

TASK	RELATIONSHIP
PRES	Speak for Yourself
Ask Questions	Listen Actively
Summarize	Gatekeeping
Polling	Compliment & Agree
80/20 Principle	Humor
Build Consensus	Process Check



**What are we asking for?
Why is it important?
Is it realistic?**

**APRIL 9, 2008 MINUTES
BOARD OF COMMISSIONERS – MANAGEMENT TEAM
WORK/STUDY SESSION
8:30 AM**

DRAFT NUMBER: 1 (Subject to Change)

Attendance: Steve Bauer, Chair; Commissioner Jan Angel, Commissioner Josh Brown; Nancy Buonanno Grennan, County Administrator; Randy Casteel, Director and Greg Cioc, Public Works; Ben Holland, Director, Administrative Services; Jim Bolger and Jeff Rowe-Hornbaker, Assistant Directors, Community Development; Bud Harris, Director, Information Services, Chip Faver, Director and Terri Lyman, Parks and Recreation; Bert Furuta, Director, Personnel and Human Resources; Jacquelyn Aufderheide, Shelley Kneip and Lisa Nickel, Prosecutor’s Office; Opal Robertson, Clerk of the Board; Chris Henry, *The Kitsap Sun*; Charlie Bermant, *the Newspaper Group*, Teresa Osinski, Home Builder’s Association, Vivian Henderson, Tom Nevins, Ron Ross, William Palmer, John Taylor, Lois McMahan, Tom Tyner, Chuck Shank, Ayvon Card, Jean Bradford, Linda Bemy-Marust, Dorothy Guice, Ken Guice, Faye Henden, Nadean Ross, Richard Brown, Jim Rogers, Mark Gulbranson, Rick Olson, Dan Goebel, Craig Jensen and Administrative Specialist Debbie Austin.

Time

- 1. APPROVE MINUTES OF APRIL 2, 2008 WORK/STUDY** **8:30 – 8:40**
Minutes approved as amended on April 9, 2008

- 2. BOCC AGENDA REVIEW FOR APRIL 14, 2008** **8:40 – 8:55**
 - If the South Kitsap School District approves the Howe Farm agreement this evening, they will appear on this agenda for Commissioner approval. This will not be on the consent agenda.

- 3. INFORMATION SHARING** **8:55 – 9:35**
Bud Harris, Information Services
 - Last Friday we had the first budget discussion with all department heads regarding the Information Services operational budget for 2009-2010
 - Discussion of the current work load in the Information Services department

- Randy Casteel, Public Works**
 - FEMA money is beginning to arrive, with agreements required for each project receiving funding due to the December flood.
 - Have offered Dave Tucker the position of Assistant Director of Public Works.

Jacquelyn Aufderheide, Prosecutor's Office

- We are one deputy prosecutor short in the civil division at the present time
- Received a decision from the Court of Appeals regarding the privacy of one employee reporting on another employee
- Received a decision from the Public Employee Relation Commission finding that the County did not engage in unfair labor practices with the Deputy Sheriff's Guild.

Jim Bolger, Community Development

- Revising a contract with the Puget Sound Partnership to provide funding to support a part time position for the Puget Sound Action Plan
- Will be attending the Poulsbo City Council meeting tomorrow to present the work of the West Sound Watersheds Council and to introduce the idea of an interlocal agreement among the participating parties, then will attend the April 23rd City Council meeting on Bainbridge Island to do the same.

Chip Faver, Parks and Recreation

- Have filled two positions in the Parks planning department
- Will be meeting with the consultant chosen to do the master planning for the South Kitsap Park today
- Vandalism is increasing in our County Parks. Will meet with the Sheriff's department to advise parks workers on how to deal with these issues
- The fair board is actively working on the 2008 rodeo and fair with possible national coverage on the extreme bull riding during the rodeo.
- Emerson Drive and Three Dog Night will be the featured concerts at the fair this year.

Ben Holland, Administrative Services

- Interviewed 7 applicants for two budget analyst positions. Stephanie Penard and Lisa Fryer have been hired for these positions
- The Financial Trends report was distributed to the Commissioners yesterday
- Have been working on a budget forecast for the next six years
- Staff is working on the Budget call for 2009. Plan to send it out in June
- International City Managers Association performance measures training will begin April 30, 2008

Bert Furuta, Personnel and Human Services

- Will be interviewing two candidates for the Labor Relations Manager position tomorrow.
- Harrison Medical Center has signed a two year contract to provide medical services to the Recovery Center

Jeff Rowe-Hornbaker, Community Development

- Overall permitting activity has been down the first quarter, but the second quarter is showing increased numbers

Nancy Buonanno Grennan, County Administrator - Pass

Commissioner Josh Brown

- Met with Central Kitsap representatives on the Parks Board yesterday to discuss issues with the fairgrounds complex on making it a free-standing sustainable entity
- Thanked the Civil Division on their accomplishments on recent decisions received.

Commissioner Jan Angel

- Will be attending the South Kitsap School District meeting this evening regarding Howe Farm

Steve Bauer, Chair

- Speaker of the House, Frank Chopp will be visiting Kitsap County tomorrow to tour projects that did not receive funding during the 2008 legislative session
- Are negotiating to acquire a Heritage Farm in North Kitsap

Shelley Kneip, Prosecutor's Office

- Reported on the Growth Management Board findings received this week on the Rural Wooded and Transfer of Development Rights issues

4. PILOT POINT ACQUISITION (Chip Faver / Kevin Howell) 9:40 –9:50

- Chip Faver reported on issues and grants involved with the acquisition of the Pilot Point property.
- Kevin Howell discussed legal issues involved with the acquisition
- Commissioner Angel made a motion to approve the purchase and sale agreement and the grant funding required to acquire the Pilot Point property. Commissioner Brown seconded the motion. Motion carries unanimously.

FIVE MINUTE BREAK

5. PUGET SOUND REGIONAL COUNCIL (Shelley Kneip/Angie Silva) 9:55 – 11:05

- Eric Baker reviewed the Puget Sound Regional Council (PSRC) and the County's role in the organization
- Discussion points:
 - County membership options for transportation organizations including the Kitsap-Specific Metropolitan Planning Organization/Regional Transportation Planning Organization (RTPO) and the Peninsula RTPO
 - the members who sit on the PSRC general assembly and the executive board
 - the different boards and committees under PSRC
 - project funding organizations including the Surface Transportation Program and the Federal Transit Administration
 - existing and estimated funding from transportation options (1992 – 2007)
 - PSRC's Service Transportation Program funding process
 - The options of forming our own MPO or requesting funding through the Peninsula RTPO
 - A copy of this power point presentation will be placed on the County website
 - Commissioner Angel requests a report from staff as to the affects on the County of Vision 2040

The Commissioners recessed into executive session regarding potential litigation. 11:15 – 11:30

FUTURE WORK/STUDY SESSIONS

April 16, 2008

Information Sharing

Eckley Road Vacation, District #3 (Molly Foster)

Park Asset Evaluation (Chip Faver)

Firearms in County Parks (Chip Faver/Jacquelyn Aufderheide)

Noxious Weed Board Update (Dana Coggans)

RECAP

G/com/data/BOCC Wkly Agendas/Workstudy / 2008 Work Study/Minutes/4-9-08