



**What are we asking for?**  
**Why is it important?**  
**Is it realistic?**

**February 1, 2006 MINUTES**  
**BOARD OF COMMISSIONERS – MANAGEMENT TEAM**  
**WORK/STUDY SESSION**  
**PUBLIC WORKS 3<sup>RD</sup> FLOOR CONFERENCE ROOM 8:30 AM**

Present were Commissioner Jan Angel, Chair; Commissioner Patty Lent; County Administrator Cris Gears; Ben Holland, Director, Administrative Services; Jim Bolger, Assistant Director, Community Development; Mark Mauren, Director, Facilities, Parks and Recreation; Ione George, Prosecutor’s Office, Civil Division; Bert Furuta, Director, Personnel and Human Services; Randy Casteel, Director, Public Works; Bud Harris, Director, Information Services; PJ Ramos, Public Information Officer; Kelsy Pollard, Cedar Heights Junior High School Job Shadow; Travis Baker, *The Kitsap Sun*; Don Burger, Administrative Coordinator and Joyce E. S. Figueroa de Raschke, Administrative Specialist.

- |  | <b>Time</b>      |
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| <b>1. APPROVE MINUTES OF January 25, 2006 WORK/STUDY</b><br>Approved as corrected.   | <b>8:30-8:38</b> |
| <b>2. INFORMATION SHARING</b><br><b>Don Burger (Administrative Coordinator)</b> <ul style="list-style-type: none"> <li>• Discussed District Court Judge interview schedule.</li> <li>• Mark Mauren’s Work Study topic (<b>Capital Facilities</b>) has been rescheduled to the February 15, 2006 Work Study session which will be held in the Olympic Room at Givens Community Center (9:00 AM).</li> </ul> | <b>8:38-9:25</b> |
| <b>Mark Mauren (Director, Facilities, Parks and Recreation)</b> <ul style="list-style-type: none"> <li>• Jim Stoll was complimented on completing the “<b>New Jail</b>” plaque. Board decided that an additional ceremony is not necessary, but a press release may be appropriate.</li> </ul>   |                  |

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- Commissioner Angel completed a tour of the Courthouse and Morgue. Discussed poor working conditions that many County employees deal with on a daily basis.

**Bud Harris (Director, Information Services)**

- Discussed problems with the County's voice mail system.
- Web security audit conducted by Bank of America in conjunction with Kitsap County Treasurer's Department is complete. County received a clean bill of health on web services and systems.
- Stated that local racers who participated in the recent Daytona race in Florida raised \$2 million dollars for the Children's Hospital and the March of Dimes.

**Ben Holland (Director, Administrative Services)**

- Updated "*Highlights of the Kitsap County 2005-2006 Biennial Budget for the Second Half*" brochure is available for review.
  - Assessor puts yearly statement of assessments on the website. Includes all taxing information for taxing districts. Information is also available in "hard copy" form which is being forwarded to the Board.
- Discussed meeting with Kingston Citizen's Advisory Group to discuss Property Taxes.

**Burt Furuta (Director, Personnel and Human Services)**

- Compensation study: discussed status of requests for qualifications and proposal to counties (used Thurston, Mason) for comparison.
- Awaiting Senator Hargrove's bill to go through. Contacted Lobbyist Sharon Wiley for support of Juvenile and Health bills. Received good reviews on the testimony that she provided.
- Pierce County won lawsuit against Puget Sound Hospital.

**Jim Bolger (Assistant Director, Community Development)**

- Ten-Year Plan continues. Asking cities to provide collaboration on the Comprehensive Plan and public involvement initiatives. Draft will be available on Friday, February 3, 2006. Kickoff with cities, junior taxing districts will be on February 16, 2006. Meetings with City Councils are planned through March.

**PJ Ramos (Public Information)**

- Participated in training at CenCom on the "PIER" computer program. County will be able to utilize this program for the Ten-Year Comprehensive Plan.

**Randy Casteel (Director, Public Works)**

- Gretchen Olsen requested legislation on the following, and asked for written letters of support from the Board:
  - Getting the line item on the Governor's budget.
  - Clark County has proposed HB #3126 – "*Concerning Solid Waste and Recyclable Materials Collection Ordinances*" regarding mobile home park solid waste.
  - HB #2662 "*Providing Electronic Product Recycling Through Manufacturer Financed Opportunities*" (revised bill "*Providing for Electronic Product Recycling*")
  - Companion SB #6428 "*Providing Electronic Product Recycling Through Manufacturer Financed Opportunities*" (revised bill "*Providing for Electronic Product Recycling*").

- 1 • Board agreed to send out letters of support. Gretchen will forward draft letters to the  
2 Commissioner's Office for processing.

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4 **Don Burger (Administrative Coordinator)**

- 5 • Stated that the new imaging system was installed in the Commissioner's office, and that staff was  
6 trained last week. Current items available to scan are Board of County Commissioner items and the  
7 agenda. Correspondence and Board of Equalization documentation scanning still need to be  
8 programmed.  
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10 **Commissioner Lent (Commissioner, District Three)**

11 Discussed:

- 12 • Received letter for Parks Committee (Parks Recreation Advisory Board) regarding the Illahee  
13 property purchase and Mr. Ross agreed with the appraisal. Asked Mark Mauren how property was  
14 chosen and purchased.  
15 • Met with Bill Zupancic about Mosquito Fleet Trail being considered for the State's twenty-fifth  
16 Byway Program.  
17 • Boy's and Girl's Club temporarily relocating to Bremerton for their meetings. United Way is  
18 looking for a site for a senior facility, and may be able to accommodate the Boy's and Girl's Club.  
19 • Met with Mayor Abel and Mary McClure regarding 2060/2163 low income housing monies issues.  
20 • Thanked Public Works road crews for working 24/7.  
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22 **Commissioner Angel (Chair, District Two)**

- 23 • Spoke last Friday to the Alliance of Property Owner's regarding the Comprehensive Plan  
24 • Last Saturday: Attended a meeting at Reid Real Estate. Their company is contributing \$10.00 out of  
25 each agent's transaction to various civic organizations.  
26 • Met with Elected's on Monday and went on a tour of the new Administration Building during the  
27 Elected Officials/Administrator/Director's Luncheon.  
28 • Discussed South Kitsap Park Court legalities and citizen concerns.  
29 • Approved of employees wearing Seahawk apparel on Thursday and Friday.  
30 • Briefly discussed how South Kitsap citizens' want to know how the Critical Areas Ordinance will  
31 affect the South Kitsap Sub-Area Plans.  
32 • Discussed Bethel Corridor's possible future development.  
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34 **Break (Five Minutes) – Not taken.**

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36 **WORK SESSIONS:**

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38 **Appointment of Employee Committee of Phase II – Compensation Survey 9:30-9:50**  
39 **(Bert Furuta)**

- 40 • In November 2005, Board of County Commissioners approved Phase II Compensation Study.  
41 Process is one month behind schedule. Attempting to get wide cross-representation from different  
42 County departments. Second round has three separate unions involved and requires county to  
43 negotiate both the study and the effects of the study. Comparison counties: Snohomish, Clark,  
44 Yakima, and the City of Bremerton.  
45 • Board of County Commissioner's approved listing.  
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48 **3. Adjourn**

