



MINUTES

**KITSAP COUNTY
BOARD OF COMMISSIONERS
October 9, 2006**

The Board of Commissioners met on the above-stated date. Present were Chair Jan Angel, Commissioner Chris Endresen, Commissioner Patty Lent, County Administrator Cris Gears and Clerk of the Board Opal Robertson. (THE BOARD OF COMMISSIONERS' PUBLIC MEETINGS AND PUBLIC HEARINGS ARE AUDIO AND VIDEO TAPED).

10:00 AM) Meeting Called to Order with Pledge of Allegiance.

PROCLAMATIONS/RESOLUTIONS/RECOGNITION:

1) Employee of the Month for October (Jan Koske, Volunteer Services Coordinator).
Staff Contact: Mary Seals, 337-3519.

Congratulations and a Certificate of Appreciation is presented to Jan Koske, Volunteer Services Coordinator on being selected employee of the month for October.

2) **Resolution** reappointing **John Walters** to the *Substance Abuse Advisory Board*.
Staff Contact: Jan Koske, 337-4650.

Discussion is held, comments received and hearing no objection, a **motion** is made by Commissioner and seconded by Commissioner Endresen that the Board adopts **Resolution No. 166-2006*** reappointing **John Walters** to the *Substance Abuse Advisory Board*. Motion carries unanimously.

3) **Resolution** reappointing **George Adams, Christine Johnson and Kathy Lougheed** to the *Developmental Disabilities Advisory Board*. **Staff Contact:** Jan Koske, 337-4650.

Discussion is held, comments received and hearing no objection, a **motion** is made by Commissioner Endresen and seconded by Commissioner Lent that the Board adopts **Resolution No. 167-2006*** reappointing **George Adams, Christine Johnson and Kathy Lougheed** to the *Developmental Disabilities Advisory Board*. Motion carries unanimously.

4) **Resolution** reappointing **Lzady Culver** to the *Commission on Children and Youth* for a 3-year term ending August 9, 2009. **Staff Contact:** Jan Koske, 337-4650.

Discussion is held, comments received and hearing no objection, a **motion** is made by Commissioner Lent and seconded by Commissioner Endresen that the Board adopts **Resolution No. 168-2006*** reappointing **Lzady Culver** to the *Commission on Children and Youth* for a 3-year term ending August 9, 2009. Motion carries unanimously.

5) Resolution proclaiming October 2006 as the ***Kitsap County Employees United Way Campaign*** month. Staff Contact: Karen Flynn, 337-7129.

Discussion is held, comments received and hearing no objection, a **motion** is made by Commissioner Endresen and seconded by Commissioner Lent that the Board adopts **Resolution No. 169-2006*** proclaiming October 2006 as the ***Kitsap County Employees United Way Campaign*** month. Motion carries unanimously.

PUBLIC HEARINGS:

**** Please note that starting times are estimates and may be impacted by the amount of public input.**

10:10) Public hearing to consider a **Petition to Vacate** a portion of a county road known as **Walkington Street** filed by **Mark Soukup**. The proposed vacation is located in South Kitsap, Commissioner District # 2. **Fiscal Impact:** \$550 application fee paid by petitioner. **Staff Contact:** Molly Foster, 337-3686.

Molly Foster, Public Works, gave a brief overview of the proposed vacation and states staff recommends approval.

Discussion is held, comments called for and hearing no objection, a **motion** is made by Chair Angel and seconded by Commissioner Lent that the Board approves the petition to vacate a portion of a county road known as Walkington Street filed by Mark Soukup. Motion carries unanimously.

10:15) Public hearing to consider testimony on the matter of adopting a **Resolution** to amend the **2005-2006 Kitsap County Biennial Budget** allowing expenditures overall in the amount of **\$4,788,780.00** in 2006. **Staff Contact:** Arley Bright, 337-4787.

Ben Holland, Administrative Services, gave a brief summary of the proposed resolution.

Discussion is held, comments called for and hearing no objection, a **motion** is made by Commissioner Lent and seconded by Commissioner Endresen that the Board adopts **Resolution No. 170-2006*** amending the **2005-2006 Kitsap County Biennial Budget** allowing expenditures overall in the amount of \$4,788,780.00 in 2006. Motion carries unanimously.

