



What are we asking for?
 Why is it important?
 Is it realistic?

August 3, 2005 NOTES
 BOARD OF COMMISSIONERS – MANAGEMENT TEAM
 WORK/STUDY SESSION
 PUBLIC WORKS 3RD FLOOR CONFERENCE ROOM 8:30 AM

DRAFT NUMBER: 1 (Subject to Change)

Anticipated Time

Present were Commissioner Patty Lent; Commissioner Jan Angel; Administrator Cris Gears; Ben Holland Administrative Services; Cindy Baker; Bud Harris Information Services; Bert Furuta Personnel and Human Services; Randy Casteel Public Works; Lisa Holmer PIO; ; Charlie Bermant *Port Orchard Independent*; Travis Baker, *Kitsap Sun*; Art Castle and Elizabeth Scott Home Builder’s Association; Vivian Henderson; Yvonne Saddler, Shawn Cucciardi, Grant Griffin and Steve Stagner from the Kitsap Peninsula visitors and Convention Bureau, Tom Nevins and Don Burger Commissioner’s Office Coordinator.

1. APPROVE MINUTES of July 13, 2005 WORK/STUDY 8:30-8:40
 - Minutes approved as amended.
2. BOCC AGENDA REVIEW 8:40-9:25
 - Item 2C Terminating emergency communications radio tower taken off consent agenda.
 - Item 4A Fairgrounds road closure taken off consent agenda.
 - Bert Furuta will get more background information for the Board on item 5H - Contract amendment with the WA State Dept of Social Services (KC-448-04A).

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- Board requested a brief on mental health insurance and liability options and how they impact the county - Item 5I.
- Item 7A WA State Military Department (KC-420-05) taken off consent agenda. Phyllis Mann will be asked to discuss this \$936,220 grant issue.

3. INFORMATION SHARING

9:25-10:10

- Commissioner Lent introduced her new assistant - Joyce Figueroa de Raschke.

Cindy Baker (Community Development)

- Introduced the new DCD Administrative Support Manager- Judy Maddox.
- Discussed the supplemental budget.
- Discussed three nuisance abatement sites that are currently in the courts process.
- Discussed the forum options for the Kitsap Nuisance Abatement Team (KNAT) brief.
- DCD has processed \$5 million in building permits (property values processed).
- The new zoning code consultant has begun work.
- Critical Areas Ordinance – Planning Commission voted on CAO during a special meeting which was suppose to be dedicated to discussing rural wooded areas. This was inappropriate action by the commission.
- Fire Marshall has completed 71 fire investigations and 21 arson investigations since the beginning of the year. 479 violations completed so far this year.
- The French property in South Kitsap is completed.
- Shared Strategy Group will meet on August 19, 2005.
- Critical Areas Ordinance revisions have been posted to the web.
- Discussed Salmon Recovery Funding Board.

Lisa Holmer (Public Information Office)

- Critical Areas Ordinance Town meeting ad was placed in last Sunday's paper. Discussed the newspaper advertising schedule.
- Nike playfield will be opened around August 25, 2005.
- Mary McClure looking for more speakers for the Speakers Bureau.
- County phonebook will be sent to the printers by the end of the week.
- Discussed the return of the USS Camden. Commissioner Endresen would like the county involved as well as the local chambers.
- Acronym money will be sent to the Red Cross.

Bud Harris (Information Services)

- Discussed Oracle data base upgrades.
- Land Information System version 6.5 ready to be installed. Now waiting for Paladin to deliver the system.
- Financial Management System moving forward.
- Discussed CENCOM computer aided dispatch system. Chad Dean assisting the review of the system. CENCOM sending him to law and justice conference.
- Commissioner Endresen - Asked Bud to look into how Clark County is exploring ways to recapture costs of Land Information System.

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Ben Holland (Administrative Services)

- Discussed county letter to QWEST regarding their continuing frivolous claims requests.
- Discussed future inter-fund loans for the radio tower system.
- Discussed pending reallocation resolution for the Lieutenants.
- Discussed a pending resolution to issue bonds to cover future planned expenses (ie design work on court house renovation).
- Discussed budget augmentation requests from departments no later than August 29, 2005. Commissioner Endresen - Requests do not mean they will be financed.
- Charisse Dahlke new financial analyst will begin next Monday.
- Weekly meetings will begin this week on the Harborside condo project.

