



MINUTES

KITSAP COUNTY BOARD OF COMMISSIONERS December 8, 2008 – 7:00 p.m.

The Board of Commissioners met on the above-stated date. Present were Chair Steve Bauer, Commissioner Josh Brown, Commissioner Jan Angel, County Administrator Nancy Buonanno Grennan and Clerk of the Board Opal Robertson. *(The Board of Commissioners' public meetings is audio and video taped. By signing in or speaking at this meeting, you grant your permission to be taped. Minutes of this public meeting are posted on Kitsap County's webpage).*

7:00 PM) Meeting Called to Order with Pledge of Allegiance.

#1) Presentation of the *Environmental Protection Agency's Waste Wise Partner of the Year Award*. **Staff Contact:** Vicki Bushnell, 337-4678.

Lisa McArthur, Environment Protection Agency Region X, gave an overview of the award's criteria and presented the 8th consecutive *National Waste Wise Partner of the Year Award* to Kitsap County.

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD ON REGULAR
BUSINESS AGENDA, INCLUDING CONSENT AGENDA & GENERAL ISSUES:
TOTAL TIME LIMITED TO 15 MINUTES**

(Please limit individual comments to **3 minutes**. Written comments may also be submitted to the Board, if this timeframe is insufficient.) Comments on items slated for public hearing will be deferred until the hearing.

CONSENT ITEMS AND OTHER BUSINESS:

Note: Unless otherwise noted, all expenditures for the remaining agenda items have been included in the Annual Budget.

A. A **motion** is made by Commissioner Angel and seconded by Commissioner Brown that the Board approves the Consent Agenda; subject to taking item 10.D off

consent. Motion carries unanimously.

1) MISCELLANEOUS ITEMS:

- B. Approve Minutes of November 24 and December 1, 2008.
- C. Approve Warrant Nos. 3391531 – 3392462 in the amount of \$1,880,084.74.
- D. Approve Payroll Warrant Nos. 662105 – 662238 in the amount of \$1,927,585.70.
- E. Refer to the Prosecutor’s Office and Risk Manager: 1) Claim for Damages filed by S. Przybylek; and 2) Summons, Complaint for Damages filed by W. Scheidler.

2) DEPARTMENT OF PERSONNEL & HUMAN SERVICES:

- A. A **motion** is made by Commissioner Angel and seconded by Commissioner Brown that the Board adopts [Resolution No.230-2008*](#) authorizing stipends for members of the Peninsula Regional Support Network’s Quality Review Team. **Staff Contact:** Anders Edgerton, 337-4886. Motion carries unanimously.
- B. A **motion** is made by Commissioner Angel and seconded by Commissioner Brown that the Board approves and executes the contract [amendment](#) with **Agape Unlimited (KC-346-07C)** increasing the contract amount by \$23,238 for adult chemical dependency services. **Fiscal Impact:** \$23,238 is 100% grant funded by DSHS. **Staff Contact:** Betsy Bosch, 337-4880. Motion carries unanimously.
- C. A **motion** is made by Commissioner Angel and seconded by Commissioner Brown that the Board approves and executes the contract [amendment](#) with **West Sound Treatment (KC-347-07C)** increasing the contract amount by \$15,141 for adult chemical dependency services. **Fiscal Impact:** \$15,141 is 100% grant funded by DSHS. **Staff Contact:** Betsy Bosch, 337-4880. Motion carries unanimously.

3) JUVENILE SERVICES DIVISION:

- A. A **motion** is made by Commissioner Angel and seconded by Commissioner Brown that the Board adopts [Resolution No. 231-2008*](#) establishing the CASA Fund Cost Center. **Staff Contact:** Saeed Saber, 337-5840. Motion carries unanimously.

4) DEPARTMENT OF PUBLIC WORKS:

- A. A **motion** is made by Commissioner Angel and seconded by Commissioner Brown that the Board adopts [Resolution No. 231-2008*](#) establishing County Road Project (2556) on SW Hunter Road in South Kitsap, Commissioner Dist #2. **Fiscal Impact:** \$85,000 – PW Road Fund. **Staff Contact:** Jon Brand, 337-4893. Motion carries unanimously.