PUBLIC COMMENTS ON REMAINING AGENDA ITEMS ONLY:

(Please limit comments to 3 minutes or less. Written comments may also be submitted to the Board if 3 minutes is insufficient.)

CONSENT ITEMS AND OTHER BUSINESS:

Note: Unless otherwise noted, all expenditures for the remaining agenda items have been included in the 2006 Biennial Budget.

- A. A **motion** is made by Commissioner Endresen and seconded by Commissioner Lent that the Board approves the Consent Agenda. Motion carries unanimously.

1) MISCELLANEOUS ITEMS:

- B. Approve Minutes of September 18, 20, 21, 2006.
- C. Approve Warrant Nos.
- D. Approve Payroll Warrant Nos.
- E. Refer the following to the Prosecutor's Office and Risk Management: 1) Claim for Damages filed by Brett Purtzer on behalf of Donald Pate and 2) Summons and Complaint filed by M.B. Diddy Construction, Inc.

2) DEPARTMENT OF EMERGENCY MANAGEMENT:

- A. A **motion** is made by Commissioner Endresen and seconded by Commissioner Lent that the Board approves and executes the interlocal agreement with **WA State Department of Ecology (KC-385-06)** establishing a purchasing agreement for LiDAR services. **Fiscal Impact:** None to Kitsap County. **Staff Contact:** Phyllis Mann, 307-5870. Motion carries unanimously.
- B. A **motion** is made by Commissioner Endresen and seconded by Commissioner Lent that the Board approves and executes the contract amendment with **Watershed Sciences (KC-116-06B)** increasing the contract amount by \$135,000 and expanding the scope of work for the LiDAR project. **Fiscal Impact:** \$135,000 to be paid by Lewis County. **Staff Contact:** Phyllis Mann, 307-5870. Motion carries unanimously.

3) DEPARTMENT OF ADMINISTRATIVE SERVICES:

- A. A **motion** is made by Commissioner Endresen and seconded by Commissioner Lent that the Board approves and executes the interlocal agreement with the **City of Bremerton Housing Authority (KC-416-06)** for cooperative purchasing for various equipment, services and supplies. **Staff Contact:** R'Lene Orr, 337-4410. Motion carries unanimously.
- B. A **motion** is made by Commissioner Endresen and seconded by Commissioner Lent that the Board adopts **Resolution No. 171-2006*** transferring surplus equipment from the Juvenile Services Division to the Sequim Police Department. **Staff Contact:** R'Lene Orr, 337-4410. Motion carries unanimously.

4) **DEPARTMENT OF PUBLIC WORKS:**

- A. A **motion** is made by Commissioner Endresen and seconded by Commissioner Lent that the Board approves and executes the interlocal agreement with **Kitsap County Sewer District # 7(KC-376-06)** for treatment and disposal of sewage. **Fiscal Impact:** \$18,720 per year in Revenue paid to Kitsap County Sewer Utility. **Staff Contact:** Barry Loveless, 337-4896. Motion carries unanimously.
- B. A **motion** is made by Commissioner Endresen and seconded by Commissioner Lent that the Board adopts **Resolution No. 172-2006*** transferring one 2006 Ford Crown Victoria Sedan and one 2006 Ford Expedition to the ER&R Account. **Staff Contact:** Mark Stanisich, 337-4895. Motion carries unanimously.
- C. Discussion is held, comments received and hearing no objection a **motion** is made by Chair Angel and seconded by Commissioner Lent that the Board approves Petition for Sale of Tax Title Land filed by **Dianne Shanander** on property identified as the West 10 feet of Lot 5, Block 9 in the Plat of Navy Yard Park Division I in South Kitsap Commissioner District #2. **Fiscal Impact:** \$1,000 paid by petitioner. **Staff Contact:** Molly Foster, 337-3686. Motion carries unanimously.
- D. Discussion is held, comments called for hearing no objection, a **motion** is made by Chair Angel and seconded by Commissioner Lent that the Board approves the Petition for Sale of Tax Title Land filed by Mark Soukup on property identified as the North and East 10 feet of Lot 1, Block 20 in the Plat of Navy Yard Park Division I in South Kitsap, Commissioner District #2. **Fiscal Impact:** \$1,300 paid by petitioner. **Staff Contact:** Molly Foster, 337-3686. Motion carries unanimously.

