

Arts Board Meeting Minutes

January 8, 2003

3:30-5:00 PM

Silverdale Annex / Poplar Room
9729 Silverdale Way, Silverdale, WA

BOARD MEMBERS

Sharon Zerr - CHAIR
District #2

Gail Goodrick
VICE CHAIR
District #3

Wendy Armstrong
District #1

Bill Baran-Mickle
District #1

Judith Craig
District #2

Kenneth Lundemo
District #3

James Smalley
District #3

Richard Thornton
District #1

Marvin Woody
District #2

Teresa A. Cochran
STAFF CONTACT
tcochran@co.kitsap.wa.us

614 Division
Street, MS-4
Port Orchard, WA



In attendance: Chair Sharon Zerr, Vice Chair Gail Goodrick, Board Members Bill Baran-Mickle, Judith Craig, Kenneth Lundemo, Jim Smalley, Wendy Armstrong, and Richard Thornton; Staff Teresa Cochran; *Sun* Reporter Amy Trask, Artists Frank Samuelson and David Franklin. Absent: Board Member Marvin Woody.

I. Call to Order

a) Meeting was called to order at 3:35 by Gail Goodrick.

II. Read and approve minutes of the December 4 meeting

a) Motion made, seconded, and minutes were unanimously approved with changes.

III. CENCOM Project

a) In the absence of CENCOM staff, this item was tabled until March 5.

IV. Courthouse Doors

- a) Karen Ross presented idea to Board of Commissioners earlier today of replacing the doors (which need to be replaced sometime soon) along with a redesign/addition of an entrance to the Courthouse, utilizing an artist. She will explore the cost and return to the Board of Commissioners for approval.
- b) Richard & Bill will co-chair the call. Bill started a draft and wanted to explore the idea of having the call ask for artist renderings/designs of how the entrance might look. Richard opined that this may require a fair bit of work for an artist. Bill indicated this is not unusual for a call.
- c) Judith visited the site to take photos, but they are not yet developed. She presented a sketch of the current entrance.
- d) Teresa will set up a meeting between Karen Ross, Richard, and Bill.

V. Administration Building Artists

- a) David Franklin & Frank Samuelson were introduced to the Board Members who did not participate in the interviews and were given a brief overview of the latest developments with the project.
- b) They were encouraged to look for places in and around the building that would be suitable for artwork to be completed not only by themselves, but also by other artists who could be brought on for site-specific pieces.
- c) Answered questions about contract & process. Teresa will send them an advance copy of the second contract (which will be executed when the design schematics portion is nearing completion) for their review.
- d) Teresa will schedule meetings with the architects.

VI. Status Reports & Information

- a) Committees
 - i. Image/Design – Website needs revision. Sharon will work on this. Teresa needs the logo & letterhead that Wendy created because she cannot alter the Word documents that Sandy converted prior to her departure from the County. For featured artists, Teresa will make a short list from the Admin. Building call and rotate them in as necessary.
 - ii. Maintenance – Committee has been gathering information. Need to make a checklist of items that will need to be addressed.
 - iii. Budgeting & Contracting – Teresa will email Judith a copy of the final contract.
 - iv. Media Library - Gail & Teresa shared a list of public art-related publications.
 - v. Gifts & Donations – Gail & Richard shared a draft policy on gifts & donations, which was discussed. Certain edits will be made, and this will be incorporated into Policies & Procedures Section 17.
 - vi. Soliciting Private Funds / Arts Resources – nothing new.
- b) Other
 - i. Discussion of certain items/resources necessary. This item has been tabled until next month, when the list will be finalized and items ordered.
 - ii. Bill is working on a story for the Cultural Arts Foundation NW *Arts Journal*.
 - iii. Bill has been researching copyright law. He will be meeting with Lawyers for the Arts and report back to the Board on his findings.

VII. Election of Officers for 2003

- a) Motion made by Judith Craig & seconded by Wendy Armstrong to re-nominate Sharon Zerr as Chair and Gail Goodrick as Vice Chair for 2003.
- b) Secret ballots were issued and tallied by Judith Craig.
- c) Sharon Zerr and Gail Goodrick will remain as Chair & Vice Chair respectively.

VIII. Policies & guidelines sections 3.8 & 4

- a) Tabled until 2/5/03.

IX. Upcoming meetings

a) February 5

- i. Policies & Guidelines – need to make progress on these, so meeting will probably extend until 5:30.
- ii. Resource Acquisition
- iii. Status Reports
- iv. Updates on Admin. Building, Courthouse, Government Center.

b) March 5

- i. CENCOM

X. Meeting adjourned