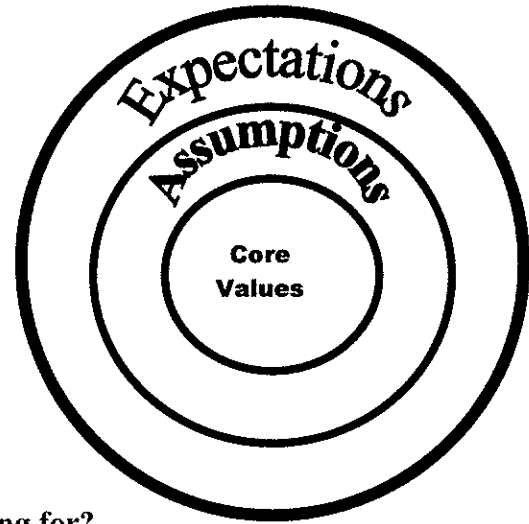


TASK	RELATIONSHIP
PRES	Speak for Yourself
Ask Questions	Listen Actively
Summarize	Gatekeeping
Polling	Compliment & Agree
80/20 Principle	Humor
Build Consensus	Process Check



What are we asking for?
 Why is it important?
 Is it realistic?

**April 13, 2005 MINUTES
 BOARD OF COMMISSIONERS – MANAGEMENT TEAM
 WORK/STUDY SESSION
 PUBLIC WORKS 3RD FLOOR CONFERENCE ROOM 8:30 AM**

Present were Chair Chris Endresen, County Administrator Cris Gears, Cindy Baker, Bert Furuta Department of Personnel and Human Resources; Randy Casteel Public Works; Ben Holland Department of Administrative Services; Bud Harris Information Services; Jeff McCormick and Art Castle, Home Builders Association; Yvonne Saddler Kitsap County Democrats; Thomas O'Brien, South Kitsap School District; Linda Niebanck, McCormick Village; Vivian Henderson, KAPO; and Don Burger, Administrative Coordinator.

I. APPROVE MINUTES of April 6, 2005 WORK/STUDY

- Minutes approved as written.

II. INFORMATION SHARING

Bert Furuta (Personnel and Human Services):

- Discussed Harrison Hospital's employees petition of support regarding county effort to secure increase in-patient bed rates. Board will respond with a letter drafted by Personnel and Human Services.
- Discussed changes to Department of Social and Health Services (DSHS) Language regarding liabilities. Department is currently working various state issues.

Ben Holland (Administrative Services):

- **Workers Compensation:** Forty-three of seventy-three worker's compensation claims are being managed by county.
- Ben will be gone two days this week instead of one.

Craig Adams (for Bud Harris – Information Services):

- Geographic Information Services (GIS) interviews are in progress
- Discussed status of posting BOCC agenda items to the web

Cris Gears (County Administrator):

- Central Kitsap Town Meeting is coming up (April 20). Need to discuss expectations and deliverables.
- Discussed next week's emergency exercise.
- Discussed Board of County Commissioner's retreat expectations.
- Discussed American Eagle e-mail. Commissioner Endresen asked that the legal department review

Cindy Baker (Community Development):

- Discussed last week's meeting with representatives of the tribe.
- Four new staff members hired this week
- Planning Commission met yesterday and forwarded their recommendations on land capacity analysis to the Board for next weeks meeting.
- Planning Commission recommends having a forum regarding sewers.
Commissioner Endresen: This is not in the Kitsap Regional Coordinating Council's (KRCC) budget or current work plan. Have Randy Casteel schedule a meeting.
- Citizen advisory group meeting scheduled for tonight in South Kitsap (5:00 or 5:30).
- Distributed a graph displaying current permit volumes.
- On Tuesday March 29th, seven nuisance case properties were visited. There have been eighty six new code enforcement complaints.
- Kingston High School completed this week
- Distributed a draft executive summary for twenty "ruggedized" computer tablets.
Board recommended that the Department of Community Development check out the models that the Sheriff's Office currently utilizes.