5) **DEPARTMENT OF PERSONNEL AND HUMAN SERVICES:**

- A. A **motion** is made by Commissioner Endresen and seconded by Commissioner Lent that the Board approves and executes the contract amendment with the **Kitsap County Sheriff's Office Support Guild (KC-560-05C)** clarifying part-time eligibility for KCSO supplemental disability insurance. **Staff Contact:** Rob Gudmundson, 337-4484. Motion carries unanimously.
- B. Discussion is held, comments received and hearing no objection, a **motion** is made by Commissioner Endresen and seconded by Commissioner Lent that the Board approves and executes the Contract with **Olympic Education Service District #114 (KC-340-06)** providing services to the "Hands off Halloween" program for the period of September 1, 2006 through June 30, 2007. **Fiscal Impact:** \$2,582 is 100% Grant Funded. **Staff Contact:** Mary Ellen de la Pena, 337-4878. Motion carries unanimously.
- C. A **motion** is made by Commissioner Endresen and seconded by Commissioner Lent that the Board approves and executes the contract with **Central Kitsap School District (KC-342-06)** implementing a Teen Mentor Program for the period of

September 16, 2006 through June 30, 2007. **Fiscal Impact:** \$13,000 is 100% Grant Funded. **Staff Contact:** Mary Ellen de la Pena, 337-4878. Motion carries unanimously.

- D. Discussion is held, comments received and hearing no objection, a **motion** is made by Commissioner Lent and seconded by Commissioner Endresen that the Board adopts **Resolution No. 173-2006*** authorizing adoption of the Medical Benefits Committee recommendation for health insurance benefits in, 2007. **Fiscal Impact:** \$9,629,739 to be paid from various county funds. **Staff Contact:** Rob Gudmundson, 337-4484. Motion carries unanimously.
- E. Discussion is held, comments received and hearing no objection, a **motion** is made by Commissioner Endresen and seconded by Commissioner Lent that the Board approves and executes the contract with **Group Health Options, Inc/Alliant Plus/Alliant Select Health Plans (KC-388-06)** providing a health care benefit plan to Kitsap County employees, retirees and deputy sheriffs for the period of January 1, 2006 through December 31, 2006. **Fiscal Impact:** Approximately \$5,874,552 paid from the General Fund - 2006 Budget. **Staff Contact:** Penny Starkey, 337-3517. Motion carries unanimously.
- F. Discussion is held, comments received and hearing no objection, a **motion** is made by Commissioner Endresen and seconded by Commissioner Lent that the Board approves and executes the contract with **Kitsap Physicians Services (KC-390-06)** providing a health care benefit plan to Kitsap County employees for the period of January 1, 2006 through December 31, 2006. **Fiscal Impact:** Approximately \$4,207,634 paid from the General Fund -2006 Budget. **Staff Contact:** Penny Starkey, 337-3517. Motion carries unanimously.
- G. Discussion is held, comments received and hearing no objection, a **motion** is made by Commissioner Endresen and seconded by Commissioner Lent that the Board approves and executes the contract with **Kitsap Physicians Services (KC-389-06)** providing a health care benefit plan to Kitsap County Deputy Sheriff's Guild for the period of January 1, 2006 through December 31, 2006. **Fiscal Impact:** Approximately \$690,498 paid from the General Fund -2006 Budget. **Staff Contact:** Penny Starkey, 337-3517. Motion carries unanimously.
- H. A **motion** is made by Commissioner Endresen and seconded by Commissioner Lent that the Board approves and executes the contract with **Kitsap Consolidated Housing Authority (KC-341-06)** implementing the Fairview Homework Club, an after school tutoring program for the period of September 16, 2006 through June 30, 2007. **Fiscal Impact:** \$9,600 is 100% Grant Funded. **Staff Contact:** Mary Ellen de la Pena, 337-4878. Motion carries unanimously.
- I. A **motion** is made by Commissioner Endresen and seconded by Commissioner Lent that the Board approves and executes the contract with **WA State Department of Social & Health Services (KC-387-06)** providing funding for family support

activities for individuals with developmental disabilities and their families the period of July 1, 2006 through June 30, 2007. **Fiscal Impact:** \$19,510 is 100% Grant Funded. **Staff Contact:** Kelly ONeal, 337-4624. Motion carries unanimously.

