



Approved as submitted

What are we asking for?
 Why is it important?
 Is it realistic?

**October 12, 2005 MINUTES
 BOARD OF COMMISSIONERS – MANAGEMENT TEAM
 WORK/STUDY SESSION
 PUBLIC WORKS 3RD FLOOR CONFERENCE ROOM 8:30 AM**

Present were Commissioner Chris Endresen, Chair; Commissioner Patty Lent; Ben Holland, Director Administrative Services; Cindy Baker, Director, Steve Mount of Community Development; Bert Furuta, Director Personnel and Human Services; Randy Casteel, Director, Public Works; Craig Adams, Information Services; PJ Ramos Public Information Officer; Shelley Kneip and Jennifer Forbes, Prosecutor; Don Burger, Commissioners Office Coordinator; Vivian Henderson, Kitsap Alliance of Property Owners; Travis Baker the *Kitsap Sun*; Charlie Berman the *Port Orchard Independent*; and Katherine Brown Administrative Specialist.

- | | Time |
|---|-----------|
| 1. APPROVE MINUTES of September 28, 2005 WORK/STUDY
Approved as corrected. | 8:30-8:45 |
| 2. INFORMATION SHARING | 8:53:25 |

Don Burger

- They have applied to the Kennedy Business School for a \$100,000 grant for the Kitsap County nuisance abatement program.

Cindy Baker

- There was a Planning Commission Meeting yesterday; Cindy will meet individually with members if needed. She asked for the BOCC's concurrence with her decision to have Department staff curtail presentations to groups who have requested them while they are so involved with working on the

Critical Areas Ordinance (CAO). Commissioner Endresen suggested Ben Holland do his Property Tax 101 presentation instead. Constituent, Ron Ross requested Ben Holland's presentation also. Commissioner Endresen mentioned that the Board's CAO public meeting will be held on November 7th. There will be a 3-minute time limit for speakers and they will inform citizens that they may submit comments in writing if that isn't enough time. Commissioner Endresen would like to know if the display ads are really effective. Cindy suggested having a sign-up sheet at the door that would ask that question of each person who signs in. Cindy will provide the amount the County has spent on these ads and look at the cost of banner type ads compared to display ads.

- They have received the first lien on the Cottage Cove project.

Craig Adams

- The JD Edwards Financial AS400 upgrade went well.
- They have been conducting policy meetings for Geographic Information System.

Ben Holland

- He is going to Kitsap Computing Seniors to do his presentation; he has had a lot of interest in his Property Tax 101 presentation and Commissioner Endresen asked if it could be put on BKAT.
- They are looking for more volunteers for their PAIs Program. They have fourteen volunteers who donate one hour a week at lunch time helping students chosen by teachers who need some mentoring.

Bert Furuta

- On September 30 the recovery center, implemented a lay off of 4 positions. Commissioner Endresen inquired as to whether or not the County has any available positions for those laid off. Bert is looking at that. Juvenile Services is getting ready to execute their contract so there may be some positions there. Ben Holland gave some input on the complications they encountered on the contract.
- They have let two employees go to help Katrina victims in the Gulf Coast. Commissioner Endresen would like a report every couple weeks or once a month from those who have gone there and to talk to them about their experiences when they come back. This is 100% grant funded. Phyllis Mann of the Department of Emergency Management is keeping track of all who have been sent to provide emergency services. Cris Gears will talk to her about how to package that information.

Randy Casteel

- 35 people signed up to go to the Katrina recovery. They are looking at adopting a parish.
- The rumble strips project started on Monday. Commissioner Lent mentioned email she has received regarding the bike friendliness of the strips.
- He has set up a meeting with Port Orchard on October 21 regarding the Bethel Road project. Will work with the City's Public Works staff

PJ Ramos

- Working with CenCom regarding the birth of a baby in a Kitsap County park and ride. News releases are being posted to the website. She offered to add interested parties to her email list.

Cris Gears

- Agenda for retreat will be finalized on Monday. Electeds brought forward good suggestions yesterday. Thursday morning will be for the Directors and Commissioners only. The afternoon of

the 20th will be used for interviews for the Assistant Community Development Director. Discussed having one day of the retreat (October 19) at the Norm Dicks Government Center...Cindy Baker and Don Burger will work on that.

- Cris reported on a meeting he attended in Olympia regarding NASCAR details. He and Ben Holland met with three members of the Office of Financial Management and the Governor's staff. The state has no more information than we have. The Governor's staff will prepare a draft letter to the ISC stating we need more information. Commissioner Endresen wanted to have our Legislature copied on that letter as well as the Chair of the Ways and Means Committee, the House Finance Committee and those committees who will be looking that legislation. They went through the Burke report for inconsistencies or overly optimistic projections. Commissioner Endresen requested a time to go through that report with the Board. Shelley Kneip noted that there are attachments that have not been made available to the state or the County. Cris will share a draft of the correspondence when it's ready.

Commissioner Lent

- She has a meeting next Monday to discuss the Barker Creek Project at 2:30 so will have to cut Monday briefing short. Commissioner Endresen suggested that they rearrange schedule so that Commissioner Lent can be done at 2:30.
- Tomorrow is her regular PSRC meeting.
- The CKCC town meeting is at 7:00 on October 19. Inquired as to whether or not Commissioner Endresen and Commissioner Angel can be there and give 5-minute presentations.

Commissioner Endresen

- At the Natural Resources meeting she learned of the *purple pipes* systems, which aims at reclaiming water and would like to add this topic to the Friday interdepartmental meetings. She would like to see Kitsap County get involved in this technology.
- Need updated unfunded mandates list for the Legislative dinner October 20. Don Burger has it complete except for the Health District input, which is still missing.
- Commissioner Endresen inquired about the progress of the SSWM audit. Ben Holland reported that they should have a smooth document within a few days.
- It was noted that Mayor Bozeman passed out a document called "Preferred Future" and Commissioner Endresen would like to work on a similar document for the County. Using this type of tool we could identify the County's goals. Cris Gears suggested this would be a good thing to discuss at the retreat. PJ Ramos has already done some work on it. When complete it should be displayed on the walls of every department.

3. WORK SESSIONS:

Ordinance for Setting Administrative Fees for District Court 9:40-9:50
Diversion Program (Jennifer Forbes and Shelley Kneip)

Commissioner Endresen asked if the court charged a fee when they handled District Court Diversion Program. The answer was yes.

Five Minute Break 9:55-10:30

Discuss Inclement Weather Policy

- Cris Gears presented a draft policy. Suggested working on it during retreat so all can be on the same page. A consistent policy is needed that doesn't change with changes in the BOCC. A late start contingency was discussed. Public Works and the Sheriff's Office will assess then let the Chair of the Board know of their findings. Cris Gears will refine the policy and bring it back to the Board.

4. FUTURE WORK/STUDY SESSIONS

October 19, 2005 – No Meeting – Board Attending Quarterly Retreat (Long Lake)

**October 26, 2005 – 8:30 a.m.
Information Sharing**

**November 2, 2005 – 8:30 a.m.
Information Sharing
BOCC Agenda Review for 11/7**

**November 9, 2005 – 8:30 a.m.
Information Sharing
BOCC Agenda Review for 11/14**

**November 16, 2005 – 8:30 a.m.
Information Sharing**

**November 23, 2005 – 8:30 a.m.
Information Sharing
BOCC Agenda Review for 11/28**

**November 30, 2005 – 8:30 a.m.
Information Sharing
BOCC Agenda Review for 12/5**

5. RECAP