- B. A **motion** is made by Commissioner Angel and seconded by Commissioner Brown that the Board adopts [Resolution No. 232-2008](#)* transferring equipment (Chevrolet Cube Van) to the ER&R Fund **Staff Contact:** Mark Stanisich, 337-4895. Motion carries unanimously.
- C. A **motion** is made by Commissioner Angel and seconded by Commissioner Brown that the Board adopts [Resolution No. 234-2008](#)* transferring equipment (Skid Steer Track Vehicle) to the ER&R Fund **Staff Contact:** Mark Stanisich, 337-4895. Motion carries unanimously.
- D. A **motion** is made by Commissioner Angel and seconded by Commissioner Brown that the Board approves the [Petition](#) for Sale of tax title land submitted by *Craig Shew* located to the west of the intersection of Seabeck Hwy and Newberry Hill Road in Central Kitsap, Commissioner Dist #3. **Fiscal Impact:** \$7,650 – paid by Petitioner. **Staff Contact:** Rob McGinley, 337-3924. Motion carries unanimously.
- E. A **motion** is made by Commissioner Angel and seconded by Commissioner Brown that the Board approves the Signalization Easement [request](#) submitted by *WA State Department of Transportation* located within the county right of way at the NE corner of the intersection of Big Valley Road and State Hwy # in North Kitsap, Commissioner Dist #1. **Staff Contact:** Rob McGinley, 337-3924. Motion carries unanimously.

5) **DEPARTMENT OF ADMINISTRATIVE SERVICES:**

- A. A **motion** is made by Commissioner Angel and seconded by Commissioner Brown that the Board adopts [Resolution No. 235-2008](#)* authorizing the Kitsap County Arts Board to purchase artwork for the Coroner's Facility. **Fiscal Impact:** \$27,924 – Arts Board Fund. **Staff Contact:** Lee Reyes, 337-4471. Motion carries unanimously.
- B. A **motion** is made by Commissioner Angel and seconded by Commissioner Brown that the Board adopts [Resolution No. 236-2008](#)* authorizing the Kitsap County Arts Board to purchase art at the 2009 Collective Visions Gallery Art Show. **Fiscal Impact:** \$2,000 – Arts Board Fund. **Staff Contact:** Lee Reyes, 337-4471. Motion carries unanimously.
- C. A **motion** is made by Commissioner Angel and seconded by Commissioner Brown that the Board adopts [Resolution No. 237-2008](#)* transferring surplus equipment from Kitsap County to North Kitsap Fire and Rescue. **Staff Contact:** R'Lene Orr, 337-4410. Motion carries unanimously.
- D. A **motion** is made by Commissioner Angel and seconded by Commissioner Brown that the Board approves and executes the [contract](#) with **Rice Fergus Miller (KC-400-08)** for the construction phase of the Coroner's Facility. **Fiscal**

Impact: \$164,000 – Coroner’s Project Fund. **Staff Contact:** Brian Lyman, 337-4252. Motion carries unanimously.

6) DEPARTMENT OF PARKS & RECREATION:

A. A **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board approves the [contract](#) with **Blews Construction, Inc (KC-446-08)** for the development of a parking lot at the Illahee Preserve. **Fiscal Impact:** \$152,825 – Parks Capital Project Fund. **Staff Contact:** Martha Droge, 307-5361. Motion carries unanimously.

7) DEPARTMENT OF COMMUNITY DEVELOPMENT:

A. A **motion** is made by Commissioner Angel and seconded by Commissioner Brown that the Board [approves](#) the Binding Site plan for *Creekside Plaza* in Central Kitsap, Commissioner Dist #3. **Staff Contact:** Jim Barnard, 337-4336. Motion carries unanimously.

B. A **motion** is made by Commissioner Angel and seconded by Commissioner Brown that the [approves](#) the Binding Site plan for the *Ridge at McCormick Woods Division 3* in South Kitsap, Commissioner Dist #2. **Staff Contact:** Jim Barnard, 337-4336. Motion carries unanimously.

8) AUDITOR’S OFFICE:

A. A **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board adopts [Resolution No. 238-2008*](#) closing the Recovery Center Imprest Account in the amount of \$6,800. **Staff Contact:** Lillian Shierk, 337-4909. Motion carries unanimously.

