



A G E N D A

KITSAP COUNTY BOARD OF COMMISSIONERS

April 25, 2005

NOTE: ITEMS MARKED WITH AN ASTERISK (*) ARE CONSIDERED ROUTINE BUSINESS AND MAY BE ACTED UPON TOGETHER BY ONE MOTION AS CONSENT ITEMS. IF YOU WISH TO HAVE A PARTICULAR ITEM DISCUSSED AND ACTED UPON SEPARATELY, PLEASE NOTIFY THE CLERK OF THE BOARD BEFORE THE MEETING STARTS. (THE BOARD OF COMMISSIONERS' PUBLIC MEETINGS AND PUBLIC HEARINGS ARE AUDIO AND VIDEO TAPED).

DRAFT NO. 3~~ 4/21/05 2:35 PM ~~SUBJECT TO CHANGE:

10:00 AM) Meeting Called to Order with Pledge of Allegiance.

PROCLAMATIONS/RESOLUTIONS/RECOGNITION:

- 10:00 – 1** Recognition of "Employee Service Awards" **Staff Contact:** Tammy Dillinger, 337-3515.
- 10:00 – 2** **Resolution** proclaiming May 6 and 7, 2005 as **White Cane Days** in Kitsap County and recognizing Jack Smalley as a founder of the Lions Sight Conservation Foundation/Eye Bank. **Staff Contact:** Deborah Heller, 337-4667.
- 10:00 – 3** **Resolution** proclaiming May 11, 2005 as **Older Americans Day** in Kitsap County. **Staff Contact:** Paul Urlic, 337-7068.
- 10:00 – 4** **Resolution** proclaiming May 1 -7, 2005 as **WA State's Annual Native Plant Appreciation Week** in Kitsap County. **Staff Contact:** Kathy Brown, 337-4426.

ITEMS SET FOR TIME CERTAIN:

- 10:00) A** Continuation of the public hearing to consider approval of eight (8) applications related to the development of a portion of **McCormick Urban Village** (previously referred to as Utility Local Improvement District #6 or

ULID #6). McCormick North is located in South Kitsap, Commissioner District #2. **Staff Contact:** James Weaver, 337-4543. The eight applications are:

- 1) **McCormick Urban Village Transportation Plan**
- 2) **Development Agreement for Transportation facilities**
- 3) **McCormick Urban Village Open Space Plan**
- 4) **Development Agreement for Open Space and Park facilities**
- 5) **McCormick North Master Plan - Phase 1**
- 6) **McCormick North Phase 1 Preliminary Plat**
- 7) **McCormick North Master Plan - Phase 2**
- 8) **Development Agreement for Stormwater facilities**

10:00) B Public hearing to consider a Conditional Waiver Application filed by **Mark Gilman** from the View Blockage Requirements of the Kitsap County Code Chapter 17.450. The applicants are proposing to construct a single-family residence on an existing foundation located along the Seabeck Highway, just south of 12522 Seabeck Highway in Central Kitsap Commissioner District # 3. **Staff Contact:** Renee Beam, 337-4967.

10:00) C Closed record hearing to consider two Appeals filed by **1) Fran Stefan** and **2) North Kingston Community Association** of the Hearing Examiner's decision to deny the appeals regarding preliminary approval for the **Kingston Cedars Townhomes Short Subdivision #7239** to divide 2.24 acres into four lots suitable for duplexes on property located east of Ohio Avenue and south of Sunnyvale Road in North Kitsap, Commissioner District #1. **Staff Contact:** Eric Baker, 337-4495.

10:00) D Public hearing to consider a **Petition to Vacate** a portion of **Provost Road NW** in the Plat of Terrace Heights filed by **James and Agnes Hill**. The proposed vacation area is approximately 2,274 square feet and is located in Central Kitsap, Commissioner District #3. **Staff Contact:** Jim Barnard, 337-3636.

OPPORTUNITY FOR PUBLIC COMMENTS ON AGENDA ITEMS ONLY:

(Please limit comments to 3 minutes or less. Written comments may also be submitted to the Board if 3 minutes is insufficient.)

OTHER BUSINESS AND CONSENT ITEMS:

1) **MISCELLANEOUS ITEMS:**

- * A. Approve Minutes of April 11, 2005.
- * B. Approve Warrant Nos.
- * C. Refer the following to the Prosecutor's Office and Risk Management: 1) Claim for Damages filed by Qwest; 2) Claim For Damages filed by Connie Morley; 3) Claim for Damages filed by Donald Howell; 4) Claim for Damages filed by Boyd Phillips; 5) Summons and Complaint for Personal Injuries filed by Kimberli Miller and Jan Miller; and 6) Summons, Declaration of Service and Petition for Review filed by Kent and Mary Kass.

