- D. Contract **amendment** with **Northern Con-Agg (KC-232-06A)** for the costs of the extension of the sewer main to include the additional property owners for the Manchester Local Improvement District #8 Project in South Kitsap Commissioner District #2. **Fiscal Impact:** \$190,519 – ULID #8 Manchester. **Staff Contact:** Stella Vakarcs, 337-3660.

4) **DEPARTMENT OF EMERGENCY MANAGEMENT:**

- * A. Memorandum of Understanding with **WA State Patrol (KC-424-07)** to allow for retention of a share of the Region's Law Enforcement Terrorism Prevention Program funds for continuance of the Statewide Integrated

Intelligence Plan. **Staff Contact:** Phyllis Mann, 307-5870.

- * B. [Interlocal agreement](#) with **Powder Basin Watershed Council (KC-411-07)** to purchase LiDAR Services through Kitsap County through June 2009. Fiscal Impact: Revenue of \$19,000 - Powder Basin Watershed Council. **Staff Contact:** Phyllis Mann, 307-5870.
- * C. [Interlocal agreement](#) with the **Port of Portland (KC-410-07)** to purchase LiDAR Services through Kitsap County through June 2009. **Fiscal Impact:** Revenue of \$3,800 - Port of Portland. **Staff Contact:** Phyllis Mann, 307-5870.
- * D. [Contract](#) with **U.S. Geological Survey (KC-409-07)** to further enhance the Dept of Emergency Management LiDAR Project through June 2009. **Fiscal Impact:** Revenue of \$440,100 – U.S. Geological Survey. **Staff Contact:** Phyllis Mann, 307-5870.
- * E. [Resolution](#) delegating authority to the Director of Emergency Management to execute certain contracts relating to Light Detection and Ranging Mapping Services, Homeland Security Funding and Community Oriented Policing Services Grants. **Staff Contact:** Phyllis Mann, 307-5870.

5) **DEPARTMENT OF PERSONNEL & HUMAN SERVICES:**

- * A. Lease agreement [amendment](#) with **Olympic Consortium and Para Transit Services (KC-571-99D)** extending the Landlord's Notice to vacate requirement from 90 days to 120 days to December 31, 2009. **Staff Contact:** Bob Potter, 337-4873.
- * B. Contract [amendment](#) with **WA State Employment Security Dept (KC-095-06A)** to provide information technology support for WorkSource computer networks run in conjunction with Employment Security Computer systems; extending the contract end date September 30, 2008 and increasing the contract amount by \$40,825. **Fiscal Impact:** \$40,825 is 100% Grant Funded by Workforce Investment Act. **Staff Contact:** Bob Potter, 337-4873.
- * C. [Contract](#) with **Olympic Consortium and William Garrett (KC-418-07)** for the Jefferson County WorkSource Office in Port Hadlock for the period of October 1, 2007 through September 30, 2009. **Fiscal Impact:** \$55,128 is 100% Grant Funded by Workforce Investment Act. **Staff Contact:** Bob Potter, 337-4873.
- * D. [Contract](#) with the **Central Kitsap School District (KC-369-07)** to implement a Teen Mentor Program that will match high-school age mentors with elementary age students for the period of September 16, 2007 through June 30, 2008. **Fiscal Impact:** \$13, 000 is 100% Grant Funded by DSHS. **Staff**

Contact: Mary Ellen de la Pena, 337-4878.

