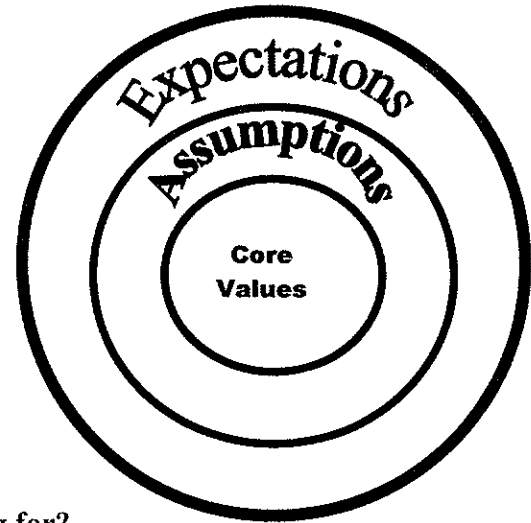


TASK	RELATIONSHIP
PRES	Speak for Yourself
Ask Questions	Listen Actively
Summarize	Gatekeeping
Polling	Compliment & Agree
80/20 Principle	Humor
Build Consensus	Process Check



What are we asking for?
 Why is it important?
 Is it realistic?

March 16, 2005 MINUTES
 BOARD OF COMMISSIONERS – MANAGEMENT TEAM
 WORK/STUDY SESSION
 PUBLIC WORKS 3RD FLOOR CONFERENCE ROOM 8:30 AM

DRAFT NUMBER: 1 (Subject to Change)

Present were Commissioner Chris Endresen, Chair, Commissioner Jan Angel, Commissioner Patty Lent, County Administrator Cris Gears, Cindy Baker and Jim Bolger Community Development, Bert Furuta Department of Personnel and Human Resources, Randy Casteel and Jon Brand Public Works, R'lene Orr Department of Administrative Services, Bud Harris Information Services, Terrie Batuello Public Information Officer, Jeff McCormick Home Builders Association, Yvonne Saddler Kitsap County Democrats, Travis Baker The Sun Newspaper, Charlie Bermant The Newspaper Group, Jerry Hauth and Linda Streissgnth Puget Sound Energy, Sara Simrell Paladin Data Systems, and Administrative Specialist Debbie Austin

Time

I. APPROVE MINUTES of March 2, 2005 WORK/STUDY 8:30-8:40
 Minutes approved as amended on March 16, 2005

II. INFORMATION SHARING 8:40-9:45

Randy Casteel

- There are two capital facilities projects progressing in the Hansville area

Cris Gears

- Working on the Commissioners goal list. Report should be ready in two weeks
- Discussion at the management meeting on scheduling agenda items for the BOCC meetings and getting materials to the Commissioners in a timely manner

1
2 **Bert Furuta**

- 3 • The Supervisors Training Program starts tomorrow. 41 are signed up to attend.
- 4 • Met with Scott Bosch from Harrison Hospital twice and had informative sessions discussing triage
- 5 issues
- 6 • Researched the smell in the Public Works building. Determined to be a mold problem and is being
- 7 addressed

8
9 **Bud Harris**

- 10 • Researched phone system concerns. Problem found and a card is being replaced today.
- 11 • Land Information System version 6 is complete
- 12 • Enterprise Imaging System on track and on budget

13
14 **Jim Bolger**

- 15 • Code Enforcement has two voluntary cleanups in progress
- 16 • Building permits are down slightly for February
- 17 • 9-lot short plat and code amendments are going to the planning commission next week
- 18 • All sub area plans are moving forward
- 19 • Making progress on filling vacant positions (see attached sheet)
- 20 • Community Development will meet with the Commissioners after the special meeting on Monday,
- 21 March 21st to discuss the land capacity analysis
- 22 • The Fire Marshal's office is sending out letters to fireworks vendors warning of possible restrictions
- 23 due to potential drought conditions this summer

24
25 **Terrie Battuello**

- 26 • Is ready to distribute the employee survey results to the directors and Electeds
- 27 • Will place a support ad from the Commissioners in the YWCA Women of Achievement program
- 28 • Washington CEO magazine will be doing a large article on Kitsap County soon
- 29 • Acronym fund raised \$28 for the Retsil Veterans Home's bingo fund. Next month will go to the
- 30 Men's Homeless Shelter

31
32 **Patty Lent**

- 33 • Attended the Natural Resources meeting last night for Geoduck information
- 34 • Will attend the Central Kitsap Coordinating Council this evening

35
36 **Jan Angel**

- 37 • Attended a breakfast with the City of Port Orchard, discussed Land Capacity Analysis
- 38 • The parking problems surrounding the Courthouse in not going to be solved this month\
- 39 • Jan and Patty will be attending the Monroe Legislative dinner in Olympia tomorrow evening
- 40 • All Commissioners attended the Hood Canal Coordinating Committee last week
- 41 • Had a half hour teleconference with Puget Sound Clean Air. They are collecting data for a 10 year
- 42 strategic plan

- 1 • Asked Cris Gears for an update on the Olalla Boat Launch

2
3 **Chris Endresen**

- 4 • March 31st is the Public/Public Partnership Government Forum
5 • Asked Bud Harris to research direct response to voice mail capabilities on all County employee
6 phones

7
8 **III. WORK SESSIONS**

9
10 **Bethel Road Project – PSE Contract for underground power 9:30-10:10**
11 **(Randy Casteel)**

- 12 • Jerry Hauth from Puget Sound Energy gave an update on the underground utilities
13 requirements for the Bethel Corridor, what can be put underground and what can't,
14 cost being the main factor (See attached sheet)
15 • The Commissioners asked for pictures of similar projects with similar poles and
16 transmission wires for visual impact
17 • A draft contract was passed to the Commissioners
18 • Interlocal agreement with the City of Port Orchard needs to be done first. Jon Brand
19 will provide Commissioners with update at next Wednesday's workstudy
20 • Briefing to include a proposed timeline for Corridor project
21 • Estimated project cost will be somewhere between 1.25 million and 2.5 million
22 • An information packet needs to go to the city of Port Orchard after approval by the
23 Commissioners

24
25 **Paladin Data Systems – EKO Project (Sara Simrell) 10:10-10:25**

- 26 • Sara Simrell gave a briefing on the EKO-System. (See attached information)
27 • The Conservation District will be on this system if the State budget includes this
28 item
29 • Sara will keep the Commissioners updated on progress in the Legislature

30
31
32 **IV. FUTURE WORK/STUDY SESSIONS**

33
34 **March 23, 2005 – 8:30 a.m.**

35 **BOCC Agenda Review for March 28, 2005**

36
37 **March 30, 2005 – 8:30 a.m.**

38
39 **April 6, 2005 – 8:30 a.m.**

40 **BOCC Agenda Review for April 11, 2005**

41 **Information Sharing**

42 **Surface and Storm Water Management (SSWM) Kick-Off Mtg**

43 **(Randy Casteel, Ben Holland, Financial Consulting Solutions Group)**

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3
4

V. RECAP

G:/com/data/Administrator/Agenda/workstudy / 2005 Workstudy minutes/3-16-05 workstudy minutes

APPROVED