



**What are we asking for?**  
**Why is it important?**  
**Is it realistic?**

**June 8, 2005 MINUTES**  
**BOARD OF COMMISSIONERS – MANAGEMENT TEAM**  
**WORK/STUDY SESSION**  
**PUBLIC WORKS 3<sup>RD</sup> FLOOR CONFERENCE ROOM 8:30 AM**

Present were Chair Chris Endresen; Commissioner Patty Lent; Commissioner Jan Angel; Administrator Cris Gears; Ben Holland Administrative Services; Jim Bolger, Eric Baker, Rick McNicholas, Jeff Rowe-Hornbaker Community Development; Bud Harris Information Services; Steve Frazier Personnel and Human Services; Randy Casteel Public Works; Shelly Kneip Prosecutors Office; Art Castle and Elizabeth Scott Home Builders Association; Opal Robertson Clerk of the Board; Don Burger Administrative Coordinator; Yvonne Saddler Kitsap Democrats; Vivian Henderson KAPO; Travis Baker *The Sun*; Charlie Bermant *Kitsap Newspaper Group*; Tom Nevins Planning Commission and Katherine Brown Administrative Specialist.

APPROVED

- |   | <b>Time</b>       |
|---|-------------------|
| 1. <b>APPROVE MINUTES of June 1, 2005 WORK/STUDY</b>  | <b>8:30-8:40</b>  |
| 2. <b>BOCC Agenda Review for June 13, 2005</b>  | <b>8:40-9:25</b>  |
| <ul style="list-style-type: none"> <li>• Item 10:00-3 was pulled from the agenda and rescheduled for the June 27 meeting to obtain more information.</li> <li>• Item 2A should be changed to reflect that the revenue is pass through.</li> <li>• Item 3A should be pulled from consent agenda if Mary McClure can come to address it. Ben Holland will contact her and let Opal Robertson know of the outcome.</li> <li>• Items 6A, B and C pulled from consent agenda. Joseph Coppo will speak to them at the meeting.</li> </ul> |                   |
| 3. <b>INFORMATION SHARING</b>   | <b>9:25-10:00</b> |

1 **Randy Casteel**

- 2 • Kingston treatment plant opening/ribbon cutting ceremony on June 16 at 7:00.
- 3 • Central Kitsap treatment public meeting on June 15.
- 4 • Bids open on the Silverdale bridge on June 9.
- 5 • Due to Coordinated Prevention Grant money from the Department of Ecology cuts, the Solid Waste
- 6 Division will experience shortfalls. If the State doesn't bump it back up to where it was they may
- 7 need the Board's help.

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9 **Steve Frazier**

- 10 • The Board will be seeing a number of contracts coming through in the next few weeks.
- 11 • In response to Board request he will provide cover sheet and work statement on contracts.

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13 **Bud Harris**

- 14 • Completed one of their technical initiatives for 2005 by installing a new firewall.
- 15 • GIS closed a deal to fill the programmer analyst position.
- 16 • Will interview for the technical services manager position next week.

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18 **Jim Bolger**

- 19 • Sub area plans: land use classification requests. South Kitsap deadline was May 31 and they received
- 20 over 100. Staff is working on those. They are coming from both individuals and consultant firms.
- 21 Kingston only received 3 applications. Silverdale's deadline is September 31 and they have received
- 22 about 7 so far. They will go to Citizen Advisory Groups after review by DCD. They will make a
- 23 recommendation to the Board as to how it will fit in with their vision of their community.
- 24 Commissioner Endresen asked if notification would go out to people who live in the area, DCD is
- 25 sending notification out at the point where the CAG make a recommendation. They are working on
- 26 a way to notify before that. Commissioner Endresen suggested signs be posted with contact
- 27 information and putting it on the website. Commissioner Endresen asked about conflict of interest
- 28 and disclosure, Mr. Bolger will make point of reiterating that.
- 29 • Silverdale watershed analysis presentation was made as part of the Silverdale Citizen Advisory
- 30 Committee.
- 31 • Next Thursday ultimate watershed planning meeting regarding area 15. Keith Folkerts sent email
- 32 laying out the plan, there is no need for a formal resolution. The Squaxin Island tribe has made some
- 33 inquiries.
- 34 • Next Tuesday there will be a planning session on Critical Areas Ordinance. Public hearings are
- 35 scheduled for mid July tentatively. Commissioner Angel had concerns about constituents who read
- 36 the draft form of it with the language being too technical and suggested DCD look at it specifically
- 37 for verbiage. She will sit down with someone to point out problem areas. Commissioner Endresen
- 38 suggested a couple small meetings in outlying communities. Mr. Bolger expressed concern about
- 39 staff time involved and suggested better outreach to the public. Commissioner Endresen said we
- 40 need to look at what goes on the website and how it goes on there. Cris Gears suggested using this
- 41 as example of how the Board would like information is packaged. Commissioner Endresen
- 42 suggested talking about it later today.
- 43 • There will be a resolution on the BOCC agenda for the June 27<sup>th</sup> to restrict speed and access on Dyes
- 44 inlet for the Hydro races.

