

# County Administrator's Briefing Notes

2:00 PM Monday – May 22, 2006

Commissioner's Conference Room

*What are we asking for?  
Why is it important?  
Is it realistic?*

**Draft Number: 1 (Subject to Change)**

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Attendance: Commissioner Jan Angel (Chair), Commissioner Patty Lent, Commissioner Chris Endresen; County Administrator Cris Gears; Public Information Officer P.J. Ramos; Bev Reeves, Joseph Coppo, Carly Siems and Carolyn Siems, Facilities, Parks & Rec; Mike Eliason, Vivian Henderson and Debbie Austin, Administrative Specialist.

**2:00**

## **1. Convene Meeting & Approve Minutes of Previous Briefing:**

**5/8 PM Brief:** Minutes approved as written on May 22, 2006

**2:10**

## **2. Park & Open Space Plan (Joseph Coppo)**

### Action:

- Joseph Coppo reviewed the Park & Open Space Plan changes in preparation for the public meeting on June 26, 2006
- Commissioner Endresen asked for a copy of the strike out version of the Plan
- Proposed language changes will be discussed at Wednesday Work Study on May 25, 2006
- The Commissioners will study the Habitat Plan to discuss at the next Plan review
- Commissioner Endresen asked for a copy of Appendix D

**3:35**

## **3. Public Works Building and Court House Renovation Projects (Cris Gears / Bev Reeves)**

### Action:

- Cris Gears discussed the safety and health issues involved with the repair of the Public Works Building
- Bev Reeves presented alternatives for housing Public Works and Personnel staff during building repairs
- Alternative #1 was chosen as the preferred plan
- Parking during the building repairs was discussed

**3:50**

## **4. Board of Commissioners'/Administrator's Issues**

### Action:

- The next Commissioner retreat is June 1st at Buck Lake
- Topic for discussion:

- How to make the Commissioners Office more efficient
- Report from the DCD consultant
  
- A letter drafted by the Kitsap County Consolidated Housing Authority for Board signature responding to a letter to the editor, will be finalized tomorrow. The letter will respond to funds generated and expensed in the Silverdale area.
- The Parks Director's position was discussed
- Discussed problems with Tax Title strips. Barbara Stephenson will be contacted for further discussion

**Review Draft Agenda for Upcoming Meetings.**

- a. May 24, 2006 – Work Study Session (8:30am)  
BOCC Agenda Review for June 5, 2006  
Information Sharing  
Park & Open Space Plan Language Changes
  
- b. May 29, 2006 – Memorial Day
  
- c. May 30, 2006 – DCD Departmental Brief in lieu of Natural Resources  
(9:30am)
  
- d. May 31, 2006 – Work Study Session (8:30am)  
Information Sharing
  
- e. June 1, 2006 - BOCC Retreat at Buck Lake (9:00am)

**4:30**

**5. Adjourn**

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