Terrie Battuello (Public Information Officer):

- Holly Ridge will be addressed next month.

Randy Casteel (Public Works): Pass

Commissioner Lent:

- Discussed various Parkwood East citizens' group traffic issues.
- Discussed newspaper article about trash accumulating on State Highway 3.
- Randy Casteel noted that liaison with the State is required since this is a State Highway.

- **Discussed speed limits on Clear Creek Road.**
Randy Casteel: Some of these traffic issues will go away when the highway interchange is completed.
- **Central Kitsap Town Meeting:**
 - **Requesting info regarding roads in Silverdale.**
 - **Prosecuting Attorney/Law enforcement booths**
 - **Personnel and Human Services Booth**
 - **Requested Information Services display the new web site**
 - **Requested Department of Community Development provide a sub-area plan display and information on permitting and inspections**
- **Discussed Central Kitsap School Levy Board to Review**

Commissioner Angel:

- **Discussed the Regional Library Board report and Home Builders Breakfast she attended**
- **Discussed a regional roundtable and cluster businesses forums from the Economic Development District of Puget Sound Regional Council.**
- **Discussed a constituent comment that too much time is taken up at BOCC meetings with awards which does not leave enough time for citizen comments. Need to insure there is enough time for Board business as well as citizen comments.**
- **Commissioner Angel Noted that employee luncheon dates changed so that they do not occur on the same days as Public Board meetings.**
- **Discussed Port Orchard breakfast meeting where they discussed homelessness issues, morgue location and urban self help areas. Port Orchard is working on reasonable measures, and Commissioner Angel has asked them for an update on Bethel Corridor, Wal-Mart and Home Depot.**
- **Commissioner Angel asked if the Bainbridge Island Trust to help homeless could be used as a resource to develop a similar program in South Kitsap.**

Commissioner Endresen:

- **Reviewed discussion points from a recent Public Utility meeting.**
- **Requested Information Services provide a presentation to clarify cable franchises issues.**
- **Spoke with Cindy Baker regarding the status of the zoning code review. Commissioner Endresen recommended county utilize outside expertise to review and make recommendations. Board concurred.**
- **Commissioner Lent asked if Surface/Storm Water Management (SSWM) audit has actually started.**
- **Commissioner Endresen asked how information from the audit will be presented to the public.**
- **Board requested regular updates on Surface/Storm Water Management (SSWM) audit.**

FIVE-MINUTE BREAK

III. WORK SESSIONS

Newberry Hill Bid Award (Randy Casteel)

- **The Newberry West Project bids were higher than the amount which is currently budgeted.**
- **Discussed options to cover potential increased expenses.**
- **With current bids, work should be completed by the end of October. If County goes with later bids, project may not be completed until end of December, which will probably entail winter work and weather deals with associated higher costs.**
- **Randy recommended going with second bid (of the current bid cycle). Board concurred.**

McCormick North Follow-Up (Cindy Baker/Eric Baker)

- **Cindy Baker introduced this fourth of four planned discussions.**
- **James Weaver summarized responses to Open Space, Transportation and Decision process issues.**
- **Commissioner Endresen commented that presentations and presentation materials need to be simplified.**
- **Commissioner Endresen commented that a single minimum trail width (number certain) should be spelled out.**
- **Commissioner Angel: All three McCormick areas have their own Home Owners Association concerns**
- **Board and staff discussed trail easement agreements and future payment requirements**

Note: Board will adjourn into Executive Session 10:30-11:30 (BOCC Conference Room) to discuss the qualifications of an applicant for public employment.

- **Board adjourned into Executive Session from 11:15-11:50 a.m.**

IV. FUTURE WORK/STUDY SESSIONS

April 20, 2005 – No Meeting – BOCC Retreat (Mary Mac's)

April 27, 2005 – 8:30 a.m.

Employee Survey (Terrie Battuello)

Milled Bumble Strips – Traffic Safety Proposal (Bill Zupancic/Dave Smith)

May 4, 2005 – 8:30 a.m.

V. RECAP

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Approved 4/27/05