1 **Ben Holland**

- 2 • Distributed the 2004 annual report on volunteer services and noted that Jan Koske is doing a great  
3 job. Commissioner Endresen suggested her as employee of the month. Commissioner Angel asked  
4 for more copies of the report to distribute at functions she attends.  
5 • Wrote letter to Larry Keller regarding mental health funding issue, the Board should have their copy.  
6 • Regarding his department goals: he is addressing public outreach and presented the concept of  
7 “classes” for the public to be broadcast during the BOCC meetings regarding taxes and how property  
8 assessments are done. Commissioner Endresen noted that they should be timed to inform the public  
9 when the tax statements go out.

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11 **Lisa Holmer**

- 12 • Will become a full time employee tomorrow. She reported that Terrie Battuello completed most  
13 projects with exception of annual report and continuity report.  
14 • The position is posted and Personnel will be taking applications through the end of the month.  
15 Commissioner Angel had some concerns about the position description regarding the verbal skills of  
16 the candidates.

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18 **Commissioner Endresen**

- 19 • The all-mail ballot doesn't require an ordinance but a public hearing will be held. There will be  
20 announcements made and the Board will work with Lisa Holmer to put together a fact sheet to  
21 respond to constituents.  
22 • The compensation study will be coming to the Board in late June or early July.  
23 • Met with Larry Keller regarding losing a percentage of their funding and asked Steve Frazier to brief  
24 the Board.  
25 • There has been a change in the law on how executive sessions are conducted. Jacqueline  
26 Auferheide will write a memo and share it with cities.  
27 • At a meeting with Hansville a parks board member stated that the board believes that the county was  
28 to look at policy on dogs in the parks. Cris Gears will take that for action.  
29 • Asked that signs be placed on road projects telling the public how their tax dollars are being spent.

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31 **Commissioner Lent**

- 32 • Met with Red Cross yesterday; they exhausted their funds five fires ago. They have responded to 54  
33 fires to date. She will present further information at a briefing.  
34 • The Planning commission interviews are down to two candidates. She will meet with Cris Gears  
35 and make an announcement later today.  
36 • Solicited Issues that need support by the Board at WSAC conference.  
37 • Sally Santana will present the necessary documentation for National Forgiveness Day in August.

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39 **Commissioner Angel**

- 40 • Puget Sound Clean Air has a vacancy on their board; the Kitsap County BOCC makes a  
41 recommendation for that.  
42 • South Kitsap Ferry Advisory Committee vacancy needs to be filled  
43 • Commissioner Angel reported on the NACo New York University graduate school she attended.  
44 They discussed recruitment and analysis of the workforce. The government is not viewed as stable  
45 employment any more so recruitment is a problem. Noted the Kitsap Physicians Services move and  
46 how hard it is to get companies back after segmentation. Asked for counties with racetracks to

1 summarize how that type of venue affects their area. New York City Council spoke to them about  
2 experiences after 9/11.

- 3 • Headed to Western District WSAC.

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5 **Five Minute Break**

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7 **4. WORK SESSIONS**

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9 **Sunset East Preliminary Plat Appeal (Rick McNicholas) 10:05-10:30**

- 10 • Rick McNicholas gave presentation on this quasi-judicial matter regarding this proposed  
11 housing development.
- 12 • Commissioner Endresen proposed it be presented on June 27.
- 13 • Commissioner Lent wanted to set meeting for a briefing.

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16 **Convene Executive Session to discuss:**

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18 **Discuss with legal counsel matters relating to potential litigation 10:30-10:50**  
19 **(Ben Holland/Kevin Howell)**

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21 **Labor Relations (Rob Gudmundson) 10:50-11:10**

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23 **Collective Bargaining Matters (Rob Gudmundson) 11:10-11:30**

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25 **Adjourn from Executive Session**

26 **5. FUTURE WORK/STUDY SESSIONS**

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29 **June 15, 2005 - 8:30 a.m.**

30 **Courthouse Facilitator Surcharge & User Fee (Dave Peterson/Alison Sonntag)**  
31 **Information Services Update (Bud Harris)**

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33 **June 22, 2005 – 8:30 a.m.**

34 **No Meeting – Two Commissioners out of area**

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36 **June 29, 2005 – 8:30 a.m.**

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38 **July 6, 2005 – 8:30 a.m.**

39 **BOCC Agenda Review for 7/11**

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41 **July 13, 2005 – 8:30 a.m.**

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43 **July 20, 2005 – 8:30 a.m.**

44 **BOCC Agenda Review for 7/25**

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46 **July 27, 2005 – 8:30 a.m. - No Meeting – BOCC Retreat**

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48 **6. RECAP**