



## A G E N D A

### KITSAP COUNTY BOARD OF COMMISSIONERS November 27, 2006

**NOTE:** Items marked with an asterisk (\*) are considered routine business and may be acted upon by on motion as consent items. If you wish to have a particular item discussed and acted on by a separate motion, please contact the Clerk of the Board prior to the meeting. (THE BOARD OF COMMISSIONERS' PUBLIC MEETINGS AND PUBLIC HEARINGS ARE AUDIO AND VIDEO TAPED).

**DRAFT # 3--SUBJECT TO CHANGE ~~ LAST UPDATE: 11/22/06 11:15 a.m.**

**10:00 AM)** Meeting Called to Order with Pledge of Allegiance.

#### **PROCLAMATIONS/RESOLUTIONS/RECOGNITION:**

- 1) Employee of the month for November (Kim Dunn, Dept of Community Development). **Staff Contact:** Erin Neff, 337-4447.
- 2) Employee Service Awards. **Staff Contact:** Mary Seals, 337-3519.
- 3) Recognizing and honoring *Dave Peters*, Department of Public Works, for his volunteer work with helping to implement the *Habitat for Humanity Builders Bargain Store*. **Staff Contact:** Opal Robertson, 337-4428.
- 4) Presentation by WA State Public Works Board acknowledging Kitsap County as one of the very first loans executed by the Board 20-years ago. **Staff Contact:** Kathy Brown, 337-4426.

#### **PUBLIC HEARINGS:**

**\*\* Please note that starting times are estimates and may be impacted by the amount of public input.**

- 10:10)** Public hearing to consider a Petition to Vacate an undeveloped portion of a county road known as **Nevada Avenue** filed by Elaine Smith. The proposed vacation is located in South Kitsap, Commissioner District # 2. **Fiscal Impact:** \$550 to be paid by petitioner. **Staff Contact:** Molly Foster.

- 10:15)** Public hearing to consider an **Appeal** filed by Irwin Krigsman, et al of the Hearing Examiner's decision to grant subject to conditions the request for a **Critical Areas Variance (filed by Shaun & Alida Mullenix)** allowing for reduction of the wetland buffer from a Category III Wetland from 60 feet to a minimum of 25 feet and elimination of the building setback from said buffer and allowing elimination of the 15 foot building setback from a Type N stream. The proposed project is located in Central Kitsap, Commissioner District #3. **Staff Contact:** Karanne Gonzalez, 337-4993.
- 10:25)** Public hearing to consider adopting a **Resolution** to Vacate a 10-foot strip of undeveloped and unused right-of-way adjacent to Fairgrounds Road in Central Kitsap, Commissioner District #3. **Staff Contact:** Jim Roda, 337-3127.
- 10:30)** Public hearing to consider adopting a **Resolution** amending the 2005-2006 Biennial Budgets in the amount of \$1,476,141. **Staff Contact:** Arley Bright, 337-4787.
- 10:35)** Contract amendment with **McCormick Land Company** addressing construction on McCormick Village Park. **Staff Contact:** Jeff Rowe-Hornbaker, 337-4816.

**PUBLIC COMMENTS ON REMAINING AGENDA ITEMS ONLY:**

*(Please limit comments to 3 minutes or less. Written comments may also be submitted to the Board if 3 minutes is insufficient.)*

**CONSENT ITEMS AND OTHER BUSINESS:**

**Note:** Unless otherwise noted, all expenditures for the remaining agenda items have been included in the 2006 Biennial Budget.

- A. Approve Consent Agenda.

**1) MISCELLANEOUS ITEMS:**

- \* B. Approve Minutes of November 6, 2006.
- \* C. Approve Warrant Nos.
- \* D. Approve Payroll Warrant Nos.
- \* E. Refer the following to the Prosecutor's Office and Risk Management: 1) Claim for Damages filed by Brynan Slezak; 2) Claim for Damages filed by Christian Aase; 3) Claim for Damages filed by Patience Ecklund; 4) Claim for Damages filed by Mary Duvall; 5) Claim for Damages filed by Rose Oesterle; 6) Claim for Damages filed by Katleen Pyne; 7) Claim for Damages filed by Robert Spence; 8) Claim for Damages filed by Daniel K. Miller; and 9) Claim for Damages filed by Veda H. Richardson.

**2) DEPARTMENT OF ADMINISTRATIVE SERVICES:**

- \* A. Contract with **Emmanuel Q. Lacsina, MD (KC-441-06)** for administering autopsies and inspection services for the Coroner's Office for the period of January 1, 2007 through December 31, 2007. **Fiscal Impact:** \$192,600 to be paid by the Coroner's Office. **Staff Contact:** Greg Sandstrom, 337-7077.