2) **DEPARTMENT OF COMMUNITY DEVELOPMENT:**

- A. Binding Site Plan approval for **Pioneer Industrial Park** in North Kitsap, Commissioner District #1. **Total fiscal Impact:** N/A. **Source of Funds:** N/A. **Staff contact:** Jim Barnard, 337-3636.
- B. Final Plat approval for **Van Beynum** in Central Kitsap, Commissioner District #3. **Total Fiscal Impact:** N/A. **Source of Funds:** N/A. **Staff Contact:** Jim Barnard, 337-3636.
- C. Updated Land Capacity Analysis authorizing the Department of Community Development to proceed with an option that identifies a preferred land capacity analysis framework. **Total Fiscal Impact:** N/A. **Source of Funds:** General Fund. **Staff Contact:** Cindy Baker, 337-5683.

3) **THE DEPARTMENT OF ADMINISTRATIVE SERVICES:**

- * A. Interlocal agreement with **The City of Bellevue (KC-159-05)** for mutual interest to jointly bid the acquisition of goods and services where possible in order to take advantage of cost savings, unnecessary expense and time delays of duplicative competitive bidding. **Total Fiscal Impact:** **Source of Funds:** **Staff Contact:** R'Lene Orr, 337-4410.
- B. Contract with **FCS Group (KC-158-05)** for the Surface and Stormwater Management Performance Audit. **Total Fiscal Impact:** \$79,078. **Source of Funds:** Surface & Stormwater Funds. **Staff Contact:** Ben Holland, 337-4504.

4) **DEPARTMENT OF PERSONNEL AND HUMAN SERVICES:**

- * A. Workforce Investment Act lease agreement amendment with **Olympic Consortium and J.Z. Miller, Jr. (KC-137-00A)** reducing the total lease amount by \$2,604 due to the WorkSource office space being reduced from

3,746 square feet to 2,301 square feet. **Total Fiscal Impact:** -\$2,604 is 100% Grant Funded. **Source of Funds:** Workforce Investment Act Funds. **Staff Contact:** Bob Potter, 337-4873.

- * B. Contract amendment with **WA State Dept of Social & Health Services (KC-417-04A)** making minor changes in the "statement of work" to clarify the source of funds provided in the mental health services contract. **Total Fiscal Impact:** \$0 (100% Grant Funded). **Source of Funds:** Dept of Social & Health Services. **Staff Contact:** Anders Edgerton, 337-4886.
- * C. Contract amendment with **Olympic Consortium and Sound Options Group, LLC (KC-064-05A)** extending the contract end date to May 30, 2005 and increasing the compensation by \$5,200 for training to Olympic Health Care Alliance members. **Total Fiscal Impact:** \$5,200 is 100% Grant Funded. **Source of Funds:** Workforce Investment Act/503 Incentive Grant. **Staff Contact:** Leif Bentsen, 337-4883.
- * D. **Resolution** establishing and reclassifying positions within various county departments and amending Resolution No. 070-2005. **Total Fiscal Impact:** 1) Approximately \$38,878 for 2005, including salary and associated benefit costs; \$69,980 for 2006, including salary and associated benefit costs; 2) Approximately \$3,827 for 2004/2005, including salary and associated benefit costs, \$5,555 for 2006, including salary and associated benefit costs; 3) Approximately \$8,202 for 2005, including salary and associated benefit costs; \$14,763 for 2006, salary is calculated at mid-range of salary range; and 4) None. **Source of Funds:** 1) Submitted and approved in 2005/2006 Budget; 2) Submitted and approved in 2005/2006 Budget; 3) Submitted and approved in 2005/2006 Budget; and 4) N/A. **Staff Contact:** Lynn Flanig, 337-7185 x 3536.
- * E. Contract amendment with **WA State Department of Social and Health Services (KC-466-03A)** decreasing the contract amount by \$36,721 due to clients leaving or transferring to other counties for developmental disabilities services for the period July 1, 2003 through June 30, 2005. **Total Fiscal Impact:** -\$36,271 (100% Grant Funded). **Source of Funds:** Dept of Social & Health Service (Dev. Disability Services). **Staff Contact:** Doug Washburn, 337-4872.
- * F. Contract amendment with **WA State Department of Social and Health Services (KC-466-03B)** increasing the contract amount by \$148,868 to provide services to individuals who previously received Social Security payment checks directly to pay for county employment and day programs services for the period July 1, 2003 through June 30, 2005. **Total Fiscal Impact:** \$148,868 (100% Grant Funded). **Source of Funds:** Dept of Social & Health Service (Dev. Disability Services). **Staff Contact:** Doug Washburn, 337-4872.