- J. A **motion** is made by Commissioner Endresen and seconded by Commissioner Lent that the Board adopts **Resolution No. 174-2006*** approving the annual leaves benefits for Patricia Charnas. **Staff Contact:** Lynn Flanig, 337-3536. Motion carries unanimously.
- K. A **motion** is made by Commissioner Endresen and seconded by Commissioner Lent that the Board adopts **Resolution No. 176-2006*** reclassifying a position in Facilities, Parks & Recreation and correcting a salary step in Resolution No. 153-2006 regarding Mike Barth in the Department of Community Development. **Fiscal Impact:** For 2006 – Facilities, Parks & Recreation, N/A and Community Development, an additional \$4,017 including salary and associated benefit costs – current budget. **Staff Contact:** Lynn Flanig, 337-3536. Motion carries unanimously.
- L. A **motion** is made by Commissioner Endresen and seconded by Commissioner Lent that the Board approves and executes the contract with the **Multi Service Center (KC-386-06)** for the Regional Long Term Care Ombudsman program for the period of July 1, 2006 through June 30, 2007. **Fiscal Impact:** \$39,911 in revenue is 100% Grand Funded. **Staff Contact:** Linda Hanna, 337-7068. Motion carries unanimously.
- M. A **motion** is made by Commissioner Endresen and seconded by Commissioner Lent that the Board approves and executes the Employment Contract with **Brian Lyman (KC-415-06)** to serve as Project Manager in the Department of Facilities, Parks and Recreation for the period of September 18, 2006 through September 17, 2009. **Fiscal Impact:** None - currently contained within 2006 Budget. **Staff Contact:** Cris Gears, 337-4403. Motion carries unanimously.

6) **JUVENILE SERVICES DIVISION:**

- A. A **motion** is made by Commissioner Endresen and seconded by Commissioner Lent that the Board approves and executes the interagency agreement with the **WA State Administrative Office of the Courts (KC-380-06)** providing funds to increase the number of children served by Court Appointed Special Advocates (CASA) for the period of July 1, 2005 through June 30, 2007. **Fiscal Impact:** \$74,662 is 100% Grant Funded. **Staff Contact:** Saeed Saber, 337-5480. Motion carries unanimously.
- B. Discussion is held, comments received and hearing no objection, a **motion** is made by Commissioner Endresen and seconded by Commissioner Lent that the Board approves and executes the contract with **WA State Department of Social & Health Services (KC-393-06)** providing funding for consolidated juvenile services for the period of July 1, 2005 through June 30, 2007. **Fiscal Impact:** \$1,059,388 to be paid by DSHS. **Staff Contact:** Patty Bronson, 337-5470. Motion carries unanimously.
- C. A **motion** is made by Commissioner Endresen and seconded by Commissioner Lent

that the Board approves and executes the contract with **WA State Administrative Office of the Courts (KC-394-06)** providing funding for costs related to BECCA cases for the period of July 1, 2005 through June 30, 2007. **Fiscal Impact:** \$225,043 is 100% Grant Funded. **Staff Contact:** Patty Bronson, 337-5470. Motion carries unanimously.

7) **PROSECUTOR'S OFFICE:**

- A. A **motion** is made by Commissioner Endresen and seconded by Commissioner Lent that the Board approves the Joint Defense Agreement amendment and Satisfaction of Creditor's Claim with Waste Management of WA. **Staff Contact:** Lisa Nickel, 337-4974. Motion carries unanimously.

8) **COMMISSIONERS/COUNTY ADMINISTRATOR'S OFFICE:**

- A. Discussion is held, comments received and hearing no objection a motion is made by Commissioner Lent and seconded by Commissioner Endresen that the Board adopts **Resolution No. 175-2006*** convening a Public Transportation Improvement Conference and designating a county representative. **Staff Contact:** Cris Gears, 337-4403. Motion carries unanimously.

9) **DEPARTMENT OF COMMUNITY DEVELOPMENT:**

- A. A **motion** is made by Commissioner Endresen and seconded by Commissioner Lent that the Board approves and executes the contract with the **Salmon Recovery Funding Board (KC-360-06)** authorizing the acceptance of \$198,000 to acquire a 5.5 acre parcel of land along Chico Creek in Central Kitsap, Commissioner District #3. **Fiscal Impact:** Revenue of \$198,000 received from Salmon Recovery Funding Board. **Staff Contact:** Val Koehler, 337-4601. Motion carries unanimously.

