

Arts Board Meeting Minutes

April 2, 2003
Silverdale Annex/Poplar Room
9729 Silverdale Way, Silverdale, WA

In attendance: Chair Sharon Zerr, Vice Chair Gail Goodrick, Board Members Judith Craig, Bill Baran-Mickle, Kenneth Lundemo, Jim Smalley, Larry Sukut, and Richard Thornton; Staff Teresa Cochran and Carolyn Siems; KC Project Manager Karen Ross and Cencom Deputy Director Dave Magenant.

- I. Call to Order
 - a. Sharon Zerr called meeting to order at 3:35.

- II. Read and approve minutes of the March 5 meeting.
 - a. Motion made, seconded and minutes were unanimously approved.

- III. Introduce Carolyn Siems, new staff member, and Larry Sukut, new board member.
 - III.v Introduce resolution acknowledging Teresa Cochran for her facilitation and staffing of the Arts Board.

- IV. Cencom Project Update
 - a. Dave Magenant updated the Board on the status of the project. Project should be out to bid in mid April and groundbreaking is scheduled for June 6. Ideas for public art display:
 - i. Look at theme that the National Guard Center is using for their public art i.e. mosaic floor;
 - ii. Entrance to campus – stone wall in entry area with sculptures integrated with what facilities are on the campus (firefighter, National Guard, etc.)
 - iii. Outside employee patio area
 - iv. Inside building – Dave suggested the Board look at the artist's renderings on the Cencom website: www.kitsap911.org. Carolyn will bring architectural drawings to May 7 meeting.
 - b. Dave asked about the process of a call for artists. Board will identify areas for public art and put together a call. Process could take 3 – 4 months.

- V. Courthouse Doors
 - a. County is in the process of contracting with a restoration architect. Sharon Zerr asked Karen Ross for a scope on the project. The scope consists of schematic design of the entrance and canopy of the Courthouse.
 - b. Karen Ross would like an artist to be ready to work on doors when canopy design is complete. Judith Craig asked about the doors,

whether they would be metal and glass, etc. Suggestions were made for the doors to be clear glass and metal doors and a simple and elegant canopy. Larry Sukut suggested glass etching on the doors – casted, etched glass, which could be about 1” thick.

- c. Sharon asked about the requirements for the doors and Karen Ross will provide the conceptual design when complete. Judith Craig noted that the Arts Board wants to be involved in the project.

VI. Budgeting and Contracting Recommendations

- a. Teresa Cochran conducted an overview of other jurisdictions Public Art budgets.
- b. Judith Craig discussed the budgeting and contracting work Teresa had done and felt that all of the work on this project was complete.
- c. Teresa recommended having out artists’ responsibilities page at next meeting for the artists to refer to.
- d. Teresa conducted a brief overview of the boilerplate contracts and exhibits A and B.
- e. Gail Goodrick discussed the responsibility of the inventory of art for the County. Teresa said it would be the responsibility of the County.
- f. Judith Craig discussed the budget matrix.
- g. Motion made and seconded to approve budget and contract recommendations.

VII. Status Reports & Information

- a. Committees
 - i. Image/Design – Sharon Zerr to supply Carolyn with CD for new web design.
 - ii. Maintenance – none
 - iii. Budgeting & Contracting – see Section VI.
 - iv. Media Library – Teresa provided article about City of Seattle artists.
 - v. Gifts & Donations – none
 - vi. Soliciting Private Funds – none
- b. Other – none

VIII. Items for upcoming meetings

- a. May 7 – Preliminary Design Review – Artists present proposals and Board takes actions; Cencom art placement
- b. June 11 (June 4 meeting rescheduled) – Cencom art – discuss placement and call for artists – Bremerton Government Center art.