



What are we asking for?
 Why is it important?
 Is it realistic?

June 29, 2005 AGENDA
BOARD OF COMMISSIONERS – MANAGEMENT TEAM
WORK/STUDY SESSION
PUBLIC WORKS 3RD FLOOR CONFERENCE ROOM 8:30 AM

Present were Chair Chris Endresen; Commissioner Jan Angel; Commissioner Lent; Administrator Cris Gears; Arley Bright Administrative Services; Cindy Baker Community Development; Bud Harris, Information Services; Bert Furuta Personnel and Human Services; Randy Casteel Public Works; Lisa Holmer PIO; Shelly Kneip Prosecutors Office; Art Castle HBA; Travis Baker *The Kitsap Sun*; Charlie Bermant *Kitsap Newspaper Group*; and Katherine Brown Administrative Specialist.

Time

- 1. APPROVE MINUTES of June 15, 2005 WORK/STUDY 8:40-8:50**
- 2. INFORMATION SHARING 8:50-9:40**

Cindy Baker

- There is a new bill regarding mold that will affect the County. Mike Barth will check into the implications to the County.
- DCD now has a full management team.

Bud Harris

- Has information about the Franklin Planner interface software that Commissioner Endresen requested and sent an email yesterday.
- The Law and Justice upgrade went as expected on the weekend and some adjustments were made on Monday when the high volume hit the system.

- Will conduct the final interview for technical services manager this week or next depending on scheduling conflicts.
- The County's Data Base Administrator, J.D. Chyan, is on vacation; has Paladin on retainer until his return.

Bert Furuta

- Met with the Suquamish Tribe regarding tribal laws about involuntary commitment. They are the first tribe in Washington to do this. A small focus work group is being formed to look at this issue. Because it could affect the County's budget, it should be revisited after the focus work group has met and discussed it.

Cris Gears

- Posting for the Policy Analyst position closes this week.
- DSHS contract ready to be signed.
- July 27 retreat is being rescheduled.
- Should discuss providing a coordinated response to emails from constituents regarding NASCAR as well as other subjects. Working with Lisa to coordinate.
- Dennis Oost transferred from Facilities, Parks and Recreation to Department of Community Development. Will recruit for the vacant Facilities, Parks and Recreation position.
- Executive search consultant for the new Facilities, Parks and Recreation Director will be here next week and will make a presentation at the end of the workstudy. Cris Gears will provide updated job description to the Board.
- They have a conceptual agreement with *The Kitsap Sun* regarding the naming rights of the Kitsap Pavilion.

Arley Bright

- Will pass on Ben Holland's cell phone number in an email later today.
- There will be two Agenda items in July on the BOCC Agenda:
 - the carry forward report
 - a budget re-allocation resolution as a result of the labor arbitration agreement with the Sheriff's Guild of Kitsap County, which was anticipated and the funds were fenced in the 2005/2006 biennial budget for this settlement.
- They have 18 applications for the financial analyst position and will interview 8 next week.
- The Bond issued on Norm Dicks center closes tomorrow.

Randy Casteel

- The paving and chip seal program started this week.
- They are paving on Hood Canal Drive today.

Lisa Holmer

- Busy week with NASCAR with calls being routed through PIO.
- Intern is maintaining a clipping file.
- *Advocate* newsletter is laid out going to print next week.
- Working with Karen Flynn on all-mail ballot issue.
- Working with Wava Wright to get the County phone book finished.
- Working with Ben Holland on the bi-annual report.

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Commissioner Lent

- Has reviewed application of two candidates to fill the administrative assistant vacancy left by Deborah Heller. Should conduct interviews by Friday. Would like applicants to meet BOCC staff at next staff meeting.
- After Puget Sound Regional Council meeting next Thursday she will meet with Army Corps Of Engineers, Department of Natural Resources, Fish and Wildlife, Patty Charnes, and Joseph Coppo regarding Seabeck Marina.
- Would like to have an elected official attend Ethnic Unity Coalition event on Saturday; she is unable to attend.
- BOCC will have lunch on Wednesday, July 6th, to talk about the meeting with Port Orchard next week regarding the Courthouse Campus, Karen Ross will be invited.

Commissioner Angel

- Will be here for the July 13th workstudy.
- The Fathoms of Fun Parade was very positive; no negative NASCAR remarks.
- Did live TV and radio interviews as well as newspaper articles last week.
- Gone after workstudy today and the rest of week to care for daughter.
- Received a Public Disclosure Request from Marjory Rees of the South Kitsap Parks Board regarding the meeting held last Monday with the BOCC and the SK Parks Board. Gathered the documents and Shelley will look at them to see what is confidential.

Commissioner Endresen

- Reported that while in Eastern Washington last week saw that the Okanogan newspaper has a section in the classified ads with banner on public notices calling readers' attention to governmental issues that may affect them. Lisa will get a copy. This could be something to include in the bid for a media carrier for the County's public notices.
- Thanked the Information Services staff for completing her home wireless connection.
- Low Impact Development process needs public involvement. Art Castle suggested County staff member, Dave Tucker be on a management team that HBA is establishing.
- Asked Lisa Holmer to follow up on whether or not the County should subscribe to a national clipping service to provide, specifically, any business news clipping regarding NASCAR.
- Would like to update the GroupWise address book; Bud Harris reported some problems with that but is working on it.
- Barbara Stephenson has offered to participate on the oversight committee for Bremerton Condominium bond issue.
- Tasked Bud Harris to give a report on how the cost savings of delaying the purchase of new PCs has served the County.

Five Minute Break

3. CONVENE EXECUTIVE SESSION

To discuss with legal counsel matters relating to potential litigation 9:45- 10:30
(John Dolese)

1 **To discuss with legal counsel matters relating to potential litigation 10:30-11:00**
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3 **(Shelley Kneip, Bud Harris, Tom Duchon)**

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5 **ADJOURN FROM EXECUTIVE SESSION**

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7 **4. FUTURE WORK/STUDY SESSIONS**

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9 **July 6, 2005 – 8:30 a.m.**

10 **BOCC Agenda Review for 7/11**

11 **Information Sharing**

12 **CAO Update – Streams (Cindy Baker/Eric Baker)**

13 **Nine-Lot Short PLAT & Code Amendments (Follow-up) (Cindy Baker/Eric**
14 **Baker)**

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16 **July 13, 2005 – 8:30 a.m.**

17 **National Pollutant Discharge Elimination System (NPDES) (Dave Tucker)**

18 **CAO Update – Aquifers/Slopes/Floods (Cindy Baker/Eric Baker)**

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20 **July 20, 2005 – 8:30 a.m.**

21 **BOCC Agenda Review for 7/25**

22 **Information Sharing**

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24 **July 27, 2005 – 8:30 a.m. - No Meeting – BOCC Retreat**

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26 **5. RECAP**

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APPROVED