

Kitsap County Citizen's Budget Committee February 2, 2009

Attending: Steve Maxim, Chair, Members: John Ahl, Chris Tibbs, Gary Nelson, Jim Sommerhauser, Bob Lamb, Monica Hunsaker, Rob Gelder, Shannon Childs, Robert Meadows, Staff: Shawn Gabriel, Director Administrative Services, Nancy Buonanno Grennan, County Administrator, R'Lene Orr, Manager Purchasing, Stephanie Pinard, Administrative Services, Deanna Erstad, Commissioners

Steve called the meeting to order at 5:00 pm and announced that Paul Uhlig had resigned from the Committee.

The minutes for the January 5, 2009 meeting were approved as submitted.

Steve asked if there were any additions, comments or changes to the work plan or accomplishments he had sent to everyone.

Shannon said she wanted to add that the committee had spent a great deal of time meeting with electeds and department directors.

Jim said the joint meeting with the Commissioners offered initial feedback.

Steve said he would update and forward to Stephanie.

Shawn Gabriel gave a presentation on the 2008 Budget and an update and overview of the 2009 Budget.

Questions/Discussion Points:

- 1.2 million taken from reserve to balance the 2009 budget.
- \$328,150,000 total budget for 2009 – should that be reduced even further?
- Did you budget lower or higher for retirement %
- In working with projections is \$328,150,000 being optimistic or are actually looking at less?
- Need to start looking now before it's too late.

R'Lene Orr gave a presentation on Contract Administration.

Questions/Discussion Points:

- Need to review the consolidation of functions.
- Need to focus on consolidating like functions throughout the county – put under one single point of contact for efficiency.
- How are the contractors trained...who writes provisions and who gives training?
- Who signs contracts?
- Do you look for state contracts to purchase?
- Are all purchasing functions yours?
- Instead of everyone doing contracts – look at a Contracting Office that would do all contracts – seems duplication if so many are dealing with contracts.
- How do we save money in contracting?
- Would requiring more competition reduce dollars?
- Who negotiates special studies contracts, i.e. Silverdale?
- Suppose a department wants to hire a consultant that costs more than \$50,000 – who decides and is any screening done?
- Would a one year moratorium on special studies cause havoc?
- Is there a list of contractors to select from?

Steve asked the committee if they wanted to do another work study session next month? The committee agreed. Some of the things they want to discuss are:

- Intergovernmental agreements
- Outsourcing
- Kitsap County contracting policies
- Unfunded mandates
- KCCHA

The March 1st meeting will be a work study/brainstorming session.

Steve asked Nancy how we add value to Commissioners? Can we ask Commissioners why they are doing something? Can they use us as a sounding board prior to doing some things?

Steve adjourned the meeting at 7:20 pm.

The next meeting is scheduled for March 2, 2009.