Bert Furuta (Personnel and Human Resources)

- Agenda Item 5C (Olympic Consortium and Northwest Services (KC-367-05) – consolidates several programs. This is transitional issue.
- Mental Health issues:
 - Must change system for pre-authorization no later than October 1, 2005.
 - All regional support systems must re-apply which will cost the County approximately \$70,000.
- Commissioner Endresen - county needs to take a critical look as to whether or not the county should remain in this business.

Cris Gears (Administrator)

- Discussed BKAT meeting status.
- Cris contacted David Porter and will start attending the Economic Development Council board meetings. Next meeting will be in September.
- Don Burger (Administrative Coordinator) is working the unfunded mandates report.
- Next Monday Ben Holland, Cris Gears and Shelly Kneip will meet with members of Snohomish County about how they dealt with NASCAR issues.
- Board decided to meet in early September to gather NASCAR questions from the public
- Rob Gudmundson will meet with the Board again next Wednesday at Work Study.
- Discussed this Friday afternoon meeting regarding records retention (2:00 p.m. in the Public Works Third Floor Conference Room).

Randy Casteel (Public Works)

- Laurie Allan will be taking over many of Mary Lombard's job.
- There will be a meeting with the Port Orchard City Council on September 26, 2005 to discuss the Bethel Corridor.
- Board requested a briefing on the plan for the Bethel corridor prior to September 26, 2005.
- Several Inter-local agreements will be coming before the board in future meetings.

Commissioner Lent (District 3)

- Will meet with Central Kitsap Community Council executive committee tonight.
- Discussed the jointly sponsored NASCAR meeting that is scheduled at the Red Lion Inn on August 30, 2005.

- The Kitsap Regional Coordinating Council has scheduled a work session for September meeting for all Board members to weigh in
- Spoke at the National Night Out. The main topic was METH.

Commissioner Angel (District Two)

- Will be gone August 15-30.
- Discussed a Kitsap Regional Coordinating Council Transval meeting that she had talked to Mary McClure about. There have been discussions regarding Southworth ferries that as Commissioner Angel was unaware of these issues she plans to attend the TRANSVAL meeting. she was not aware of the specifics that had been discussed. Commissioner Angel plans to attend the September 6, 2005 transportation policy meeting. Asked that the meeting be properly advertised since two Commissioners will probably be attending (Angel/Endresen).

Commissioner Endresen (District One)

- Discussed the Realtor's Government Day which was held on Tuesday, August 2, 2005. One of their concerns was having the upcoming CAO meeting at the Bremerton Government Center.
- Discussed that during the National Association of Counties meeting in Hawaii, Hawaii was discussing banning fireworks due to fires and property damage.
- Discussed road standards and the need to have an interdisciplinary team to working this issue (fire, emergency services, homebuilders, constituents, etc).

Five Minute Break

4. WORK SESSIONS:

VCB / Sports Council Follow-up Brief (Grant Griffin) 10:15-10:45

- Grant Griffin and Steve Stagner discussed the history and future plans for the Visitors and Convention Bureau and Sports Council (Refer to handout).
- Commissioner Lent suggested that the local chambers be listed as participants.
- Requested County fund \$20, 000 from Hotel/Motel tax revenues to as a portion of the funds required to cover the last half of their 2005 budget.
- Commissioner Endresen asked what the other cities are doing? Suggested that a formula be developed that is based on the percentages that the cities and county actually earn from Hotel/Motel taxes.
- Board requested:
 - Department of Administrative Services provide budget information regarding fund balances.
 - Information on how revenues are tracking.
 - What is the county already committed to for this year (for other programs).
 - What is the county already committed to paying next year (for other programs).
 - Commissioner Endresen wanted it clearly understood that if the County is able to support this funding request, this does not set a precedent for future funding

1 allocations. She referred back to the need for a formulated process for distributing
2 the Hotel/Motel tax..

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4 **5. FUTURE WORK/STUDY SESSIONS**

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7 **August 10, 2005 – 8:30 a.m.**
8 **Information Sharing (BOCC/Department Directors)**

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11 **August 17, 2005 – 8:30 a.m.**
12 **BOCC Agenda Review for 8/22**
13 **Information Sharing (BOCC/Department Directors)**

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15 **August 24, 2005 – 8:30 a.m.**
16 **Information Sharing (BOCC/Department Directors)**

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18 **August 31, 2005 – 8:30 a.m.**
19 **Information Sharing (BOCC/Department Directors)**

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23 **6. RECAP**

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