10) **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:**

(Please limit comments to **3 - 5 minutes**. Written comments may also be submitted to the Board if this timeframe is insufficient.)

- A. Jeff Miller, Leslie Hassett, June Gershon and Gary Mahan address the Board with concerns about the Manchester Heights area in South Kitsap.

11) **COUNTY ADMINISTRATOR'S COMMENTS:**

- A. Cris Gears announces the Board would convene into executive session at 2:00 p.m. instead of 1:30 p.m. today and the Admin Briefing would begin at 2:30 p.m.

12) **BOARD OF COMMISSIONER'S COMMENTS:**

- A. Commissioner Endresen said she attended/participated in or will be attending the following: Clear Creek Trail Opening, WA Association of Counties Conference, County Budget meetings, Open House for the Arborwood Development and Leadership Kitsap.
- B. Commissioner Lent said she attended/participated in or will be attending the following: WA Association of Counties Conference, Safety Walk School Program, Puget Sound Regional Council, Puget Sound Partnership Conference, Kitsap Community Resources Fashion Show Fundraiser, Bremerton Symphony Opening and the Silverdale Chambers Award Ceremony.
- C. Chair Angel said she attended/participated in or will be attending the following: Home Builders Association Annual meeting, Conservation District Awards Dinner, WA State Technology Conference and McCormick Village Phase I Opening.

Public meeting adjourned at 11:30 a.m.

**BOARD OF COUNTY COMMISSIONERS
KITSAP COUNTY WASHINGTON**

JAN ANGEL, CHAIR

CHRIS ENDRESEN, COMMISSIONER

PATTY LENT, COMMISSIONER

ATTEST:

OPAL ROBERTSON
Clerk of the Board

DATE APPROVED

* See Resolution Journal Volume No. 61

** See Ordinance Journal Volume No. 15

OTHER MEETINGS ATTENDED BY THE BOARD:

10/09/06	8:00 AM	Budget Overview w/Elected Officials-Board's Conf Room
	1:30 PM	Exec Session Re: potential litigation
	2:00 PM	Admin Briefing – Board's Conference Room
10/10/06	8:00 AM	Budget Meetings
10/11/06	8:30 AM	Work Study Session – Port Blakely Conference Room, 3 rd Floor
	10:00 AM	Exec Session Re: potential litigation
10/16/06	8:30 AM	Budget Meetings
	12:00 PM	Lunch w/Jan Koske, Employee of the Month
	2:00 PM	Admin Briefing – Board's Conference Room
10/17/06	8:00 AM	Housing Authority/Transit/Emerg Mgmt Board Meetings
10/18/06	8:30 AM	Work Study Session – Port Blakely Conference Room, 3 rd Floor
	9:00 AM	Kitsap 20/20 Economic Prosperity Workshop
	11:45 AM	Lunch w/Russ Hauge
	1:30 PM	Hood Canal Coordinating Council, Oyster Bay Inn
10/19/06	8:00 AM	Budget Meetings
	6:00 PM	Regional Coord Council Legislative Dinner, Harborside

(The Board of County Commissioners public meetings are televised on public access television BKAT (ComCast Ch.12 and Wave Broadband Ch. 3) Mondays at 7:00 PM and Tuesdays at 11:00 AM and 1:00 AM).

Next regular Board of Commissioners public meeting will be held **October 23, 2006.**

NOTE: Kitsap County does not discriminate on the basis of disability. Individuals who require accommodations should contact the Commissioners Office at (360) 337-7146 or TDD (360) 337-7275 or 1-800-816-2782. (Please provide five business days notice for interpreter services).

UPCOMING TIMED AGENDA ITEMS:

(PLEASE NOTE: These dates and times are tentative and subject to change)

October 23, 2006:

10:10) Public hearing to consider testimony on the Kitsap County Planning Commission's recommendation regarding the 10-Year Update Draft Comprehensive Plan and Environmental Impact Statement and Development Regulations. **Staff Contract:** Eric Baker, 337-4495.