9) DEPARTMENT OF CENTRAL COMMUNICATIONS:

A. A **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board approves and executes the contract [amendment](#) with **Intergraph (KC-148-03H)** for annual software maintenance agreement for the CENCOM Computer Aid Dispatch System. **Fiscal Impact:** \$108,792 – CENCOM Operations Fund. **Staff Contact:** Richard Kirton, 307-5800. Motion carries unanimously.

B. A **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board approves and executes the contract [amendment](#) with the **U S Coast Guard (KC-485-03E)** for lease of space on the CENCOM Gold Mountain Tower. **Fiscal Impact:** \$27,343 – paid by U S Coast Guard. **Staff Contact:** Richard Kirton, 307-5800. Motion carries unanimously.

C. A **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board approves and executes the contract [amendment](#) with the **U S Coast**

Guard Rescue 21(KC-264-05C) for lease of space on the CENCOM Gold Mountain Tower. **Fiscal Impact:** \$32,140 – paid by U S Coast Guard Rescue 21. **Staff Contact:** Richard Kirton, 307-5800. Motion carries unanimously.

10) COMMISSIONERS/COUNTY ADMINISTRATOR’S OFFICES:

- A. A **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board adopts [Resolution No. 239-2008*](#) reappointing **Jackie Aitchison** (District #1) to the Kitsap Regional Library *Board* to a second term ending December 31, 2013. **Staff Contact:** Jan Koske, 337-4650. Motion carries unanimously.
- B. A **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board adopts [Resolution No. 240-2008*](#)reappointing **George Hineman** (District #2)to the *Kitsap County Board of Equalization* for 3-year terms ending November 13, 2011. **Staff Contact:** Jan Koske, 4650. Motion carries unanimously.
- C. A **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board adopts [Resolution No. 241-2008*](#) appointing **Michael Simpkins, Navy representative and Laura Fedorko, Youth representative** (District #3) to the *Central Kitsap Community Council* for terms ending December 31, 2011 and June 30, 2010, respectively. **Staff Contact:** Jan Koske, 4650. Motion carries unanimously.
- D. A **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board adopts **Resolution No. 242-2008*** establishing the 2009 Board of County Commissioners public meeting calendar. **Staff Contact:** Nancy Grennan, 337-4403. Motion carries unanimously.

11) PROSECUTOR’S OFFICE:

- A. A **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board approves the lease [agreement](#) with the **WA State Office of Attorney General (KC-441-08)** for lease of office space in the Bullard Building for the period of November 1, 2008 – October 31, 2009. **Fiscal Impact:** \$1,056 in related revenue. **Staff Contact:** Jacquelyn Aufderheide, 337-4973. Motion carries unanimously.

PUBLIC HEARINGS:

**** Please note that start times are estimates and may be impacted by the amount of public input. Unless otherwise announced by the Chair of the Board, public comments will be 3 minutes per person.**

- A) Public hearing to consider a [Resolution](#) declaring intent to order certain

improvements and creating a Utility Local Improvement District (#9) in the Manchester area of South Kitsap, Commissioner District #2. **Fiscal Impact:** \$1,180,222 – ULID Assessments. **Staff Contact:** Stella Vakarcs, 337-3660.

Stella Vakarcs, Public Works, gave an overview of the proposed project stating this is a resolution of the Public Works Department ordering certain improvements and creating a Utility Local Improvement District (ULID #9). She said the purpose of the ULID is to provide for installation of sewers in the Manchester area and for payment of the cost of such improvements by special assessments and authorizing payment of such assessments into the local improvement district county bond fund. Vakarcs said there are three phases to the ULID that includes forming, design/construction and finalization.

Ed Mison said he opposes the ULID. He said he has just completed his septic system at a cost of approximately \$35,000 and this ULID would be a burden on him. He believes the method of determining the level of support for this project was incorrect.

Bart Lovely supports the ULID moving forward and believes it would benefit the environment. He said this would alleviate failed septic systems if there were opportunities to hook up to a sewer system.

Ron Rada, Manchester Community Council Sewer Committee, said this process was started in 2005 and gave brief history of ULID #9. He said the Council is simply trying to follow the guidance in the Manchester Plan (county plan updated in 2007) asking that shoreline properties be emphasized. He said 49 of the 59 parcels are shoreline properties.

