

1 **County Administrator's Briefing Notes**

2 **2:00 PM Monday – July 25, 2005**

3 Commissioner' Conference Room

*What are we asking for?  
Why is it important?  
Is it realistic?*

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5 **Draft Number: 1 (Subject to Change)**

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7 Attendance: Chair Chris Endresen; Commissioner Jan Angel, Commissioner Patty Lent,  
8 Administrator Cris Gears; Eric Baker, DCD; Robbyn Meyers, DCD, Art Castle and Elizabeth  
9 Scott , Homebuilder's Association, and Administrative Coordinator Don Burger.

10  
11 **2:00**

12 **1. Convene Meeting & Approve Minutes of Previous Briefing:**

13 **7/11 PM Briefs:**

- 14  
15 • Minutes approved as amended

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18 **2:10**

19 **2. Review Advisory Board By-Laws (Jan Koske)**

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21 Action:

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23 • Topic Re-scheduled for Monday PM Brief on August 1, 2005

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25  
26 **2:30**

27 **3. Southworth Drive / Mile Hill Rd Speed Limit Changes (Randy Casteel /**  
28 **Steve Johnson)**

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30 Action:

- 31  
32 • Southworth Drive Speed limit resolution will be included in the August 8, 2005  
33 Regular BOCC agenda.  
34 • Mile Hill Rd Speed limit changes will be added to an agenda at a later date.

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37 **2:45**

38 **4. Mitigation Bank – Easement Agreement (Eric Baker / Robbyn Meyers)**

- 39 • Eric Baker and Robbyn Meyers reviewed Wetland Mitigation Easement and  
40 License Agreement for Royal Valley (refer to handout).  
41 • Commissioner Lent requested information regarding the care and long term  
42 management plan for the property.  
43 • Royal Valley will manage the area for ten years, then the county will resume  
44 responsibility.  
45 • Commissioner Endresen requested staff complete the management plan for the  
46 Schold property before any further applications are accepted

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Action:

Board agreed to have agreement included in the next regular BOCC agenda.

**3:15**

**5. Compensation Study – Follow-up Discussion (Bert Furuta / Cris Gears)**

Cris Gears recommended to the Board that the Compensation study be approved and included in the next regular BOCC agenda.

Action:

- Commissioner Endresen requested that Director evaluations include evaluations by other Directors/Department Heads who have dealings with the department being reviewed.
- Board and Directors will discuss Director evaluations during the BOCC retreat on Wednesday, July 27, 2005.
- All employees will need a current evaluation prior to compensation study results going into effect.
- Approval of compensation study will be included in the next regular BOCC agenda (August 8, 2005)

**4:00**

**6. Board of Commissioners'/Administrator's Issues**

Action:

- Commissioner Lent – Suggested that the Board send a letter to the State Attorney General thanking the State for including Kitsap County in the Public Disclosure Forum, but requesting greater lead-time in the future.
- Commissioner Angel – Discussed the Clean Air Board Citizen Advisory Council and a nomination for Linda Walke. She requested that the other Board members review Linda's application, along with the other nominees.
- Commissioner Angel – Discussed a letter received from the South Kitsap Parks Board (dated July 13, 2005) which asks to work with the County to establish a South Kitsap Metropolitan Parks District. However letter does not mention any substantive changes to current operating procedures, ballot levies or debt repayment structure. Board agreed that South Kitsap Parks Board needs citizen support from the community (grass-roots level) if it is going to continue. Commissioner Angel asked that the Board review the letter.
- Commissioner Endresen – Discussed the Olympic College Foundation meeting that is scheduled for Monday, October 10, 2005 (same date and time as a scheduled BOCC Public Meeting). Board agreed to adjust Board of County

1 Commissioners agenda schedule to attend Olympic College meeting which is  
2 scheduled to begin at 11:45 a.m.

3 Commissioner Endresen discussed the Sale of Tax Title Properties, and the requirement  
4 for the Board to receive maps that delineate the properties in each Commissioner's  
5 District prior to scheduling authorization for sale at the BOCC

6 Commissioner Angel – Chu Chu (From China) has requested to set up a sister county  
7 (Govt. to Govt.) relationship. Board would like to know more information about what this  
8 might entail. They can host, County cannot. Board discussed the possibility of the Port  
9 Commission or the Pacific Northwest International Trade Alliance funding. Commissioner  
10 Angel said she will take this to the International Trade Board.

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13 **Review Draft Agenda for Upcoming Meetings.**

- 14 a. July 27, 2005 – BOCC Retreat – Kitsap Bank, Port Orchard
- 15 b. August 1, 2005 – Monday AM Brief – 10:00 a.m.
- 16 c. August 1, 2005 – Monday PM Brief – 2:00 p.m.  
17 Repealing Ordinance 311-2003 (Portion specific to Rural Wooded Policies)  
18 BKAT Inter-local Agreement and Business Plan
- 19 d. August 3, 2005 – Work Study Session – 8:30 a.m.  
20 BOCC Agenda Review for August 8, 2005  
21 Information Sharing  
22 VCB / Sports Council Follow-up Brief
- 23 e. August 8, 2005 – BOCC Regular Public Meeting
- 24 f. August 8, 2005 – Monday PM Brief – 2:00 p.m.
- 25 g. August 10, 2005 – Work Study Session – 8:30 a.m.  
26 Information Sharing
- 27 h. August 15, 2005 – Monday PM Brief – 2:00 p.m.

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29 **4:30**

30 **7. Adjourn**

