



A G E N D A

KITSAP COUNTY BOARD OF COMMISSIONERS September 26, 2005

NOTE: ITEMS MARKED WITH AN ASTERISK (*) ARE CONSIDERED ROUTINE BUSINESS AND MAY BE ACTED UPON TOGETHER BY ONE MOTION AS CONSENT ITEMS. IF YOU WISH TO HAVE A PARTICULAR ITEM DISCUSSED AND ACTED UPON SEPARATELY, PLEASE NOTIFY THE CLERK OF THE BOARD BEFORE THE MEETING STARTS. (THE BOARD OF COMMISSIONERS' PUBLIC MEETINGS AND PUBLIC HEARINGS ARE AUDIO AND VIDEO TAPED).

DRAFT # 2 ~~ SUBJECT TO CHANGE 9/21/05 – 11:30 AM

10:00 AM) Meeting Called to Order with Flag salute.

PROCLAMATIONS/RESOLUTIONS/RECOGNITION:

- 1) Recognition of "Employee Service Awards". **Staff Contact:** Tammy Dillinger, 337-3515
- 2) **Resolution** reappointing **Martha Burke** and **David Groves** to the Bainbridge Island Ferry Advisory Committee for terms ending October 31, 2009 representing the North Kitsap Commissioner District #1. **Staff Contact:** Jan Koske, 337-4650.
- 3) **Resolution** recognizing and honoring Senator Bob Oke and the Long Lake Dedication ceremony in South Kitsap Commissioner District #2. **Staff Contact:** Debbie Austin, 337-7097.

PUBLIC HEARINGS:

**** Please note that starting times are estimates and may be impacted by the amount of public input.**

- 10:15)** **Resolution** amending the 2005-2006 Kitsap County Biennial budget representing the third quarter of 2005. **Total Fiscal Impact:** Increase 2005 appropriations of \$493,975 across all funds and 2006 of \$882,258 across all

funds. **Source of Funds:** All. **Staff Contact:** Arley Bright, 337-4787.

OPPORTUNITY FOR PUBLIC COMMENTS ON AGENDA ITEMS ONLY:

(Please limit comments to 3 minutes or less. Written comments may also be submitted to the Board if 3 minutes is insufficient.)

OTHER BUSINESS AND CONSENT ITEMS:

1) MISCELLANEOUS ITEMS:

- * A. Approve Minutes of September 14, 2005.
- * B. Approve Warrant Nos.
- * C. Approve Payroll Warrant Nos.
- * D. Refer the following to the Prosecutor's Office and Risk Management: 1) Claim for Damages filed by Qwest, Lloyd Perry; 2) Summons and Plaintiff's 1st ROGS and RFPS to Defendant filed by Esther W. Harvey; and 3) Amended Summons, Complaint for Damages Under Public Disclosure Act-2 and Plaintiff's 1st of Discovery Requests to Kitsap County filed by C.M.J.

2) DEPARTMENT OF PUBLIC WORKS:

- * A. **Resolution** authorizing the county engineer to proceed with County Road Project 5010 installation of new guardrails at various locations throughout the county. **Total Fiscal Impact:** \$200,000. **Source of Funds:** Road Fund. **Staff Contact:** Dick Dadisman, 337-3556.
- * B. Contract amendment with **Berger/Abam (KC-176-02B)** for the Ridgetop Blvd widening design project in Central Kitsap Commissioner District #3. **Total Fiscal Impact:** \$0. **Source of Funds:** Road Fund. **Staff Contact:** Jerry Hauth, 337-4891.
- * C. Contract amendment with **Geo-Engineers (KC-012-05A)** for environmental investigation and wetland mitigation for the Waaga Way Extension project in Central Kitsap Commissioner District #3. **Total Fiscal Impact:** \$20,250. **Source of Funds:** Road Fund. **Staff Contact:** Dick Dadisman, 337-3556.
- * D. Contract amendment with **WA State Dept of Transportation (KC-247-95C)** obligating remaining funds for construction of a new signal at the west entrance of Silverdale Plaza, reconstructing existing signal at Mickelberry and a new pedestrian-actuated mid-block crossing at Clear Creek in Central Kitsap Commissioner District #3. **Total Fiscal Impact:** \$920,815 (\$796,505 Federal and \$124,310 local Funds). **Source of Funds:** Federal/ Road Fund.

