



What are we asking for?
Why is it important?
Is it realistic?

December 7, 2005 MINUTES
BOARD OF COMMISSIONERS – MANAGEMENT TEAM
WORK/STUDY SESSION
PUBLIC WORKS 3RD FLOOR CONFERENCE ROOM 8:30 AM

DRAFT NUMBER: 1 (Subject to Change)

Present were Commissioner Chris Endresen, Chair; Commissioner Jan Angel; Commissioner Patty Lent; County Administrator Cris Gears; Ben Holland, Administrative Services; Jim Bolger, Community Development; Mark Mauren, Facilities, Parks and Recreation; Shelley Kneip, Prosecutor’s Office; Bert Furuta, Director Personnel and Human Services; Randy Casteel, Director, Public Works; Bud Harris, Information Services; PJ Ramos, Public Information Officer; Opal Robertson, Clerk of the Board; Art Castle, Home Builders Association (HBA); Vivian Henderson, Kitsap Alliance of Property Owners (KAPO); Sherril Rose; Charlie Bermant from *The Port Orchard Independent* and Katherine Brown, Administrative Specialist.

Time

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| <p>1. APPROVE MINUTES OF NOVEMBER 23 and 30, 2005 WORK/STUDY SESSIONS</p> <ul style="list-style-type: none"> • November 23 approved as corrected. • November 30 approved as submitted. | <p>8:30-8:40</p> |
| <p>2. BOCC Agenda Review for December 12, 2005</p> <ul style="list-style-type: none"> • Item 6A Opal Robertson to check on the contract number, it looks incorrect. • Item 7A funding source be should Risk Management fund rather than the General Fund. • Items 8A, B and C removed from Consent Agenda. | <p>8:40-9:25</p> |

1
2 **3. INFORMATION SHARING**
3

9:25-10:15

4 **Bert Furuta**

- 5 • Will have Ade Ariwoola send copy of new travel reimbursement policy to PJ Ramos for
6 publication in Hot Stuff.
7 • Will work on formulating some guidelines for reimbursing employees for business lunches.
8 • Met timelines for responding to request for proposal as a Regional Support Network. There
9 will be a reduction of \$.5M in services. Commissioner Lent wanted to give kudos to the
10 County team that worked on this project. Mr. Furuta will provide information to Kathy
11 Brown to draft a letter from the Board.
12

13 **Ben Holland**

- 14 • Modifying real estate contract on the Government Center. The County actually owns 1%
15 more of the building than they previously believed. Rich Hanna is assisting on that project.
16 • Budget meetings for 2006 have been scheduled in October.
17 • Commissioner Endresen requested that Ben Holland give her the tax rate for the last 5 years.
18

19 **Jim Bolger**

- 20 • High inspection rates this month. Inspectors using new computer tablets
21 • 4 Kitsap Nuisance Abatement Team (KNAT) sites cleaned up without using abatement
22 funds.
23 • Impounded one boat.
24 • South Kitsap sub area plan will go to the Planning Commission on 1/10/05.
25 • The planning annex network is not working right now so they do not have email.
26 • Meeting with Department of Ecology today.
27

28 **Bud Harris**

- 29 • Reported on the network outage mentioned above. Have brought a network person in to look
30 into it and with luck it will be fixed later today.
31 • Updating web page on the server, it's about a one-week process. Notice is on web page.
32 • PDAs - Blackberry having some problems.
33 • Discussed the tablets that DCD is using. Assessor is using them as well as the Sheriff's
34 Office.
35

36 **Cris Gears**

- 37 • NASCAR briefing from Hugh Spitzer and Peter Moy scheduled for 2:00 on 12/19 at Norm
38 Dicks Building. Mayor Bozeman can't attend but will send a representative.
39 • Meeting with Shelley Kneip to discuss conservation futures.
40

41 **PJ Ramos**

42 Pass
43

44 **Randy Casteel**

- 45 • Don Schultz will work with the Board for Inclement Weather closures; Commissioner Angel
46 will be Chair for 2006 but will need to be involved in the process by December 26 since
47 Chair Endresen will be on vacation.