Discussion is held, comments received and hearing do objection, a **motion** is made by Commissioner Angel and seconded by Commissioner Brown that the Board adopts **Resolution No. 243-2008*** declaring its intent to order certain improvements and creating a utility local improvement district (#9) in the Manchester area of South Kitsap, Commissioner District #2. Motion carries unanimously.

B) [Public hearing](#) to consider adopting a **Resolution** on the matter of the Kitsap County proposed 2009 General Property Tax Levy, County Road Property Tax Levy, Conservation Futures Property Tax Levy and the voted on Poulsbo Library Capital Facilities District Bond Levy **Staff Contact:** Shawn Gabriel, 337-4504.

Shawn Gabriel, Administrative Services, gave a brief overview of the proposed resolution stating: 1) County General (current expense) regular property tax levy for 2009 in the amount of \$27,598,913 which includes an increase of 1.0% over the 2008 levy or \$273,257; 2) County Road regular property tax levy for 2009 in the amount of \$23,801,843 which includes an increase of 1.0% over the 2008 levy or \$235,662; 3) Conservation Futures regular property tax levy for 2009 in the amount of \$1,151,725 which includes an increase of 1.0% over the 2008 levy of \$11,403; and 4) Poulsbo Library Capital Facilities District Bond Levy (voted on) in the amount of \$150,000 which amount is necessary to meet current debt service obligations.

Jim Avery, County Assessor, said there is approximately \$500,000 of new construction.

Paul Nuchims, South Colby resident, said due to the national economic downturn, ask how the county will adjust as it relates to planning and increased government cost.

Discussion is held and a **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board adopts **Resolution No. 244-2008*** establishing the 2009 tax levy rates. Motion carries unanimously.

C) Public hearing to consider a [Resolution](#) adopting the **2009 – 2014 Surface and Stormwater Management Capital Facilities Plan. Fiscal Impact:** \$7,477,400 –SSWM Capital Fund. **Staff Contact:** Dave Tucker, 337-7292

Dave Tucker, Public Works, gave a brief overview of the proposed resolution.

No public testimony received. Chair Bauer closes the public testimony portion of the hearing.

Discussion is held and a **motion** is made by Commissioner Angel and seconded by Commissioner Brown that the Board leave the written record on this matter open through the close of business on December 15, 2008 with final decision on December 22, 2008. Motion carries unanimously.

D) Public hearing to consider a [Resolution](#) adopting the **2009 – 2014 Solid Waste Capital Facilities Plan. Fiscal Impact:** \$3,535,000 –. **Staff Contact:** Pat Campbell, 337-4626.

Pat Campbell, Public Works Solid Waste Division, gave a brief overview of the proposed resolution.

No public testimony received. Chair Bauer closes the public testimony portion of the hearing.

Discussion is held and a **motion** is made by Commissioner Angel and seconded by Commissioner Brown that the Board leaves the written record on this matter open through the close of business on December 15, 2008 with final decision on December 22, 2008. Motion carries unanimously.

E) Public hearing to consider a [Resolution](#) adopting the **2009 – 2014 Public Buildings Capital Facilities Plan. Fiscal Impact:** \$13,420,093 – Bonds, REET, Grants, Equity Sales and Juvenile Sales Tax. **Staff Contact:** Brian Lyman, 307-4252.

Brian Lyman, Project Manager, gave a brief overview of the proposed resolution.

No public testimony received. Chair Bauer closes the public testimony portion of the

hearing.

Discussion is held and a **motion** is made by Commissioner Angel and seconded by Commissioner Brown that the Board leaves the written record on this matter open through the close of business on December 15, 2008 with final decision on December 22, 2008. Motion carries unanimously.

F) Public hearing to consider a **Resolution** adopting the **2009 – 2014 Parks and Recreation Capital Facilities Plan**. **Fiscal Impact:** \$42,943,508 – Existing Bond Revenue, REET1 and 2, Conservation Futures Tax, Impact Fees and Voter Approved Bonds. **Staff Contact:** Matt Keough, 337-5357.

Matt Keough, Parks & Recreation, gave a brief overview of the proposed resolution.

No public testimony received. Chair Bauer closes the public testimony portion of the hearing.

Discussion is held and a **motion** is made by Commissioner Angel and seconded by Commissioner Brown that the Board leaves the written record on this matter open through the close of business on December 15, 2008 with final decision on December 22, 2008. Motion carries unanimously.

