

Arts Board Meeting Minutes
December 3, 2003
Silverdale Annex/Poplar Room
9729 Silverdale Way, Silverdale, WA

In attendance: Vice Chair Gail Goodrick, Wendy Armstrong, Bill Baran-Mickle, Judith Craig, James Smalley, Richard Thornton, Larry Sukut, Kenneth Lundemo, and Staff: Karen Ross and Dana Hills.

- I. **Call to Order**
 - a. Meeting was called to order at 3:30 P.M. by Gail Goodrick, Vice Chair.

- II. **Read and approve minutes of November 5, 2003**
 - a. This item was rescheduled to January 7, 2004.

- III. **Letter to Artists Who Register on Website RE: New Form**
 - a. Bill Baran-Mickle passed out the letters for the Board members to review and make changes if necessary. He said there were two letters one was for existing artists in the database and one for new artists. He said if there were any changes to the letters give them to Dana Hills, staff. Baran-Mickle suggested to the Board that they add a section on the registry form asking the artists if they want their information shared with other organizations for any upcoming art calls. The Board discussed the issue of sharing artists' information. Baran-Mickle said he would call King and Pierce Counties to see what their guidelines are for sharing artist's information. The Board suggested the letter and the registry form be put in different areas around the county for instance; libraries, galleries, etc. The Board mentioned even putting an article in the different newspapers in the County. Dana Hills would make the revisions to the letters and send them to Baran-Mickle for final approval.

- IV. **Appointing Members to Advisory Boards**
 - a. Dana Hills gave the Board members an email from Jan Koske, Volunteer Services Coordinator for Kitsap County, explaining the procedure of how the County Commissioners appoint citizens to their Advisory Boards. The Board members discussed the procedures and suggested that when an Arts Board member term was going to expire they would make suggestions a couple months ahead of time to the Commissioner whose district had an opening.

- V. **Updated Cencom Project**
 - a. Dana Hills brought the site plan of the Cencom project for the Board members to view. The Board members looked at the site plan and discussed different options of where art could be placed.

VI. Update from Will Robinson on his project for the Administration Building

a. Will Robinson told the Board members there were some changes to his plan for his rock sculptures. He said the grouping of the five stones by the courtyard were now going to be a set of three and the others would be moved down by the garden area. He mentioned that he was going to start cutting on the stones this month and invited the Board members to stop by to take a look at his project. Robinson told the Board he would probably be halfway done with his project by March and have it completed by June. Bill Baran-Mickle asked Robinson if the shape of the stones had changed and Robinson said no. Robinson explained to the Board members that the only thing that had changed was the placement. He said he would also be the one who installed the stones when the time came. Robinson talked about the types of stones he was going to be using. Baran-Mickle asked Robinson if he had submitted any invoices yet and he said he had not. Robinson said he was going to start cutting around Christmas time and invited the Board members again to stop by but call ahead of time to make sure he would be there.

VII. Other

a. The Board members discussed the maintenance agreements for the artists. They looked at the forms Wendy Armstrong had brought in that Seattle uses. They mentioned they could use the same forms but alter them a little by changing the font size, putting names and addresses in the heading of the documents, etc. The Board members talked about what the program name should be to put on the maintenance agreements. The Board decided to name the program "Kitsap County 1% for Arts Program". They discussed more changes to the form including: changing the border, the line spacing, adding more lines, and on section 2d putting "If you need more space attach an additional sheet". Wendy Armstrong said she would make the changes to the form and bring it back to the Board members to review.

b. The Board members discussed having the other two artists that are doing projects for the Administration Building come to one of the Arts Board meetings to give the members a status update. The Board members also suggested that they take a road trip and visit the artists while they were in the process of doing their projects.

VIII. Recognition Given To Resigning Board Members

The Arts Board Members thanked and presented plaques, and presents to Kenneth Lundemo and Sharon Zerr for their participation in the Kitsap County Arts Board from December 17, 2001-December 31, 2003. (Sharon Zerr was not present)

VX. Meeting adjourned at 4:50 P.M.