**3) DEPARTMENT OF EMERGENCY MANAGEMENT:**

- \* A. Contract with **WA State Military Dept and Dept of Homeland Security (KC-440-06)** to provide funds for enhancing the capability of state and local government units to prevent, respond to, and recover from incidents of terrorism. **Fiscal Impact:** \$567,671 is 100% grant funded. **Staff Contact:** Phylis Mann, 307-5870.

**4) AUDITOR' S OFFICE:**

- \* A. **Resolution** establishing the Superior Court-Drug Court Cost Center in the General Fund for programs funded by Federal and State grants and substance abuse service fees. **Staff Contact:** Lillian Shierk, 337-4909.

**5) DEPARTMENT OF CENTRAL COMMUNICATIONS:**

- \* A. Contract amendment with **Intergraph (KC-148-03E)** for upgrades to the CENCOM's Computer Aided Dispatch System and Dept of Information Services/Sheriff's Dept Regional Records Management System. **Fiscal Impact:** \$75,000 to be paid from CenCom Operations Fund. **Staff Contact:** Ron McAfee, 307-5810.

**6) DEPARTMENT OF PUBLIC WORKS:**

- A. Petition for the sale of tax title land filed by **Elaine Smith** located in the Manchester area (Section 21, Township 24 North, Range 2 East, W.M.) in South Kitsap Commissioner District #2. **Fiscal Impact:** \$670 to be paid by the Petitioner. **Staff Contact:** Molly Foster, 337-3686.
- B. Petition for the sale of tax title land filed by **Elaine Smith** located in the Manchester area (Section 21, Township 24 North, Range 2 East, W.M.) in South Kitsap Commissioner District #2. **Fiscal Impact:** \$715 to be paid by the Petitioner. **Staff Contact:** Molly Foster, 337-3686.
- \* C. Contract amendment with **Parametrix (KC-237-04A)** extending contract end date to June 30, 2007 for improvements to the Miller Bay Road traffic signal design in North Kitsap Commissioner District #1. **Fiscal Impact:** \$52,069 to be paid from the Road Fund. **Staff Contact:** Dick Dadisman, 337-3556.

- \* D. Interlocal agreement amendment with the **Port of Bremerton (KC-424-05A)** for the South Kitsap Industrial Area (SKIA) Access Study in South Kitsap Commissioner District #2. **Fiscal Impact:** \$51,250 to be paid from the Road Transportation Fund. **Staff Contact:** Greg Cioc, 377-4660.

7) **DEPARTMENT OF PERSONNEL AND HUMAN SERVICES:**

- \* A. **Resolution** reclassifying a division manager position in the Department of Community Development. **Fiscal Impact:** \$1,930 including salary and associated benefit costs in 2006. **Staff Contact:** Lynn Flanig, 337-3536.

8) **PROSECUTOR'S OFFICE:**

- \* A. Final settlement agreement and release of claims between Dawn Brighton and Kitsap County. **Staff Contact:** Ione George, 337-4992.

9) **DEPARTMENT OF COMMUNITY DEVELOPMENT:**

- \* A. Contract with **WA State Dept of Fish & Wildlife (KC-337-01F)** for additional grant monies for the Salmon Recovery and Restoration project through June 30, 2007. **Fiscal Impact:** \$65,000 is grant funded. **Staff Contact:** Kathleen Peters, 337-4679.
- \* B. Contract amendment with **Buck and Gordon LLC (KC-387-05B)** for Phase II of the Kitsap County Code development. **Fiscal Impact:** \$75,000 to be paid from the General Fund. **Staff Contact:** Eric Baker, 337-4495.

10) **BOARD OF COUNTY COMMISSIONERS:**

- A. **Resolution** appointing **Joseph Drouin** and reappointing **Doug Dillon, Ken Kramer and John Chittenden** to the *Kitsap County Fair Board*. **Staff Contact:** Jan Koske, 337-4650.
- B. **Resolution** reappointing **Althea Paulson** to the *Kitsap Regional Library Board of Trustees (District #1)*. **Staff Contact:** Jan Koske, 337-4650.
- C. **Resolution** appointing **James Heins** to the *Public Facilities District Board of Directors (District #1)*. **Staff Contact:** Jan Koske, 337-4650.
- D. **Resolution** appointing **Ken Vander Does** (Dist #3), **Mallory Jackson** (Dist #2) and **Susan Buster Thomas** (Dist #1) to the *Art Advisory Board*. **Staff Contact:** Jan Koske, 337-4650.
- \* E. **Resolution** increasing the vehicle allowance from \$400 to \$500 per month paid to the Board of County Commissioners in lieu of mileage reimbursement. **Fiscal Impact:** \$18,000 per year paid from the General

Fund. **Staff Contact:** Carolyn Siems, 337-4412.