Staff Contact: Randy Casteel, 337-4866.

- * E. Interlocal agreement with the **City of Bainbridge Island (KC-504-05)** establishing share costs and responsibilities for a Household Hazardous Waste Collection Event on Bainbridge Island. **Total Fiscal Impact:** \$25,000. **Source of Funds:** Solid Waste Moderate Risk Waste Fund. **Staff Contact:** Michelle Miller, 337-4485.
- * F. Tax-Title Petition filed by **Merle & Leona Rye** requesting Kitsap County to sell at public auction property located the East 20 feet of Lot 016, Block 2 in the Plat of Eagle Harbor Acre Tracts and abuts Old Creosote Road totaling 2,620 square feet in North Kitsap Commissioner District #1. **Total Fiscal Impact:** \$6,390. **Source of Funds:** Petitioner. **Staff Contact:** Molly Foster, 337-3686.

3) DEPARTMENT OF PERSONNEL AND HUMAN SERVICES:

- * A. 2006 Update to the 2004-2007 Kitsap County Area Plan for Aging Services. **Total Fiscal Impact:** None to Kitsap County. **Source of Funds:** N/A. **Staff Contact:** Paul Urlic, 337-7068.
- B. Contract with **WA State Department of Social & Health Services (KC-502-05)** administering the supported employment, day program and birth to three funding for individuals with severe developmental disabilities living in Kitsap County for the period of July 1, 2005 through June 30, 2007. **Total Fiscal Impact:** \$4,777,829 is 100% offset by grant. **Source of Funds:** DSHS, Dev Disabilities Services. **Staff Contact:** Doug Washburn, 337-4872.
- C. Contract with **Peninsula Community Mental Health Center (KC-469-05)** ensuring provision of mental health services for Medicaid recipients and low-income individuals in Eastern Clallam County for the period of September 1, 2005 through August 31, 2006. **Total Fiscal Impact:** \$3,777,179 is 100% offset by grant. **Source of Funds:** DSHS. **Staff Contact:** Anders Edgerton, 337-4886.
- * D. Collective Bargaining amendment/Memorandum of Understanding with **Teamsters Local 589, Public Works Utilities (KC-508-03A)** regarding meal period and rest breaks for an employee who is required to remain on duty and on the premises at a remote solid waste facility during their shift. **Total Fiscal Impact:** N/A. **Source of Funds:** Solid Waste & Sewer Utility Fund. **Staff Contact:** Rob Gudmundson, 337-4484.
- E. Contract with **Jefferson Mental Health Services (KC-468-05)** ensuring provision of mental health services for Medicaid recipients and low-income individuals in Eastern Jefferson County for the period of September 1, 2005 through August 31, 2006. **Total Fiscal Impact:** \$1,154,874 is 100% grant

- funded. **Source of Funds:** DSHS, **Staff Contact:** Anders Edgerton, 337-4886.
- * F. Contract amendment with **Cascade Recovery Center (KC-331-05)** to expand outpatient treatment services and increasing the contract amount by \$85,000 for the period of July 1, 2005 through June 30, 2007. **Total Fiscal Impact:** \$85,600 is 100% grant funded. **Source of Funds:** DSHS, Div of Alcohol and Substance Abuse. **Staff Contact:** Betsy Bosch, 337-4880.
 - * G. Collective Bargaining amendment with **WA State Council of County & City Employees, Local 1308, Courthouse Employees (KC-509-03F)** to amend Article II, Section G.3 and G.4 and Article III, Section A.2. **Total Fiscal Impact:** N/A. **Source of Funds:** . **Staff Contact:** Rob Gudmundson, 337-4484.
 - H. Contract with **Forks Community Hospital- West End Outreach (KC-467-05)** ensuring provision of mental health services for Medicaid recipients and low- income individuals in West Clallam and Jefferson County for the period of September1, 2005 through August 31, 2006. **Total Fiscal Impact:** \$957,846 is100% grant funded. **Source of Funds:** DSHS, **Staff Contact:** Anders Edgerton, 337-4886.
 - I. Contract with **Kitsap Mental Health Services (KC-466-05)** ensuring provision of mental health services for Medicaid recipients and low- income individuals in Kitsap County for the period of September1, 2005 through August 31, 2006. **Total Fiscal Impact:** \$14,773,351 is100% grant funded. **Source of Funds:** DSHS, **Staff Contact:** Anders Edgerton, 337-4886.
 - * J. Contract amendment with **South Sound Outreach Services (KC-517-04A)** to provide a Food Stamp Education Program with clients at Kitsap Recovery Center and increasing the contract amount by \$9,349 for the period of October 1, 2004 through September 30, 2005. **Total Fiscal Impact:** \$9,349. **Source of Funds:** WA State Department of Social & Health Services. **Staff Contact:** Betsy Bosch, 337-4880.
 - * K. Contract amendment with **Holly Ridge Center (KC-338-03)** increasing the contract amount by \$100,000 for developmental disabilities for the period of July 1, 2003 through September 30, 2005. **Total Fiscal Impact:** \$100,000 is 100% offset by grant. **Source of Funds:** DSHS, Dev Disabilities Services. **Staff Contact:** Doug Washburn, 337-4872.
 - * L. **Resolution** amending the Kitsap County Personnel Manual regarding annual leave accruals for employees on the X pay scale. **Total Fiscal Impact:** N/A. **Source of Funds:** N/A. **Staff Contact:** Penny Starkey, 337-3517.