G) Public hearing to consider an **Ordinance** enacting limited amendments to **Title 22-Shoreline Management Master Plan**. **Staff Contact:** Lisa Lewis, 337-4967. **(SAID MATTER FOR DECISION ONLY)**

Patty Charnas, Community Development, gave a brief overview of the proposed amendment.

Discussion is held and a **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board enacts **Ordinance No. 418-2008**** approving the limited amendments to Title 22-Shoreline Management Master Plan. Motion carries unanimously.

H) Public **hearing** to consider an **Ordinance** enacting amendments to portions of Title 17-Zoning. **Staff Contact:** **Staff Contact:** Scott Diener, 337-4966. **(SAID MATTER FOR DECISION ONLY)**

Scott Diener, Community Development, gave a brief overview of the proposed amendment.

Discussion is held and a **motion** is made by Commissioner Angel and seconded by Commissioner Brown that the Board enacts Ordinance No. 419-2008** approving amendments to Title 17, Zoning with the addition of Footnote #59 in Section 17.381.050 (C), Uses permitted in the South Kitsap Industrial Area only and the modification on 17.381.040 (C) listing as permitted with a Footnote of #59. Motion carries unanimously.

I) Public hearing to consider an **Ordinance** amending portions of Kitsap County Code Title 21 – Land Use Development Procedures. **(Matter continued to December 22, 2008).**

11) **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:**
(Please limit comments to **3 minutes**. Written comments may also be submitted to the Board if this timeframe is insufficient.)

12) **COUNTY ADMINISTRATOR’S COMMENTS:**

13) **BOARD OF COMMISSIONER’S COMMENTS:**

Public meeting adjourns at 8:58 pm.

**BOARD OF COUNTY COMMISSIONERS
KITSAP COUNTY WASHINGTON**

STEVE BAUER, CHAIR

JOSH BROWN, COMMISSIONER

JAN ANGEL, COMMISSIONER

ATTEST:

OPAL ROBERTSON, Clerk of the Board

DATE APPROVED

* See Resolution Journal Volume No. 62
** See Ordinance Journal Volume No. 16

OTHER MEETINGS ATTENDED BY THE BOARD:

12/08/08 11:00 a.m.	Budget Meetings - <i>Tentative</i>
2:00 p.m.	PM Briefing – Port Blakely Conf Room
7:00 p.m.	BOCC Public Meeting – BOCC Chambers
12/09/08 2:00 p.m.	Budget Meetings - <i>Tentative</i>

12/10/08	8:30 a.m. 1:30 p.m. 7:00 p.m.	Work Study- Port Blakely Conf Room Budget Meetings CKCC Legislative Meeting
12/11/08	2:30 p.m. 4:00 p.m.	KEDA Board Meeting – Bremerton Inn & Suites KEDA Holiday Celebration – KEDA Office
12/12/08	8:00 a.m.	Industry Cluster Tour - Seattle
12/15/08	10:00 a.m. 2:00 p.m.	AM Briefing – Port Blakely Conf Room PM Briefing – Port Blakely Conf Room
12/16/08	8:00 a.m.	KCCHA/Transit/DEM Board Meetings
12/17/08	8:30 p.m. 3:00 p.m.	Work Study- Port Blakely Conf Room Farewell Party for Commissioner Angel – BOCC Chambers
12/19/08	7:30 a.m.	KEDA Board Meeting
12/22/08	11:00 a.m. 12:00 p.m. 2:00 p.m. 7:00 p.m.	Meeting with Elected Officials Lunch with Elected Officials PM Briefing - Port Blakely Conf Room BOCC Public Meeting – BOCC Chambers

(The Board of County Commissioners public meetings are televised on public access television BKAT (ComCast Ch.12 and Wave Broadband Ch. 3) Mondays at 7:00 PM and Tuesdays at 11:00 AM and 1:00 AM).

Next regular Board of Commissioners public meeting will be held **December 22, 2008 at 7:00 p.m. in the Board of Commissioners Chambers.**

NOTE: Kitsap County does not discriminate on the basis of disability. Individuals who require accommodations should contact the Commissioners Office at (360) 337-7146 or TDD (360) 337-7275 or 1-800-816-2782. (Please provide five business days notice for interpreter services).