1
2 **Mark Mauren**

- 3 • Transition going well on various building projects in the county.
4 • Count down to measure progress on the Admin building is being prepared.
5 • Courthouse renovation meeting next week. Have met with the architects.
6 • Met with consultants on the North Kitsap Heritage Park. Plan should be done by end of
7 May with bids going out in July.
8 • Open space plan needs to be updated to help recreation facility providers to focus on what
9 they want to achieve in the next 6 years. Need to focus on developing the land the County
10 has acquired. Thirteen focus groups were identified. Will invite facility providers to attend
11 focus group meetings.
12 • Commissioner Endresen inquired about Shoreline issues. Mark Mauren has plans to bring in
13 water use groups as one of the focus groups. She gave him a contact to work with, John
14 Willett. Plan should be part of 10-year comp plan update. Jim Bolger said there is a meeting
15 scheduled for the 14th.
16

17 **Commissioner Angel**

- 18 • Mark Mauren will provide status on Little League parks.
19 • Puget Sound Regional Council (PSRC) received a letter from Southworth Drive resident
20 regarding the road improvements to Southworth Drive. She asked that Public Works provide
21 the letter writer another report. Commissioner Endresen would like to be copied. The report
22 should be done by December 15.
23 • Regarding Conservation Futures, Commissioner Angel would like to see tax incentives to
24 purchase open space for critical areas. A way to monitor money must be developed. Jim
25 Bolger will develop criteria.
26 • Received a letter from City of Poulsbo about meeting with Kitsap County Public Works
27 regarding Finn Hill Road annexation. Randy Casteel will set up meeting.
28 • Going on Nuisance tour today at 2:30.
29

30 **Commissioner Endresen**

- 31 • Clarification needed on Lodging Tax Fund point system to determine which applicants get
32 funds. Visitor and Convention Bureau (VCB) needs to be accountable to Kitsap County for
33 how they will spend the funds. Ben Holland will check on what their contract states.
34

35 **Commissioner Lent**

- 36 • 2163 Grant program must be approved before the end of the year. Cris Gears will expedite.
37 • New homeless count coming out on 1/26/06.
38 • Art walk in Silverdale is Friday at 5:00.
39

40 **Break (Five Minutes)**

41
42 **4. WORK SESSIONS:**

- 43
44 • **Ordinance Review: Road Vacations (Randy Casteel/Molly Foster)** 10:20-10:30
45 Randy Casteel gave presentation
46
47 • **Speed Limit Changes (Steve Johnson):** 10:30-10:45

1 Dusty Wiley gave presentation on:

2
3 **Sandy Hook Road**
4 **Newberry Hill Road**
5 **Colchester DR SE**
6 **Glenwood Road**
7 **NE Lincoln Road**
8
9

10 **5. FUTURE WORK/STUDY SESSIONS**

11
12
13 **December 14, 2005 – 8:30 a.m.**

14 **BOCC Agenda Review for December 19, 2005 (Special Meeting)**
15 **Information Sharing**
16 **BOCC Expectations: Ten-Year Update (BOCC)**
17

18 **December 21, 2005 – 8:30 a.m.**

19 **Information Sharing**
20

21 **December 28, 2005 – 8:30 a.m.**

22 **Information Sharing**
23

24 **January 4, 2006 – 8:30 a.m.**

25 **BOCC Agenda Review for January 9, 2006**
26 **Information Sharing**
27

28 **January 11, 2006 – 8:30 a.m.**

29 **Information Sharing**
30

31 **January 18, 2006 – 8:30 a.m.**

32 **BOCC Agenda Review for January 23, 2006**
33 **Information Sharing**
34

35 **January 25, 2006 – 8:30 a.m.**

36 **Information Sharing**
37

38 **February 1, 2006 – 8:30 a.m.**

39 **Information Sharing**
40

41
42
43 **6. RECAP**
44
45
46
47
48
49
50