- * M. **Resolution** creating a new position and reclassifying a position in the Department of Personnel and Human Services. **Total Fiscal Impact:** 2005/2006, no additional funds required. Cost offset by elimination of full time positions. **Source of Funds:** Current 2005/2006 Budget. **Staff Contact:** Lynn Flanig, 337-3536.
- * N. **Resolution** establishing salary adjustments and title changes for certain non-represented employees. **Total Fiscal Impact:** 2005: \$163,426 & 2006: \$330,466. **Source of Funds:** 2005 General Fund: \$66,538, Non-General Fund: \$96,888 & 2006: General Fund: \$133,076, Non-General Fund: \$197,390. **Staff Contact:** Lynn Flanig, 337-3536.
- * O. Contract amendment with **Consolidated Food Management, Inc (KC-337-02C)** to provide food service to Kitsap Recovery Center for the period of October 1, 2005 through December 31, 2006 and increasing the contract amount by \$176,166. **Total Fiscal Impact:** \$176,166. **Source of Funds:** DSHS. **Staff Contact:** Bert Furuta, 337-7185.

4) **DEPARTMENT OF FACILITIES/PARKS & RECREATION:**

- * A. Purchase and Sale agreement with **Central Kitsap Presbyterian Church (KC-509-05)** for purchase of Barker Creek property located in Central Kitsap Commissioner District #3. **Total Fiscal Impact:** \$30,000 is grant funded. **Source of Funds:** Private Grant & IAC Grant. **Staff Contact:** Rick Fackler & Carolyn Siems, 337-4412.
- B. Purchase and Sale agreement with **John Banchemo Jr., MRM Capital LLC & the Estate of John S. Banchemo Sr. (KC-494-05)** for purchase of the Forbes Landing property located in North Kitsap Commissioner District #1. **Total Fiscal Impact:** \$1.5M. **Source of Funds:** Parks Capital Improvement Fund and grants. **Staff Contact:** Carolyn Siems, 337-4412 and Joseph Coppo 337-5355.
- * C. Land and Water Conservation Grant with **WA State Interagency Committee for Outdoor Recreation (KC-453-05)** for the development of Gordon Field and surrounding areas located in Central Kitsap Commissioner District #3. **Total Fiscal Impact:** \$885,185. **Source of Funds:** Special Events Center Project Fund. **Staff Contact:** Carolyn Siems, 337-4412.

5) **DEPARTMENT OF COMMUNITY DEVELOPMENT:**

- * A. Wetland Mitigation Easement and Licensing agreement with **Royal Valley, LLC (KC-454-05)** for wetland enhancement and buffer restoration in the Kitsap County Clear Creek Basin Mitigation Area (Schold Farm) located in Central Kitsap Commissioner District #3. **Total Fiscal Impact:** +\$30,000. **Source of Funds:** Dedicated Cost Center for mitigation area. **Staff Contact:**

Eric Baker, 337-4495.

6) **DEPARTMENT OF ADMINISTRATIVE SERVICES:**

A. **Resolution** authorizing an inter fund loan from Real Estate Excise Tax Fund to the Parks Capital Improvement Fund. **Total Fiscal Impact:** \$1,500,000 to be reimbursed by a grant. **Source of Funds:** Real Estate Excise Tax Fund. **Staff Contact:** Ben Holland, 337-4504.

