

**County Administrator's Briefing Notes**  
**2:00 PM Monday – January 14, 2008**  
**Port Blakely Conference Room**

*What are we asking for?  
Why is it important?  
Is it realistic?*

**Draft Number: 1 (Subject to Change)**

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**2:00**

**1. Approve Minutes of Previous Briefing:  
January 7, 2008:**

*Action: Minutes approved as written.*

**2:10**

**2. Board Issues**

*Action: Jon Brand – spoke about a project two Central Kitsap high school girls have proposed to clean up the graffiti on an overpass on Newberry Hill Road. The girls are working with Tex Lewis to design and paint artwork on the overpass. There are Labor and Industries issues that have to be addressed for the project to proceed. The County is looking into a volunteer option for liability coverage. The girls are going to be encouraged to work with the owner of the overpass and staff to devise a legal plan to make the project happen.*

*Eric Baker handed out the financial scope and schedule of Silverdale sales tax revenues. A consultant will be obtained for a Silverdale Incorporation Study. The report will include a complete financial analysis, a boundary review, and an analysis of urban services required.*

*Eric then discussed the infrastructure task force that is being formed to analyze infrastructure needs in the county. The invitation letters for members on the task force have been sent. A consultant is being obtained. The report from this task force, including the financial report should be finalized by the end of 2008.*

*Discussion of the letter that has been drafted to the Port of Bremerton regarding the SEED project. The letter will be finalized and delivered to the Port. Commissioner Bauer requests to sit on the selection committee to form a peer review board for the project.*

*Eric Baker discussed polling citizens or conducting a survey regarding transportation improvement projects, or should the topics be broadened to include other infrastructure needs. The Commissioners agree that the initial polling project would include the South Kitsap Bethel Corridor area only. The bi-annual citizen's survey will be drafted at a later date. A meeting between Mayor Coppola, Commissioner Angel and Eric will be scheduled in the next two weeks.*

*Discussion of the Rural Wooded Incentive Program. This will be discussed at the Commissioners regular meeting on February 11, 2008.*

*Discussion of the Transfer of Development Rights program. This will also be discussed at the Commissioners regular meeting on February 11, 2008.*

*Discussion of a purchase and sale agreement of property on Sedgwick Road to be used as a retention pond for stormwater runoff.*

*Chair Bauer reviewed options for forming a citizens budget advisory committee to review all components of the County budget and services provided. Discussion of staffing the committee with a full time employee shared by the Administrative Department and the Commissioners Office. Discussion of the timeframe that would be realistic to accomplish the goals anticipated from the committee. The Commissioner agree with option two for the make up of the Committee. This discussion will continue at the Commissioners retreat with the other Electeds on January 22, 2008.*

*Discussion of the Boards and Commissions the Commissioners each sit on. Clarification was made as to attendance requirements for each Commissioner. The Commissioners will be briefed on the Lodging Tax Committee functions in April. Josh will participate in the Canvas Board this year as the other two Commissioners are running for public office this year. This discussion will continue at the retreat on Tuesday.*

*Jacquelyn Aufderheide reviewed the policy of the Commissioners role when they sit on Boards and Commissions.*

### **Review Draft Agenda for Upcoming Meetings.**

**January 16, 2008 – Wednesday Work/Study (8:30AM)**

**Information Sharing**

**YMCA Update (Norm McLoughlin)**

**Board Retreat Agenda (Nancy Buonanno Grennan)**

**January 21, 2008**

**NO MEETING SCHEDULED – MARTIN LUTHER KING DAY**

**January 22, 2008 – BOCC Quarterly Retreat at Long Lake Community Club**

**January 23, 2008 – Wednesday Work/Study (8:30AM)**

**BOCC Agenda Review for January 28, 2008**

**Information Sharing**

**Facilities Construction Update (Brian Lyman)**

**Illahee Community Plan Status (Scott Diener)**

**January 28, 2008 – Monday PM Brief (2:00PM)**

**Firearms in County Parks Continued (Chip Faver/Jacquelyn Aufderheide)**

**Parks Fee Structure (Chip Faver)**

**4:25 Adjourn**

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