- * G. Contract with **Group Health Options, Inc/Alliant Plus/Alliant Select Health Plans, Group #'s 56098, 57666, 50976, 50977, 56099 and 50989 (KC-122-05)** to provide health care benefits and services to eligible employees, retirees and their eligible dependents of the above named group numbers as provided for in the group medical coverage agreements. **Total Fiscal Impact:** Approximately \$5,822,725. **Source of Funds:** 2005 Budget. **Staff Contact:** Penny Starkey, 337-3517.

- * H. Contract amendment with **WA State Department of Social and Health Services (KC-406-03B)** increasing the contract amount by \$24,486 for adult intensive inpatient treatment services at the Kitsap Recovery Center for the period July 1, 2003 through June 30, 2005. **Total Fiscal Impact:** \$24,486 (100% Grant Funded). **Source of Funds:** Dept of Social & Health Service (Alcohol & Substance Abuse Services). **Staff Contact:** Betsy Bosch, 337-4880.

- * I. Contract with **WA State Department of Social and Health Services (KC-174-05)** to provide funding for staff support for the Kitsap County Commission on Children and Youth for the period of July 1, 2005 through June 30, 2006. **Total Fiscal Impact:** \$10,000 (100% Grant Funded). **Source of Funds:** Dept of Social & Health Service (Office of Juvenile Justice). **Staff Contact:** Gay Neal, 337-4879.

- * J. Collective Bargaining agreement amendment with **WA State Council of County & City Employees, Local 1308, Courthouse Employees (KC-509-03C)** regarding employment status of extra help employees to perform the duties of Building Inspector, Planner III and Office Assistant through the County's mid-year budget review (July 2005) or to the end of the 2005 calendar year (December 2005). **Total Fiscal Impact:** Approximately \$18,225. **Source of Funds:** General Fund. **Staff Contact:** Rob Gudmundson, 337-4484.

- * K. Collective Bargaining agreement amendment with **WA State Council of County & City Employees, Local 1308, Courthouse Employees (KC-509-03D)** memorializing the terms and conditions of employment of Community Development employees by adopting all of the terms and conditions of Articles I through V and Appendix C of the agreement and to amend the agreement to establish certain terms and conditions for Community Development employees. **Total Fiscal Impact:** Approximately \$1,620. **Source of Funds:** General Fund. **Staff Contact:** Rob Gudmundson, 337-4484.

- * L. Collective Bargaining agreement amendment with **WA State Council of County & City Employees, Local 1308, Courthouse Employees (KC-509-03E)** regarding classification review for select Community Development employees. **Total Fiscal Impact:** N/A. **Source of Funds:** General Fund.

Staff Contact: Rob Gudmundson, 337-4484.

5) DEPARTMENT OF PUBLIC WORKS:

- * A. Contract amendment with **Berger/Abam (KC-176-02A)** for the Ridgetop Blvd widening design project in Central Kitsap Commissioner District #3. **Total Fiscal Impact:** \$41,000. **Source of Funds:** Road Fund. **Staff Contact:** Jerry Hauth, 337-5777 x4891.
- * B. Quit Claim Deed with **WA State Dept of Transportation** conveying to WA State a portion of Clear Creek Road consisting of 7,912 square feet and an area consisting of 623 square feet lying within Schold Road for the State Route 3 Clear Creek Interchange Project in Central Kitsap Commissioner District #3. **Total Fiscal Impact:** Minimal staff time. **Source of Funds:** N/A. **Staff Contact:** Jim Roda, 337-5777 x4671.

6) FACILITIES, PARKS AND RECREATION:

- * A. Contract with **Beisley Inc (KC-157-05)** to provide permanent steel grandstand bleachers at the Fairgrounds Athletic Complex. **Total Fiscal Impact:** \$233,381. **Source of Funds:** Kitsap Special Event Center Project Fund. **Staff Contact:** Dennis Oost, 337-5357.
- * B. Contract amendment with **Eltek Energy (KC-464-04A)** for changes to the DC power requirements at various CENCOM tower sites. **Total Fiscal Impact:** \$35,856. **Source of Funds:** 1999B LTGO Bond Fund. **Staff Contact:** Carolyn Siems, 337-4412.
- * C. Right of Way Easement agreement with **Cascade Natural Gas Corp** for maintenance of its regulator site on the Kitsap County Fairgrounds. **Total Fiscal Impact:** None. **Source of Funds:** . **Staff Contact:** Carolyn Siems, 337-4412.

7) SHERIFF'S DEPARTMENT:

- * A. Contract with **WA State Dept of Ecology (KC-208-03A)** receiving state funds for litter pick-up on the county roadways. **Total Fiscal Impact:** \$35,200. **Source of Funds:** WA State Dept of Ecology Grant. **Staff Contact:** Ned Newlin, 337-7107.

