

1 **County Administrator's Briefing Notes**

2 **2:00 PM Monday – August 8, 2005**

3 Commissioner' Conference Room

What are we asking for?
Why is it important?
Is it realistic?

4
5 **Draft Number: 1 (Subject to Change)**

6 Attendance: Chair Chris Endresen; Commissioner Jan Angel, Commissioner Patty Lent,
7 Administrator Cris Gears; Bert Furuta and Penny Starkey, Personnel; Ron McAfee, CenCom;
8 Administrative Coordinator Don Burger; Ben Holland and Arley Bright Administrative Services; and
9 Administrative Specialist Debbie Austin

10
11 **2:00**

12 **1. Convene Meeting & Approve Minutes of Previous Briefing:**

13
14 **7/25 PM Briefs: Approved as amended on 8/8/05**

15
16 **2:25 Recessed into executive session for potential litigation**

17
18 **2:50 Annual Leave Accrual Rate for Exempt Employees (Bert Furuta)**

19
20 Action:

- 21 • The Commissioners asked Bert to draft a resolution to amend the Personnel Manual to allow
22 exempt employees (x-Scale) hired prior to January 1, 1998 to be eligible to earn 30 days of
23 annual leave upon completion of 15 years of employment

24
25 **3:00 Optional Disability Insurance for Non-Represented Employees (Bert Furuta)**

26
27 Action:

- 28 • Commissioner Endresen asked Penny Starkey to provide the Commissioners with a
29 list of all pros and cons provided to employees of the County.
30 • The Commissioners asked for more information before making a decision on long term
31 disability insurance for non-represented employees

32
33 **3:33 Discuss Intent to Bond Resolution (Ben Holland/Arley Bright)**

34
35 Action:

- 36 • The Commissioners agreed to have three resolutions appear on the next Board of
37 County Commissioners agenda
38 ○ Reallocation of Appropriations in the General Fund: Lieutenant's Pay
39 Arbitration Settlement
40 ○ Intent to Issue Bonds: Courthouse building, Coroner's Facility, & Information
41 Services Building
42 ○ Inter fund loan to Cen Com Project Fund: Up to 1.7 million from REET
43 and/or General Fund

44
45 **4:00 Board of Commissioners'/Administrator's Issues**

1 Action:

- 2 ● Patty Lent reported that the Tribes have a new sign ordinance. The ordinance is being
3 reviewed by the Department of Community Development
4 ● Reviewed invitations received by the Commissioners Office
5 ● The Commissioners asked to have a special meeting scheduled to replace the September 12th
6 meeting, either September 14th or 19th Sept 14th was selected.
7 ● Commissioner Endresen will route the Hood Canal Coordinating Council agenda and actions
8 from the meeting on August 4, 2005
9 ● The Commissioners asked Cris Gears to talk to Randy Casteel to ensure that the Mosquito
10 Fleet Trail plan is finalized by the end of this year.
11 ● The Public Facilities district would like to work with the County to develop new ball fields
12 in the north end as their third project in their budget
13 ● The Commissioners will have a two day retreat in October
14 ● Doug Bear will be the facilitator at the Critical Areas Ordinance public meeting on August
15 10, 2005
16 ● The NASCAR public meeting will be on September 6th, location to be determined
17 ● Cris Gears will discuss payroll discrepancies with Bert Furuta

18
19 **Review Draft Agenda for Upcoming Meetings.**

- 20 a. August 10, 2005 – Work Study Session – 8:30 a.m.
21 Liability & Insurance Budget (Risk Mgmt) (Ben Holland/Mark Abernathy)
- 22 b. August 10, 2005 – Town Meeting (Critical Areas Ordinance) (Bremerton Govt.
23 Center)
- 24 c. August 15, 2005 – Monday AM Brief -10:00 a.m.
- 25 d. August 15, 2005 – Monday PM Brief – 2:00 p.m.
- 26 e. August 17, 2005 – Work Study Session – 8:30 a.m.
27 BOCC Agenda Review for 8/22
28 Information Sharing
- 29 f. August 22, 2005 - BOCC Regular Public Meeting 10:00 a.m.
- 30 g. August 22, 2005 – Monday PM Brief – 2:00 p.m.
- 31 h. August 24, 2005 – Work Study Session – 8:30 a.m.
32 Information Sharing
- 33 i. August 29, 2005 – Monday AM Brief – 10:00 a.m.
- 34 j. August 31, 2005 – Work Study Session – 8:30 a.m.
- 35 k. September 6, 2005 – BOCC Town Meeting to discuss constituent concerns
36 regarding NASCAR (President's Hall) (Tentatively Scheduled)

37 **4:40 Adjourn**