



What are we asking for?
 Why is it important?
 Is it realistic?

July 6, 2005 MINUTES
 BOARD OF COMMISSIONERS – MANAGEMENT TEAM
 WORK/STUDY SESSION
 PUBLIC WORKS 3RD FLOOR CONFERENCE ROOM 8:30 AM

DRAFT NUMBER: 2 (Subject to Change)

Present were Chair Chris Endresen; Commissioner Lent; Administrator Cris Gears; Ben Holland Administrative Services; Jim Bolger and Jim Barnard Community Development; Bud Harris, Information Services; Bert Furuta Personnel and Human Services; Randy Casteel Public Works; Lisa Holmer PIO; Shelley Kneip Prosecutor’s Office; Art Castle and Elizabeth Scott Home Builder’s Association ; Emily Heffter *Seattle Times*; Vivian Henderson; Mike Gustafson; and Debbie Austin Administrative Specialist.

APPROVED

	Time
1. APPROVE MINUTES of June 29, 2005 WORK/STUDY Minutes approved as amended on July 6, 2005	8:30-8:40
2. BOCC Agenda Review for July 11, 2005	8:40-9:15
3. INFORMATION SHARING	9:15-9:50

Ben Holland

- Will be interviewing 10 finalists for the Financial Analyst position during the next two days
- Reviewing procedure for public disclosure requests regarding employees’ e-mail who are no longer with the County

- 1 **Jim Bolger**
- 2 • Administrative Services Supervisor, Judy Maddox started work this week
- 3 • Are advertising for Long Range Planner III positions
- 4 • Sub-area planning meetings for Port Orchard and Silverdale are being held this week.
- 5 Kingston Community Council will, also, be holding a meeting this week
- 6
- 7 **Bud Harris**
- 8 • Law and Justice system flaws are being corrected
- 9 • Are contracting with Paladin for training services
- 10 • Setting up a meeting with affected department heads to discuss the Financial Management
- 11 System
- 12 • Will be attending the Kitsap Regional Coordinating Council meeting regarding the First
- 13 Responder Network
- 14
- 15 **Bert Furuta**
- 16 • Continuing work on the Kitsap Recovery Center
- 17
- 18 **Cris Gears**
- 19 • Commissioners are scheduled to have lunch with Karen Ross today to discuss the Courthouse
- 20 Campus in preparation for the meeting with the City of Port Orchard at 6:30PM tonight
- 21 • There will be a Commissioner retreat on July 27th in Port Orchard, location to be determined
- 22 • Ben Holland, Shelley Kneip and Cris are working to create a financial team to address
- 23 International Speedway Corporation issues when and if needed
- 24 • The Commissioners have requested that anyone meeting on International Speedway
- 25 Corporation issues have County legal representation in attendance
- 26
- 27 **Lisa Holmer**
- 28 • The advocate newsletter will be distributed on time
- 29 • “All Mail Voting” ad has been distributed to the paper and table top piece has been created
- 30 • Wants employee Awards certificates to display in the case in the Courthouse lobby.
- 31
- 32 **Randy Casteel**
- 33 • The Clear Creek Trail ribbon cutting ceremony will take place today at 3:30PM at the Trail
- 34 Head
- 35
- 36 **Patty Lent**
- 37 • In the process of interviewing applicants for an open Administrative Specialist position
- 38 • Is the chair of the Kitsap Regional Coordinating Council Board and will be working on issues
- 39 at tomorrow’s retreat.
- 40 • Chair of the Puget Sound Regional Council and will be working with the Growth Policy Board
- 41 on rural issues that are unique to Kitsap County. Would like to discuss these issues further
- 42 with the County Commissioners.
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- 44 **Chris Endresen**
- 45 • Will be attending NACO from July 12th through July 20th.
- 46 • Will be attending Evans school on Friday.
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1 Five Minute Break

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4. WORK SESSIONS:

CAO Update – Streams (Jim Bolger/Patty Charnas) 9:55-10:40

- **The Commissioners want further discussion on public input efforts with the ongoing process of the CAO**
- **A comparison between the original CAO, the first and second drafts is needed for analysis by the Commissioners and the public**
- **There will be a comment matrix and a notebook put together for each of the Commissioners**
- **The Commissioners want further information on the 50% administrative variance process**

Executive Search Consultants (The Brimeyer Group) 10:45-11:15

- **Discussed desirable qualifications for the next Facilities, Parks and Recreation Director**

The Commissioners recessed into executive session at 11:15AM to discuss potential and existing litigation. Meeting adjourned at 12:05PM.

5. FUTURE WORK/STUDY SESSIONS

July 13, 2005 – 8:30 a.m.

- National Pollutant Discharge Elimination System (NPDES) (Dave Tucker)**
- CAO Update – Aquifers/Slopes/Floods (Cindy Baker/Eric Baker)**
- Nine-Lot Short Plat & Code Amendments (Follow-up) (Eric Baker)**

July 20, 2005 – 8:30 a.m.

- BOCC Agenda Review for 7/25**

July 27, 2005 – 8:30 a.m. - No Meeting – BOCC Retreat

August 3, 2005 – 8:30 a.m.

- BOCC Agenda Review for 8/8**
- Information Sharing (BOCC/Department Directors)**

August 10, 2005 – 8:30 a.m.

- Information Sharing (BOCC/Department Directors)**

August 17, 2005 – 8:30 a.m.

- BOCC Agenda Review for 8/22**
- Information Sharing (BOCC/Department Directors)**

6. RECAP

I G:/com/data/Administrator/Agenda/workstudy 07/ 2005 Workstudy Agendas/7-6-05 workstudy agenda