- F. Employment contract with **Larry Keeton (KC-471-06)** to serve as Director of the Department of Community Development beginning November 27, 2006 through November 27, 2009. **Fiscal Impact:** \$101,733 plus benefits (first year) to be paid from the General Fund. **Staff Contact:** Cris Gears, 337-5361.
- \* G. Employment contract amendment with **Cris Gears (KC-105-05B)** amending Section 3.d. (3) and clarifying termination language in Section 8.a. **Fiscal Impact:** No additional expense. **Staff Contact:** Bert Furuta, 337-7185.
- \* H. Employment contract amendment with **Bud Harris (KC-045-05A)** amending Section 3.d. (3), clarifying termination language in Section 8.a. and adding a new sentence in Section 3.a. **Fiscal Impact:** \$1,328 additional in 2006 will be paid from the General Fund. **Staff Contact:** Cris Gears, 337-5361.
- \* I. Employment contract with **Randy Casteel (KC-460-06)** to serve as Director of the Department of Public Works beginning November 27, 2006 through November 27, 2009. **Fiscal Impact:** No additional expense. **Staff Contact:** Cris Gears, 337-5361.
- \* J. Employment contract with **Ben Holland (KC-461-06)** to serve as Director of the Department of Administrative Services beginning November 27, 2006 through November 27, 2009. **Fiscal Impact:** \$1,328 additional in 2006 will be paid from the General Fund. **Staff Contact:** Cris Gears, 337-5361.
- \* K. Employment contract with **Jeff Rowe-Hornbaker (KC-459-06)** to serve as Assistant Director of the Department of Community Development beginning November 27, 2006 and indefinite in duration. **Fiscal Impact:** No additional expense. **Staff Contact:** Cris Gears, 337-5361.
- \* L. Employment contract with **James Bolger (KC-458-06)** to serve as Assistant Director of the Department of Community Development beginning November 27, 2006 and indefinite in duration. **Fiscal Impact:** No additional expense. **Staff Contact:** Cris Gears, 337-5361.
- M. **Resolution** honoring Pierce County Fire Prevention Bureau for investigative services performed for the Kitsap County Fire Marshall's office in 2006. **Staff Contact:** Dave Lynam, 337-4691.
- N. **Resolution** proclaiming December 1, 2006 as *World Aids Day* in Kitsap County. **Staff Contact:** Joyce Figueroa de Raschke, 337-4667.

- 11) **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:**  
(Please limit comments to **3 - 5 minutes**. Written comments may also be submitted to the Board if this timeframe is insufficient.)
- 12) **COUNTY ADMINISTRATOR'S COMMENTS:**
- 13) **BOARD OF COMMISSIONER'S COMMENTS:**

**OTHER MEETINGS ATTENDED BY THE BOARD:**

11/27/06	1:00 PM	KRCC Economic Dev Steering Committee (Island Lake Ctr)
	5:00 PM	Port of Bremerton Reception (Island Lake Center)
11/28/06	9:00 AM	KRCC Economic Dev Steering Committee (Long Lake Ctr)
11/29/06	8:30 AM	Work Study - Board's Conference Room
	11:30 PM	Executive Session (Re: potential litigation)

**(The Board of County Commissioners public meetings are televised on public access television BKAT (ComCast Ch.12 and Wave Broadband Ch. 3) Mondays at 7:00 PM and Tuesdays at 11:00 AM and 1:00 AM).**

Next regular Board of Commissioners public meeting will be held **December 4, 2006**.

**NOTE: Kitsap County does not discriminate on the basis of disability. Individuals who require accommodations should contact the Commissioners Office at (360) 337-7146 or TDD (360) 337-7275 or 1-800-816-2782. (Please provide five business days notice for interpreter services).**

**UPCOMING TIMED AGENDA ITEMS:**

**(PLEASE NOTE: These dates and times are tentative and subject to change)**

**December 4, 2006:**

- 10:00)** Public hearing to consider testimony on the matter of adopting the Preliminary 2007 Kitsap County Budget. **Staff Contact:** Arley Bright, 337-4787.
- 10:00)** Public hearing to consider enacting **Ordinances** implementing amendments to the Kitsap County Comprehensive Plan that include Volume I: Plan and Policy Document, Volume II: Final Environmental Impact Statement and development regulations resulting from the **Kitsap County 10-Year Comprehensive Plan Update process**. Staff Contact: Eric Baker, 337-4495.

10:10)

Public hearing to consider an **Appeal** filed by **McCormick Land Company/GEM I LLC** of the Hearing Examiner's decision to approve subject to conditions the applicant's request to subdivide approximately 51.45 acres of land into 185 residential lots within the McCormick Urban Village located on the northwest side of Old Feigley Road at its intersection with Hudson Drive in South Kitsap, Commissioner District #2. **(Note: SAID MATTER FOR DECISION ONLY)**. Staff Contact: Merita Trohimovich, 337-3674.