Manchester Advisory Group
2011 Work Plan and 2010 Accomplishments

Name of Advisory Group: Manchester Citizen’s Advisory Council
Advisory Group Staff: Katrina Knutson
2011 Advisory Group Chair: Carole Leininger

Part 1: Advisory Group Purpose/Mission Statement

The mission of the Manchester Citizen Advisory Council (MCAC) is to: Actively facilitate communication within the Manchester community. Mutually develop and promote a sense of community vision and pride. Communicate to Kitsap County and other government entities the desires and concerns of the Manchester community. Bring issues and projects of the County to the Manchester Community. Provide a means for receiving and conveying to the County the community’s responses.

Part 2: Accomplishments in 2010

Issue- Community Identity

OBJECTIVE: Citizens located within the Manchester Village will realize they live in Manchester and take a more active role in their community
- Goal 2: Provide community handout to every residence within the Manchester Village - DONE
- Goal 3: “Establish signage at all major entrances to the Manchester Village” – DONE
  Signage posted at Colchester and SR 166.

Issue- Transportation

OBJECTIVE: Ensure transportation issues within the Manchester Village are addressed in a timely manner.
- Goal 1- Track transportation improvement projects within the community – DONE - through county reports available on-line and directly transmitted to those who signed up. Also reported at MCAC meetings. April 2010, November 2010
- Goal 2 – Establish and maintain weekly communications with the Public Works Roads Division concerning Manchester Village transportation projects. DONE - through county reports available on-line and directly transmitted to those who signed up. Also reported at MCAC meetings.

Provide an electronic copy to the Kitsap County Volunteer Services Coordinator by January 29, 2011.
Issue: Parking

OBJECTIVE: Ensure the focus on parking in the Manchester Village Commercial District is given a high priority

-Goal 1 – Monitor all developments within the Manchester Commercial District to ensure adequate parking is provided – **ongoing. Port has completed updated parking.**

Issue: Safety

OBJECTIVE: Provide the highest possible level of safety throughout the Manchester Village

-Goal 1 – Coordinate the quarterly use of a portable speed indicator for various roads within the Manchester Village - **DONE**
-Goal 2 – Ensure adequate safety signs are maintained within the Manchester Village – **Ongoing**

Issue: Environmental/Natural Systems

OBJECTIVE: Ensure Environments and Natural Systems issues within the Manchester Village are addressed in a timely manner.

-Goal 1: -Arrange for a fish count along the Manchester shoreline and publicize the event – **Done – February 2010**

-Goal 2 – Co-Sponsor with the MCC a speaker to address issues related to the care and maintenance of septic systems – **DONE January 2010**
-Goal 3 - Co-sponsor with the MCC a program/workshop centered on native plants – **DONE March 2010**

Part 3: **Proposed Goals/Objectives or Plans for 2011**

Issue- Community Identity

OBJECTIVE: Citizens located within the Manchester Village will realize they live in Manchester and take a more active role in their community

-Goal 1- Establish rural mail delivery within the Manchester Village boundary, using Manchester Addresses.
-Goal 2: Provide community handout to every residence within the Manchester Village
- Goal 3: “Establish signage at all major entrances to the Manchester Village” – Get signage for other entrances to Manchester

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Issue: Zoning

OBJECTIVE: Ensure Zoning and Land use issues within the Manchester Village are addressed in a timely manner
- Goal 1 - address legacy lots as defined in Manchester 2007 Plan
- Goal 2 – Address storm water outfall plans in initial planning stages for both residential and commercial developments
- Goal 3 – Revisit “clustered” development guidelines, checking for building density in all zones areas.
- Goal 4 – Examine cutoff protocol for grand-fathered properties
- Goal 5 - Establish protocol for determining “midpoint” on a property
- Goal 6 – Determine need for design standards for residential areas
- Goal 7 – Review Design Standards for the Commercial District
- Goal 8 – Conduct a survey at 3 times during the year of the actual use and impact of public facilities
- Goal 9 – change language in plan to reflect the original language of “0 (zero) minimum residences in a commercial zone.

Issue: Parking

OBJECTIVE: Ensure the focus on parking in the Manchester Village Commercial District is given a high priority
- Goal 2 – Conduct a parking analysis to determine additional needs and possible location after the new Port parking is finished.

Issue: Environmental/Natural Systems

OBJECTIVE: Ensure Environments and Natural Systems issues within the Manchester Village are addressed in a timely manner.
- Goal 2 – Encourage community participation with WSU beachwatchers programs (et al)

Issue: Infrastructure

OBJECTIVE: Ensure the Manchester Village has the highest level of support possible to maintain and improve public infrastructure

- Goal 1 - Complete the storm water outfall project on Main Street
- Goal 2 – Ensure the completion of the Comprehensive Sewer Plan by Public Works: revisit ULID #9.
- Goal 3 – Collect information from other communities about obtaining grants/funding
- Goal 4 – Develop a list of funding sources
- Goal 5 – Coordinate with county on public participation on proposed outflow and biofiltration systems
- Goal 6 - Solicit designs for “town center”.

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