

1 **County Administrator's Briefing Agenda**
2 **2:00 PM Monday – August 22, 2005**

3 Commissioner' Conference Room
4

*What are we asking for?
Why is it important?
Is it realistic?*

5 **Draft Number: 1 (Subject to Change)**
6

7 Attendance: Chair Chris Endresen; Commissioner Patty Lent, Administrator Cris Gears; Ben Holland,
8 Arley Bright, Charisse Dahlke, Dana Hills Administrative Services; Arts Board Members Bill Baran-
9 Mickle, Judith Craig, Larry Sukut, Wendy Armstrong and Mr. Thompson; Administrative Coordinator
10 Don Burger; and Administrative Specialist Debbie Austin
11

12
13 **2:00**

14 **1. Convene Meeting & Approve Minutes of Previous Briefing:**

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16 **8/1 and 8/8 PM Briefs:** Did not review.
17

18 **2:05**

19 **2. Art's Board Annual Meeting and Courthouse Artwork Selection (Dana Hills)**

20 Action:

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- 22 • Bill Baran-Mickle made a presentation on the artwork chosen for the Administration Building and the Sportsfields
 - 23 • The Commissioners agreed with the choices made by the Arts Board
- 24
25

26 **2:50**

27 **3. Lodging Tax Policy (Ben Holland / Cris Gears)**

28 Action:

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- 30 • Cris Gears will revisit the \$28,000 contracted to the Visitor and Convention Bureau for research for the Mosquito Fleet Trail. (Correction contract was for \$18,000.)
 - 31 • The Commissioners asked to have the Hotel/Motel Tax policy reflect that the Lodging Tax Committee is an advisory group only.
 - 32 • The Lodging Tax policy will be finished by September 20, 2005
 - 33 • The advertising for the Lodging Tax applications will be mid to late September with applications due by mid November.
 - 34 • The Commissioners agree that as Bremerton Lodging Tax revenues increase, the County's contribution to the Admiral Theater should decrease
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40 **3:30**

41 **4. Board of Commissioners'/Administrator's Issues**

42 Action:

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- 44 • The presentation skills of County staff will be improved through staff training
 - 45 • The Commissioners want the BOCC meeting agenda to reflect time certain for each public hearing scheduled to avoid long delays for our citizens
- 46

- 1 • Don Burger will draft a letter of response to Jimi Sage regarding a water park
- 2 • The United Way campaign committee will be selected next week

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4 **Review Draft Agenda for Upcoming Meetings.**

- 5 a. August 24, 2005 - Work Study Session – 8:30 a.m.
6 Information Sharing
- 7 b. August 29, 2005 – Monday AM Brief – 10:00 a.m.
- 8 c. August 31, 2005 – Work Study Session – 8:30 a.m.
- 9 d. September 5, 2005 – No Meetings Scheduled – Labor Day Observed
- 10 e. September 6, 2005 – Town Hall Meeting - ISC/NASCAR constituent in-put
11 (Klahowya High School)
- 12 f. September 7, 2005 – Work Study Session – 8:30 a.m.
13 BOCC Agenda Review for 9/7
14 Information Sharing
- 15 g. September 12, 2005 – BOCC Regular Public Meeting – No Meeting Scheduled
16 Board Attending Affordable Housing Conference – Spokane
- 17 h. September 12, 2005 – Monday PM Brief - No Meeting Scheduled Board Attending
18 Affordable Housing Conference – Spokane
- 19 i. September 14, 2005 – Work Study Session – 8:30 a.m.
20 Information Sharing
- 21 j. September 19, 2005 – Monday AM Brief – 10:00 a.m.
- 22 k. September 19, 2005 – Monday PM Brief – 2:00 p.m.
23 BOCC Agenda Review for 9/26
- 24 l. September 21, 2005 – Work Study Session – No Meeting Scheduled – Board
25 Attending WSAC Annual Conference – Vancouver
- 26 m. September 26, 2005 - BOCC Regular Public Meeting – 10:00 a.m.
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30 **4:30**

31 **5. Adjourn**