8) AUDITOR'S OFFICE:

- * A. **Resolution** increasing change funds for the Kitsap County Auditor's Office, Recording (by \$200) and the Department of Community Development, Engineering (by \$100) in order to make appropriate change for individuals paying fees in cash. **Total Fiscal Impact:** None. **Source of Funds:** General

Fund. **Staff Contact:** Lillian Shierk, 337-4909.

- * B. Contract with **Habitat for Humanity of Kitsap County (KC-153-05)** for purchase and pre-development costs of up to three (3) lots for development of single-family affordable housing units. **Total Fiscal Impact:** \$81,230. **Source of Funds:** Housing Fund (Senate House Bill 2060). **Staff Contact:** Anna Wilderbuer, 337-5688.

9) **JUVENILE DIVISION:**

- * A. Interagency agreement with **Olympic Educational Service District 114 (KC-138-05)** for the continued provision of educational services to youth while detained in the Kitsap County Juvenile Detention Facility. **Total Fiscal Impact:** \$2,000. **Source of Funds:** General Fund (included yearly within existing budget). **Staff Contact:** William Truemper, 337-5406.
- * B. Interlocal agreement with **Jefferson County (KC-117-05)** providing bed space to Jefferson County youth within the Kitsap County Juvenile Detention Facility. **Total Fiscal Impact:** An estimated \$14,755 to General Fund. **Source of Funds:** Jefferson County. **Staff Contact:** William Truemper, 337-5406.

10) **COUNTY DEPARTMENTS REPORT:**

- A. Summary report from the Department of Community Development. **Staff Contact:** Cindy Baker, 337-7182. (**Note: This report is continued to May 9, 2005.**)

11) **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:**

(Please limit comments to 3 - 5 minutes. Written comments may also be submitted to the Board if this timeline is insufficient.)

12) **BOARD OF COMMISSIONER'S COMMENTS:**

OTHER MEETINGS ATTENDED BY THE BOARD:

4/25/05	12:00 PM	Lunch
	1:00 PM	Exec Session (collective bargaining matters/potential litigation)
	2:00 PM	Admin Briefing – Commissioners Conference Room
4/26/05	9:30 AM	Meet with Planning Commission, Givens Center
	11:30 AM	Women of Achievement Luncheon, Harborside Conf Ctr.
	1:30 PM	Hood Canal Coordinating Council Mtg, Silverdale Ctr.
4/27/05	8:30 AM	Work Study – Public Works Conf Room 3 rd Floor
4/30/05	6:00 PM	Kitsap Community Resources Banquet, Harborside

	7:00 PM	L. Bertholf's Retirement Party, Kitsap Golf C & C
5/02/05	8:00 AM	Admin Briefing – Commissioners Conference Room
	12:00 PM	Lunch with Elected Officials
	2:00 PM	Admin Briefing – Commissioners Conference Room
5/03/05	8:00 AM	Kitsap Executive Council
5/04/05	8:30 AM	Work Study – Public Works Conf Room 3 rd Floor
5/05/05	6:00 PM	Kitsap Reg Coord. Council Legislative Dinner, Mary Macs

(The Board of County Commissioners public meetings are televised on public access television BKAT (ComCast Ch.12 and Wave Broadband Ch. 3) Monday nights at 5 PM, Tuesdays at 8 PM and Wednesday at 1 AM).

NEXT BOARD OF COMMISSIONERS MEETING WILL BE HELD May 9, 2005.

Visit the County's website at www.kitsapgov.com

NOTE: KITSAP COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY. INDIVIDUALS WHO REQUIRE ACCOMMODATIONS SHOULD CONTACT THE COMMISSIONER'S OFFICE AT (360) 337-7146 OR TDD (360) 337-7275 OR 1-800-816-2782. (PLEASE PROVIDE ONE-WEEK NOTICE FOR INTERPRETER SERVICES).

UPCOMING TIMED AGENDA ITEMS:

(PLEASE NOTE: These dates and times are tentative and subject to change)

MAY 9, 2005:

10:00) A Public hearing to consider a **Resolution** approving the **Kitsap County Coordinated Water System Plan Regional Supplement, 2004 Revision**, identifying the County's role in water management. This plan is a revision of the Coordinated Water System Plan approved in 1992. The 2004 revision updates service area boundaries, addresses changes to State laws governing water supply and resource management, and modifies the regional water supply strategy to better reflect the current understanding of available water supply options. Upon approval, the plan will be forwarded to the Washington State Dept. of Health for final review and adoption pursuant to WAC 246-293-300. **Staff Contact:** Jim Bolger, 337-7165.