

County Administrator's Briefing Notes

2:00 PM Monday – December 4, 2006

Port Blakely Conference Room

What are we asking for?
Why is it important?
Is it realistic?

Draft Number: 1 (Subject to Change)

Attendance: Commissioner Jan Angel, Chair, Commissioner Patty Lent, Commissioner Chris Endresen; County Administrator Cris Gears; Ben Holland, Administrative Services Director, Jan Koske and Elizabeth Watkins; Carolyn Siems, Commissioners Administrative Coordinator; Larry Keeton, Community Development Director, Philip Fletcher, Jim Bolger and Scott Diener; Vivian Henderson; Jim and Ginger Sommerhauser and Debbie Austin, Administrative Specialist.

2:00

1. Approve Minutes of Previous Briefing:

October 16 and October 30, 2006 PM Brief:

Action: Both approved as written on December 4, 2006

2:10

2. Public Disclosure Policy & Rates (Elizabeth Watkins & Ben Holland)

Action: Ben Holland and Elizabeth Watkins reviewed the Public Disclosure Policy and a proposed resolution for a rate schedule on Public Disclosure requests. The Commissioners asked Ben to contact the other elected officials and department heads to discuss public disclosure policy and procedure.

2:25

3. Economic Development – DCD (Scott Deiner)

Action: Larry Keeton and Philip Fletcher gave an overview of the questions that need answers when developing a strategy for a County-wide economic development program. The Commissioners would like to start meeting with the County Economic Development Committee regularly to ensure progress in economic development planning. Meetings will be scheduled in the near future to hold more in-depth discussion.

3:00

4. Boundary Review Board Interviews (Jan Koske)

Action: Alta Shigeta, Benjamin Smith and Karen Hallis were interviewed by the Commissioners for the open seat on the Washington State Boundary Review Board for Kitsap County.

3:30-3:55

The Commissioners recessed into Executive Session regarding qualifications for board appointment, followed by union negotiations.

Review Draft Agenda for Upcoming Meetings.

- a. December 6, 2006 Wednesday Work/Study Session
Information Sharing
Holly Road Speed Limit
McCormick Woods Drive Speed Limit
Policy – Veterans Assistance Fund
Final Budget Deliberations
- b. December 11, 2006 Regular BOCC Public Meeting
- c. December 11, 2006 Monday PM Brief
BOCC Agenda Review for December 18, 2006
Low Impact Development
- d. December 13, 2006 – NO MEETING SCHEDULED
Parks Director Interviews
- e. December 18, 2006 Regular BOCC Public Meeting

4:30**Adjourn**

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