* B. **Resolution** authorizing an inter fund loan to the Utility Local Improvement District #8 Construction Fund from the Sewer Improvement Fund in South Kitsap Commissioner District #2. **Total Fiscal Impact:** \$705,000 to be reimbursed by special assessment bonds. **Source of Funds:** Sewer Improvement Fund. **Staff Contact:** Arley Bright, 337-4787.

7) **PROSECUTOR'S OFFICE:**

* A. Commercial Lease agreement with **L. William Rill & Avis Rill (KC-528-05)** for the lease of the Prosecutor's Child Support/Paternity Division for the period of October 1, 2005 through September 31, 2010 with an option to renew for an additional five years. **Total Fiscal Impact:** \$510,900. **Source of Funds:** Prosecutor's Office Child Support Division. **Staff Contact:** Kevin Howell, 337-7268.

8) **SHERIFF'S OFFICE:**

* A. Interlocal agreement amendment with the **North Kitsap School District (KC-476-01E)** for the school resource officer program for the 2005-2006 school year in North Kitsap Commissioner District #1. **Total Fiscal Impact:** \$43,384. **Source of Funds:** North Kitsap School District. **Staff Contact:** Dennis Bonneville, 337-3211.

* B. Interagency agreement with the **WA State Traffic Safety Commission (KC-487-05)** for the position of the County's Traffic Safety Task Force Coordinator for the period of October 1, 2005 through June 30, 2007. **Total Fiscal Impact:** \$16,472. **Source of Funds:** Sheriff's Office. **Staff Contact:** Dennis Bonneville, 337-3211.

9) **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:**

(Please limit comments to 3 - 5 minutes. Written comments may also be submitted to the Board if this timeframe is insufficient.)

10) **BOARD OF COMMISSIONER'S COMMENTS:**

OTHER MEETINGS ATTENDED BY THE BOARD:

9/26/05	12:30 PM	Sen. Bob Oke Long Lake Dedication Ceremony
	2:00 PM	Admin Briefing-Board's Conference Room
9/27/05	10:00 AM	Natural Resources Meeting - Board's Conference Room
9/28/05	8:30 AM	Work Study Session-Public Works Conf Room 3 rd Floor
	12:00 PM	Lunch w/Employee of the Month (Allen, Melin, Jantz)
	1:30 PM	Kitsap Regional Coord Council Mtg - Brem Gov Ctr
9/29/05	8:00 AM	Kitsap Regional Coord Council Board Retreat- TBD
9/30/05	2:00 PM	Kitsap Consolidated Housing Authority Bd Mtg - Brem Gov Ctr
10/3/05	10:00 AM	Admin Briefing - Board's Conference Room
	12:00 PM	Lunch w/ Elected Officials
	1:30 PM	Executive Session- (Collective Bargaining)
	2:30 PM	Admin Briefing - Board's Conference Room

(The Board of County Commissioners public meetings are televised on public access television BKAT (ComCast Ch.12 and Wave Broadband Ch. 3) Monday nights at 5 PM, Tuesdays at 8 PM and Wednesday at 1 AM).

NEXT BOARD OF COMMISSIONERS MEETING WILL BE HELD October 10, 2005.

Visit the County's website at www.kitsapgov.com

NOTE: KITSAP COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY. INDIVIDUALS WHO REQUIRE ACCOMMODATIONS SHOULD CONTACT THE COMMISSIONER'S OFFICE AT (360) 337-7146 OR TDD (360) 337-7275 OR 1-800-816-2782. (PLEASE PROVIDE ONE-WEEK NOTICE FOR INTERPRETER SERVICES).

UPCOMING TIMED AGENDA ITEMS:

(PLEASE NOTE: These dates and times are tentative and subject to change)

October 10, 2005:

10:00) Closed Record hearing to consider an **Appeal** filed by **Marsha and Tom Masters** regarding the Hearing Examiner's Decision on the **Black Code Interpretation** Appeal recognizing a lot created by Declaration of Boundary Line Adjustment on property located at 212 NW Bucklin Court in North Kitsap Commissioner District #1. **Staff Contact:** Jeff Rowe-Hornbaker, 337-3648.

