

Renewal and Status Change Schedule

Last Name Beginning With	TAX YEAR 2013 (2012 Income)	TAX YEAR 2014 (2013 Income)	TAX YEAR 2015 (2014 Income)	TAX YEAR 2016 (2015 Income)
A – D	Status Change Notice	Status Change Notice	Status Change Notice	Renewal Application *REQUIRED
E – K	Renewal Application *REQUIRED	Status Change Notice	Status Change Notice	Status Change Notice
L – R	Status Change Notice	Renewal Application *REQUIRED	Status Change Notice	Status Change Notice
S – Z	Status Change Notice	Status Change Notice	Renewal Application *REQUIRED	Status Change Notice

***Application mailed in January of Required Tax Year.**

REMINDER:

If you have changes that would **affect your exemption status**, you are required to notify the Assessor's Office by completing a Status Change Notice.

Change in status includes:

- Death of the eligible applicant (survivors must notify assessor)
- Sale or transfer of the property
- Move to an alternate primary residence, nursing home or assisted living facility
- Change in disability status (no longer disabled or are now employable)
- Change in zoning or land use designation if your principle residence includes more than one acre of land
- Change in income (**ONLY** if it will affect the exemption status you are currently receiving. This includes an annual income increase or decrease that puts you into a different category OR increases your annual income over the \$35,000 limit. See income categories below)

Category A: Income \$ 0 - \$25,000

Category B: Income \$25,001 - \$30,000

Category C: Income \$30,001 - \$35,000

You may request a Status Change Notice by calling our office at (360) 337-7160 or from the Assessor's website: www.kitsapgov.com/assr/