- * E. Revenue contract amendment with **WA State Dept of Social & Health Services (KC-046-07B)** increasing the contract amount by \$5,715 to provide aging and disability services for the period of January 1, 2007 through December 31, 2007. **Fiscal Impact:** \$5,715 is 100% Grant Funded by DSHS. **Staff Contact:** Linda Hanna, 337-7068.
- F. **Resolution** declaring *November 5, 2007 as Family Caregivers Day* in Kitsap County. **Staff Contact:** Linda Hanna, 337-7068.
- * G. **Resolution** authorizing position changes in the Treasurer's Office and District Court. **Fiscal Impact:** Cost savings –Treasurer's Office of \$140 including salary and associated benefit cost for 2007; and District Court of \$795 including salary and associated benefits costs for 2007. **Staff Contact:** Lynn Cole, 337-3536.
- * H. Contract **amendment** with **Teamsters Local 589-Parks & Recreation Department (KC-140-07A)** approving the Medical Benefits Committee recommendation for health insurance benefits for employees within Local 589, Parks & Recreation for 2008. **Fiscal Impact:** Cost savings of \$15,100 over projected 2008 costs – General Fund. **Staff Contact:** Sue Wohleb, 337-3516.
- * I. Contract **amendment** with **Teamsters Local 589-Public Works Utilities (KC-508-03C)** approving the Medical Benefits Committee recommendation for health insurance benefits for employees within Local 589, Public Works Utilities for 2008. **Fiscal Impact:** Cost savings of \$50,628 over projected 2008 costs – General Fund. **Staff Contact:** Sue Wohleb, 337-3516.
- * J. Contract **amendment** with the **Operating Engineers Teamsters, IAM &AW, Laborers-Public Works Roads Union (KC-515-03F)** approving the Medical Benefits Committee recommendation for health insurance benefits for employees within the Operating Engineers Teamsters, IAM &AW, Laborers-Public Works Roads Union for 2008. **Fiscal Impact:** Cost savings of \$68,392 over projected 2008 costs – County Road Fund. **Staff Contact:** Sue Wohleb, 337-3516.
- K. **Resolution** establishing a Policy and Procedures Manual for assisting Veterans in need in Kitsap County and rescinding Resolution No. 222-2006. **Staff Contact:** Leif Bentsen, 337-4883.

6) OFFICE OF PROSECUTING ATTORNEY:

- * A. **Contract** with the **Slagle Morgan LLP (KC-407-07)** for outside legal counsel for workers compensation claim litigation. **Fiscal Impact:** NTE \$100,000-Risk

Mgmt Workers Compensation Fund. **Staff Contact:** Jacqueline Aufderheide, 337-4973.

7) JUVENILE SERVICES DEPARTMENT:

- * A. Interlocal agreement with **Jefferson County Juvenile Dept (KC-365-07)** for functional family therapy and aggression replacement training for the period of July 1, 2007 through June 30, 2009. **Fiscal Impact:** \$66,484 - DSHS. **Staff Contacts:** Patricia Bronson, 337-5470.
- * B. Revenue interagency agreement with **WA State Administrative Office of the Courts (KC-331-07)** to provide funds for costs related to BECCA (name of individual for which the bill is named) cases for the period of July 1, 2007 through June 30, 2009. **Fiscal Impact:** \$318,562 fully offset by WA State Admin Office of the Courts. **Staff Contacts:** Patricia Bronson, 337-5470.
- * C. Revenue interagency agreement with **WA State Administrative Office of the Courts (KC-331-07)** providing funds to increase the number of children served by Court Appointed Special Advocates for the period of July 1, 2007 through June 30, 2009. **Fiscal Impact:** \$301,526 - WA State Admin Office of the Courts. **Staff Contacts:** Patricia Bronson, 337-5470.

8) AUDITOR'S OFFICE:

- * A. **Resolution** voiding all outstanding salary warrants from January 1, 2004 through December 31, 2005. **Fiscal Impact:** \$1,583.45 - returned to Jr. Districts, General and Road Funds. **Staff Contact:** Lillian Shierk, 337-4909.

