



# KITSAP COUNTY ARTS BOARD

Arts Board Meeting Minutes  
December 6, 2006  
3:30-5:00 PM

Silverdale Annex / Poplar Room  
9729 Silverdale Way, Silverdale, WA

## BOARD MEMBERS

Wendy Armstrong  
*District #1*

Bill Baran-Mickle  
*District #1*

Judith Craig  
*District #2*

Mallory Jackson  
*District #2*

Sharon Kuepfer  
*District #3*

James Smalley  
*District #3*

Larry Sukut  
*District #2*

Kenneth VanderDoes  
*District #3*

Winifred Whitfield  
*District #1*

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**Present:** Bill Baran-Mickle, Chair, Wendy Armstrong, Vice Chair, Ken VanderDoes, Sharon Kuepfer, Larry Sukut, Winifred Whitfield, Judith Craig, Mallory Jackson, James Smalley, Guests: Brian Lyman, and Dana Hills, staff.

### I. Call to Order

a. Meeting was called to order at 3:33 P.M. by Bill Baran-Mickle, Chair.

### II. Read and Approve Minutes of October 4, 2006

a. Motion made and seconded to approve the minutes of October 4, 2006, motion carried unanimously.

### III. Brian Lyman, Kitsap County Project Manager RE: Coroner's Facility

Brian Lyman, Project Manager for Kitsap County, introduced himself to the Board. He told the Board that he was fairly new as the County's Project Manager and new to the Arts Board so he would try his best to present the Coroner's Facility project to them. Lyman handed out pictures of what the Coroner's Facility would look like once finished. He told the Board that the Coroner's Facility would be located next to the Readiness Facility in Bremerton by the new Cencom Facility. He said they were in the design phase now with development of construction documents.

Lyman explained that he contacted Dana Hills, staff, regarding putting him on the Arts Board agenda for their next Board meeting to discuss the project. He said he brought preliminary numbers for the Board to look at. The Board told him that they were interested in the bottom line. Lyman said the Arts Board would receive approximately \$30,000 for art for the Coroner's Facility.

Lyman told the Board that Rice Fergus Miller were the architects on the project and he said they were the same firm that did the Cencom Facility. He noted that they are a very reputable architect firm and he was excited for them to be a part of this project.

Lyman said the project was going out to bid for construction in late spring or early summer next year.

Lyman told the Board that he understood that they don't like to get involved with projects late. He asked the Board what was the process for selecting artwork and what the Board does if they want to integrate artwork into the Building. He told the Board if they were interested in an integrated piece for the Building they would need to make a decision very quick.

Baran-Mickle explained to Lyman that the first steps in selecting the artwork was to meet with people like him, the architects, and the department who the building was being built for.

Lyman asked if he would need to develop a scope of work or a theme for the artcall or does the Board leave the artcall wide open.

Judith Craig told Lyman that the Board would take input from him.

Baran-Mickle said the Arts Board would definitely take input from him and told Lyman that his input does carry a lot of weight on the Board's decision making.

Jim Smalley asked Lyman what kind of theme he was looking for.

Lyman said his personal thought and vision would be to have the artwork be peaceful and calming.

Craig felt only having \$30,000 to spend on artwork for the building wouldn't be enough to have something integrated.

Baran-Mickle told Lyman that the Board would need to receive the exact dollar amount from Ben Holland, Director, Kitsap County Department of Administrative Services.

Wendy Armstrong told Lyman that sometimes with buildings there can be leverage elements for artwork. She explained that if there was leverage for construction materials, artwork may be able to be integrated.

Lyman told the Board that there were not a lot of public spaces inside the building. He said there was a courtyard outside of the building and he felt that it would be a great area for artwork.

Ken VanderDoes asked Lyman if there was a prayer or chapel area inside the building.

Lyman explained that there was an area for a family room but the project was very tight in funds and they are trying to fit something in. He said it has been paired down to a conference room by the lobby area. Lyman explained that the public was only there to retrieve the deceased person's things and/or to identify the deceased. He noted that the conference room was very small. He said from a public standpoint the building would not see a lot of visitors and there were only four or five visitor parking spaces in front of the building.

