

County Administrator's Briefing Notes

2:00 PM Monday – October 2, 2006

Board of County Commissioners Chambers

*What are we asking for?
Why is it important?
Is it realistic?*

Attendance: Commissioner Jan Angel, Chair, Commissioner Patty Lent, Commissioner Chris Endresen; County Administrator Cris Gears; Randy Casteel, Public Works Director; Gretchen Olsen and Dave Peters, Public Works Solid Waste Division; Ben Holland, Administrative Services Director and Marilyn Osborn, Administrative Services; Alan Miles, Prosecutor's Office Civil Division, and Joyce E. S. Figueroa de Raschke, Administrative Specialist.

Draft Number: 1 (Subject to Change)

2:00

1. Approve Minutes of Previous Briefing:

September 18, 2006 PM Brief:

Action:

- Approved as submitted.

2:10

2. Phillips Road SE Speed Limit (Steve Johnson)

Action:

- 7100 feet of Phillips Road SE posted 25mph.

2:20

4. Curbside Recycling Program (Gretchen Olsen/Dave Peters)

Action:

- Discussed role and rates of the Curbside Recycling Program.
- Items will be mechanically sorted so single sort is more expensive.
- Will keep the blue bins and keep the glass container.

2:45

5. Lodging Tax Policy Changes (Ben Holland/Marilyn Osborn)

Action:

- Received letter from Brian Sonntag, State Auditor instructing processing lodging tax differently.
 - The County cannot pay for the operations of events – can only pay for advertising that would bring tourists into the County.
 - The County cannot pay for advertising in advance – the event needs to provide receipts.
- Kitsap Peninsula Visitors Convention Bureau can pay for operations.
- The Admiral Theater is owned by a municipality – can pay for advertising budget, and will reduce their allocation.
- The State Auditor will not be auditing the 2006 budget until 2007.

- Sport's Council needs some accountability.
- Legal notice should be out on Wednesday.
- Commissioner Endresen inquired about the status of lodging tax on the County Ports.
- ISC will be presenting their latest cost proposal to the State's Office of Financial Management.

3:10

6. Board of Commissioners'/Administrator's Issues

Action:

Commissioner Angel (District 2), Chair:

- Pass.

Commissioner Lent (District 3):

- Congratulated Commissioner Angel regarding the current South Kitsap Parks status.
- Discussed Renaissance Fair possibilities for Kitsap County.

Commissioner Endresen (District 1):

- Will be returning on Friday from the Western Inter-State Regional (WIR) Board retreat.
- Wants to be assured the State will pay 100% of medical costs for inmates.
- Attending the Olympic College Foundation Luncheon – October 9, 2006.

Cris Gears (County Administrator):

- Department of Corrections to make a presentation on opening 58-bed pod to house State out-of-county offenders on probation violations.
- Chico Creek status to be discussed in Ex-session.
- Lisa Nickel to discuss Appeal of CAO – at the conclusion of the October 9, 2006 regular meeting.
- Budget hearings begin next week.
- Briefing with Molly Johnson regarding "Road Vacations"; Steve Johnson regarding "Speed Limits", and Phil Backus and David Tucker regarding litigation – October 11, 2006.
- Briefing with Hugh Spitzer regarding the current NASCAR status; SEED Project Update; Coroner's Facility Update, and PJ Ramos to discuss Sesquicentennial Celebration – October 16, 2006 at 2:00 PM.
- Carolyn Seims has begun moving into her office.
- Announced that 80+ applicants for the Parks Director position and 40+ applications for the Community Development Director position have been received.

Recess into Executive Session Regarding Potential Litigation (Alan Miles)

3:30

Finished Executive Session and meeting reconvened.

- Commissioner Endresen moves to authorize proposed “*Convening Public Transportation Improvement Conference and Designating County Representative*” resolution when the BOCC reconvenes on October 9, 2006 at the business meeting, and to give 30-day notice prior to meeting on November 9, 2006.
- Commissioner Lent seconds motion, and motion carried.
- Commissioner Endresen will be meeting with the Indianola Beach Improvement Club to discuss rising their own funding.

Review Draft Agenda for Upcoming Meetings.

- a. October 4, 2006 – Wednesday Work/Study (8:30am)
BOCC Agenda Review for October 9, 2006
Information Sharing
10 Year Update Discussion (Eric Baker)
- b. October 9, 2006 – BOCC Public Meeting (10:00am)
- c. October 9, 2006 – Monday PM Brier (2:00pm)
Public Works 20 Year Plan & 6-year Transportation Improvement Program
(Randy Casteel)
- d. October 10, 2006 – Budget Meeting (8:30am)
- e. October 11, 2006 – Wednesday Work/Study (8:30am)
Information Sharing
South End Road Vacation (Molly Foster)
PFD Update on Thunderbird Stadium (Anne Blair)
- f. October 16, 2006 – Budget Meeting (8:30am)
- g. October 16, 2006 – Monday PM Brief (2:00pm)
SEED Project Update (Ken Attebery, Tim Botkin)
Coroner’s Facility Update (Greg Sandstrom)
Sesquicentennial Celebration (PJ Ramos)
- h. October 18, 2006 – Wednesday Work/Study (8:30am)
BOCC Agenda Review for October 23, 2006
Information Sharing
10 Year Update Discussion – Planning Commission Recommendations
(Eric Baker).

4:00

Adjourn

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