9) DEPARTMENT OF INFORMATION SERVICES:

- * A. [Contract](#) with **Qwest Communications (KC-392-07)** for integrated services digital network primary rate service and or digital switched service with advanced or basic trunks for a period of 60 months. **Fiscal Impact:** \$158,000 – Information Services. **Staff Contact:** George Geyer, 337-4404.
- * B. [Contract](#) with **Qwest Communications (KC-395-07)** for one dedicated locally connected T1 circuit and long distance rates for a 24 month period. **Fiscal Impact:** \$76,800 – Information Services. **Staff Contact:** George Geyer, 337-4404.

10) DEPARTMENT OF COMMUNITY DEVELOPMENT:

- A. Contract with the **Recreation and Conservation Funding Board (KC-415-07)** authorizing the Chair of the Board to sign the contract for purchase of a 3.23 acre parcel on Chico Estuary located in Central Kitsap Commissioner District #3. **Fiscal Impact:** Revenue of \$160,000 - Recreation and

Conservation Funding Board. **Staff Contact:** Keith Folkerts, 337-7098.

- * B. Purchase & Sale agreement with the **Cascade Evergreen Partnership (KC-430-07)** for purchase of a 3.23 acre parcel with 670 feet of waterfront on Chico Estuary to be held by the Parks & Recreation Dept as open space. **Fiscal Impact:** \$300,000 - Recreation and Conservation Funding Board, Suquamish Tribe and Landowner donation. **Staff Contact:** Keith Folkerts, 337-7098.
- * C. **Resolution** authorizing the Chair of the Board to execute contract with Bayside LLC regarding development in South Kitsap Commissioner District #2. **Staff Contact:** Jeff Rowe-Hornbaker, 337-4816.
- * D. Development agreement with **Bayside LLC-Plat of Bayside (KC-448-07)** allowing Kitsap County to collect a traffic mitigation fee at building permits submittal for the Plats of Bayside and Sinclair Ridge located in South Kitsap Commissioner District #2. **Staff Contact:** Jeff Rowe-Hornbaker, 337-4816.
- * E. Development agreement with **Bayside LLC-Plat of Sinclair Ridge (KC-451-07)** allowing Kitsap County to collect a traffic mitigation fee at building permits submittal for the Plats of Bayside and Sinclair Ridge located in South Kitsap Commissioner District #2. **Staff Contact:** Jeff Rowe-Hornbaker, 337-4816.

11) **COMMISSIONER'S OFFICE:**

- A. **Resolution** appointing **William Moore** to the *Bremerton Kitsap Access Television Citizens Advisory Committee* for a term ending September 9, 2009. **Staff Contact:** Jan Koske 337-4650.
- B. **Resolution** appointing **Alison Sonntag** to the *Art Board* completing a 3-year term ending December 31, 2009 representing Commissioner District #2. **Staff Contact:** Jan Koske 337-4650.
- C. **Resolution** proclaiming *November 15, 2007 as America Recycles Day* in Kitsap County. **Staff Contact:** Pat Campbell 337-4472.
- D. Ratify **Resolution** recognizing and supporting a “stand down” and other programs for Kitsap County veterans and their families and amending the Kitsap County Policy and Procedures Manual adding Section 7.2.7-Stand Down and Other Programs. **Staff Contact:** Leif Bentsen, 337-4883.
- E. **Resolution** reappointing **Cathy Hall, Ed Johanson, Chris Koebelin, Grant Griffin, Ruth Enderle and Elizabeth Stoyanvich** to the *Lodging Tax Advisory Committee*. **Staff Contact:** Jan Koske 337-4650.

12) **CENTRAL COMMUNICATION'S OFFICE:**

- * A. Collective Bargaining Agreement Amendment with **Kitsap County 911 Employees Guild (KC-434-07B)** providing clarification and instructions regarding the implementation of the Collective Bargaining Agreement relative to new wages as provided in Section 20 and Appendix D of the Agreement. **Fiscal Impact:** No change to fiscal impact. **Staff Contact:** Richard Kirton, 307-5900.