VanderDoes asked what the timeline was for the project. Lyman said construction should start this coming summer.

Smalley told Lyman that the Board would need to meet with Rice Fergus, the architects for the Building.

Baran-Mickle noted that the Board would need to know the exact measurements of the building.

Lyman told the Board that Jenny Osterman (sp?) from Rice Fergus wanted to be the contact person for the Arts Board and work with them on this project. He said that it was probably not in the contract for Rice Fergus to work with the Arts Board but they are willing to.

VanderDoes asked Lyman when the completion date would be and Lyman replied that occupancy should take place in the summer of 2008.

Baran-Mickle said if they were looking for artwork that was different for the exterior and the interior the artcall should reflect something to that effect.

Lyman expressed that for the exterior the courtyard would be the best place for artwork and for the inside of the building they probably would only be able to place hanging artwork.

Baran-Mickle and Armstrong both mentioned benches for the building.

Lyman told the Board that he doesn't have current floor plans of the building for them yet because they have been changing weekly.

Craig asked Lyman the square footage of the building and Lyman said approximately 6,200 feet.

Larry Sukut asked Lyman why the building had such an exaggerated roof line. Lyman said it was meant to bring in more light and also for the architectural look of it.

VanderDoes asked Lyman regarding the current Coroner's Facility.

Lyman told the Board that the building was located right off of Sidney next to the Jail was where they conducted autopsies and their actual offices were located up the street in a building that was previously a church which the County was leasing. He said the building was very interesting and there was no art currently in the building.

Craig asked Lyman how many staff were part of the Coroner's office and Lyman said approximately seven employees.

Lyman told the Board that the new facility had a freezer that could hold approximately 20 bodies. He said the Coroner does contract with a medical

examiner to do all the autopsies. He believes any family member can request an autopsy of a deceased family member.

VanderDoes mentioned that this was going to be an unusual artcall and Lyman said that was why he thought the artwork should represent something peaceful and soothing.

#### **IV. Second selection cut/possible final cut on Teen Photo Commission Project**

Baran-Mickle said he met with Janet Neuhauser to exchange photographs. He said he gave Neuhauser the ones that the Board didn't select and Neuhauser gave him some more for the Board to review. He mentioned that Neuhauser gave him some color photographs for the Board to take a look at even though the Board didn't ask for any.

The Board reviewed the photographs and made more cuts. The Board agreed that they need to find out how many photographs they actually can pick from the students and Neuhauser. The Board would need to review Neuhauser's contract before they can make a final decision.

#### **V. Other**

Craig told the Board that she had met with Holland and Hills regarding the Arts Board budget. She told the Board that they were in a better financial situation than what they had been told previously. She said the Arts Fund has approximately \$70,000 in it.

Craig mentioned that she asked Holland to check into the leverage of funds for the Administration Buildings artwork in regards to David Franklin's doors and Frank Samuelson's paintings. Holland told Craig that it was budget season and he was really busy until after the new year but would have time after to research the issue.

#### **VI. Thank you's**

The Board took a moment to thank current, outgoing members, and staff for their hard work for the past and previous years on the Arts Board.

#### **VII. Resolutions**

The Board handed out Resolutions for Wendy Armstrong and James Smalley. They read as follows:

The Kitsap County Arts Board recognizes James Smalley, a founding member of this board, for his contributions toward building the 1% for Art Program over its first five years. Mr. Smalley deftly applied his instincts along with quick, accurate assessments of the complex county processes and relationships, while generously lending his art aesthetic to the art selection process, and in so doing, has left the County enriched with public art.

The Kitsap County Arts Board recognizes Wendy Armstrong, a founding member of this board, for her contributions toward building the 1% for Art Program over its first five years. Ms. Armstrong generously applied her artistic sensibilities and design skills for the benefit of the program, developing the overall aesthetic profile for the public face of the 1% for Art Program through logo, art call announcements and project brochure products. Ms. Armstrong respectfully shared her love of art and respect for artists to the art selection process, and as she leaves the board, she leaves the count enriched with public art.

**VIII. Meeting adjourned at 5:20 P.M.**