

# County Administrator's Briefing Notes

2:00 PM Monday – April 25, 2005

Commissioner' Conference Room

*What are we asking for?  
Why is it important?  
Is it realistic?*

Draft Number: 1 (Subject to Change)

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Attendance: Chair Chris Endresen; Commissioner Jan Angel, Commissioner Patty Lent; Administrator Cris Gears; Bert Furuta and Lisa Romwall Personnel; Ben Holland and Arley Bright Administrative Services; Administrative Coordinator Don Burger, Jim Sommerhauser, and Administrative Specialist Debbie Austin.

2:00

## 1. Convene Meeting & Approve Minutes of Previous Briefing:

4/11 and 4/18 PM Brief:

3:00

## 2. Report on Kitsap Recovery Center Crisis Triage Program (Bert Furuta)

### Action:

- Lisa Romwall gave a powerpoint presentation on the current status of the Triage program.

3:20

## 3. First Quarter Financial Report (Ben Holland/Arley Bright)

### Action:

- Arley Bright presented an overview of the General Fund 2004 Final Financial Report.
- Need to look at who is charged for Medical expenses for Jail beds filled from other inter-governmental agencies.
- Commissioner Endresen asked to have all taxes and the breakdown of taxes shown on the same graph.
- The Commissioners asked to have any powerpoint presentations needed for the BOCC meetings sent to BKAT several days prior to the meeting so that the presentations can be viewed by the public on the television screen.
- Arley presented an overview of the General Fund 2005 1<sup>st</sup> Quarter Financial Report.

3:45

## 4. Board of Commissioners'/Administrator's Issues

### Action:

#### Cris Gear's issues

- A public process for consideration of the placement of a morgue in Jackson Park area.
- Discussed PIO position reclassification and salary options.
- Discussed Auditor's Office staff positions.
- Discussed inviting the Electeds to participate in occasional updates at the BOCC meetings.

- If Kitsap Community Resources want funds from the County, they will need to present a budget and funding report to Kitsap County Coordinating Council.
- The County has been given four months to commit to purchasing the equity properties in Kingston from American Eagle.
- An executive session will be set up during the second week of May to discuss personnel issues.

**Patty Lent**

- There is no time line yet for the Severson House.
- Patty is working with DNR to finalize plans for a public restroom in Seabeck.
- A Monday briefing will be set up with the Sheriff's office.

**Chris Endresen**

- Honey in the Rock has concerns with the future of their business. The Commissioners agree that they offer a needed service and a solution needs to be found.
- A meeting will be set up with Sharon Wylie to discuss contract possibilities with her for lobbying services.
- Arrangements will be made to reschedule the September KRCC board meeting and possibly the BOCC meeting scheduled for September 12<sup>th</sup>.
- Discussion on Kingston Cedar Town Homes
- Land Use appeals need to be scheduled on the BOCC meeting agenda as soon as possible.
- The Commissioners will support the Community Leadership Coalition and Alliance the same as last year. Don Burger will research.

**Jan Angel**

- Discussed report on Economic Development District Roundtable issues.
- Commissioner Angel will meet with the Southworth residents on May 11<sup>th</sup>.

**Review Draft Agenda for Upcoming Meetings.**

- a. 4/27/05 Work Study Session (8:30 a.m.)
  - Employee Survey (Terrie Battuello)
  - Milled Rumble Strips – Traffic Safety Proposal (Bill Zupancic/Dave Smith)
  - Coordinated Water System Plan (Jim Bolger)
- b. 5/2/05 Monday AM Brief (10:00 a.m.)
- c. 5/2/05 Monday PM Brief (2:00 a.m.)
- d. 5/4/05 Work Study Session (8:30 a.m.)
- e. 5/9/05 Regular BOCC Meeting (10:00 a.m.)
- f. 5/9/05 Monday PM Brief (2:00 p.m.)

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Discuss Port Orchard Master Plan – Parking (Dennis Oost)

g. 5/11/05 Work Study Session (8:30 a.m.)

Discuss appeal of Hearing Examiner decision of Gerard's view preliminary plat (Jeff Smith)

**4:30**

**5. Adjourn**

APPROVED