13) **ASSESSOR'S OFFICE:**

- * A. **Resolution** authorizing settlement of *Olhava Associates Limited Partnership v. Kitsap County*, Pierce County Superior Court Cause no. 06-2-09140-5. **Fiscal Impact:** \$43,769.17 (there will be a reduction in county tax revenues in this amount for 2007, but the amount may be re-levied in 2008). **Staff Contacts:** Yvonne Wolff, 337-4528/Alan Miles, 337-7223.

14) **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:**

(Please limit comments to **3 - 5 minutes**. Written comments may also be submitted to the Board if this timeframe is insufficient.)

15) **COUNTY ADMINISTRATOR'S COMMENTS:**

16) **BOARD OF COMMISSIONER'S COMMENTS:**

OTHER MEETINGS ATTENDED BY THE BOARD:

11/05/07	10:00 a.m.	Waaga Way Extension Mtg-Port Madison Conf Room
	2:00 p.m.	Admin Briefing– Board's Conference Room
	5:00 p.m.	Rear Adm Drennan Farewell Reception-Bremerton Harborside
	7:00 p.m.	BOCC Public Meeting
11/06/07	8:00 a.m.	KRCC/Health District Board Meetings
	12:30 p.m.	KCCHA Special Meeting – Norm Dicks Gov Center
11/07/07	8:30 a.m.	Work Study Session – Board's Conference Room
11/08/07	9:30 a.m.	PSRC Transportation Meeting
	6:00 p.m.	KRCC Fall Legislative Dinner
11/09/07	12:00 p.m.	"Kitsap Idol"
11/12/07	8:00 a.m.	Veterans Day – Office Closed

11/13-16/07 WA State Association of Counties Conference-Vancouver, WA
(The Board of County Commissioners public meetings are televised on public access television BKAT (ComCast Ch.12 and Wave Broadband Ch. 3) Mondays at 7:00 PM and Tuesdays at 11:00 AM and 1:00 AM).

Next regular Board of Commissioners public meeting will be held **November 19, 2007 at 7:00 p.m. in the Board of Commissioners Chambers.**

NOTE: Kitsap County does not discriminate on the basis of disability. Individuals who require accommodations should contact the Commissioners Office at (360) 337-7146 or TDD (360) 337-7275 or 1-800-816-2782. (Please provide five business days notice for interpreter services).

UPCOMING TIMED AGENDA ITEMS:

(PLEASE NOTE: These dates and times are tentative and subject to change)

November 19, 2007:

- 7:00 pm)** Closed Record **Appeal** filed by **James Schufreider** of the Hearing Examiner's decision to grant subject to conditions the request for a **Shoreline Substantial Development Permit (Misery Point Boat Launch)** to allow replacement of an on-grade, concrete, boat launch ramp with a 27-foot wide, 230-foot long, elevated ramp together with accessory improvements at the Misery Point Boat Launch located between 10400 and 10424 Misery Point Loop Road NW in Central Kitsap, Commissioner District #3. **Staff Contact:** David Greetham, 307-4225.
- 7:15 pm)** Closed Record **Appeal** filed by **Thornton and Elaine Percival** of the Hearing Examiner's decision to grant subject to conditions the request for a **Shoreline Substantial Development Permit (Suquamish Dock)** allowing for construction of an approximately 526-foot long dock consisting of a 434-foot long, 6-foot wide pier; 80-foot long, 6-foot wide gangway and a 100-foot long, 12-foot wide floating concrete dock at the shoreline terminus of Parkway Street in the Suquamish Village located in North Kitsap, Commissioner District #1. **Staff Contact:** Lisa Lewis, 337-4967.
- 7:25 pm)** Public hearing to consider an application filed by **Joseph Lachac** for **Current Use Assessment Open Space-General** on 3.6 acres of a 4.6 acre parcel located at 10944 Madison Avenue North on Bainbridge Island in North Kitsap, Commissioner District # 1. **Staff Contact:** Steve Morse, (206) 780-3759.